



**CITY OF WHITTIER**  
Human Resources Division  
13230 Penn Street  
Whittier, CA 90602

<http://agency.governmentjobs.com/whittier>

**INVITES APPLICATIONS FOR THE POSITION OF:  
Ecologist I/II (11-18)**

*An Equal Opportunity Employer*

**SALARY**

\$5,733.31 - \$8,836.47 Monthly

**OPENING DATE:** 11/21/18

**CLOSING DATE:** 02/10/19

**THE POSITION**

**\*\*\*Cover letter and Resume must be attached to your application\*\*\***

The Puente Hills Habitat Preservation Authority (Habitat Authority) seeks one full-time Ecologist or Ecologist II. The Habitat Authority is a government park agency established for the purpose of acquiring, restoring and/or maintaining additional open space and native habitat in the Puente Hills area of Los Angeles County, CA. The Habitat Authority manages approximately 3,870 acres of preserved public open space. The Habitat Authority installed in partnership with other agencies, the first and only wildlife road underpass in Los Angeles County. **For more information visit [www.habitatauthority.org](http://www.habitatauthority.org).**

Under the supervision of the Executive Director, the Ecologist will perform a variety of natural resource related projects in support of the agency. This is an at-will position.

**EXAMPLES OF DUTIES**

**Ecologist I**

Regularly available to attend agency Citizen Technical Advisory Committee meetings generally held the Tuesday before the fourth Thursday of every month at 7 p.m. Available monthly for Board meetings generally held every fourth Thursday at 3 p.m. Both meetings are located in Whittier. However, attendance at meetings that vary in date and time may be necessary.

Coordinate all revegetation activities and biological related contracts.

Write monthly staff reports.

Monitor effects of recreation on managed lands.

Analyze technical data and make appropriate recommendations.

Conduct mammalian and recreational camera or track monitoring.

Inspection of potential properties for acquisition.

Assist with implementing purchasing policies for natural resource contracts.

Understand and implement agency Resource Management Plan.

Basic GIS mapping.

Identify coastal California gnatcatcher, cactus wren and other birds in the field.

Assist with education and volunteer program, if needed.

Other related duties as may be assigned.

### **Ecologist II**

All of the above mentioned for Range I.

Extensive GIS mapping of natural resources as needed .

Conduct periodic surveys and monitoring activities for coastal California gnatcatcher and cactus wren on properties.

Other related duties as may be assigned.

### **TYPICAL QUALIFICATIONS**

**A combination of knowledge, skills and abilities necessary for an Ecologist I/II.**

#### **Ecologist I**

**Experience:** Four years or more of experience of implementation of resource management planning and protection programs as an ecologist. (Graduate work in Ecology, natural sciences, or closely related fields may be substituted for up to one year of the required experience.) Experience with restoration projects; planning, budgeting bidding and coordinating projects. Experience with CEQA and regulatory permitting requirements.

**Education:** Completion of bachelors degree in Ecology, Biology, Botany, Wildlife Management, or related field. A masters degree in a related field is highly desirable and preferred.

**Knowledge of:** Conservation Biology theory; Southern California environment and resources; local wildlife and vegetation communities; GPS and GIS application software; and knowledge of CEQA and regulatory permitting requirements.

**Ability to:** Work independently, be a self-starter and team player; excellent wildlife and/or botanical identification skills; be able to identify a coastal CA gnatcatcher and cactus wren in the field; provide creativity in the planning and implementing of programs; analyze situations accurately and take effective action; keep necessary records and write well-written reports; communicate effectively orally and in writing; establish effective relationships with those contacted in the course of work; participate with public educational efforts of the agency, basic GIS data layer management and mapping, and good attitude to research issues in unfamiliar subject areas. Willingness to work occasional nights or weekends.

Possession of or ability to obtain an appropriate California driver's license and a satisfactory driving record.

#### **Ecologist II**

**Experience:** Five years or more of experience as an ecologist, Experience as listed for Ecologist I, plus two years experience with GIS software program experience, three years of contract oversight experience and possess (or have made significant progress towards obtaining) a Federal Fish and Wildlife Permit to conduct presence/absence surveys for the coastal California gnatcatcher.

**Education:** Same as Ecologist I.

**Knowledge of:** Knowledge as listed for Ecologist I, plus knowledge of administration including contract oversight, policy and program development.

**Ability to:** Abilities as listed for Ecologist I, plus ability to prepare long range resource management plans; systematically monitor ecological degradation and impacts from recreational use; prepare clear, complete and technically accurate reports; effectively administer complex projects; make maps in GIS.

Possession of or ability to obtain an appropriate California driver's license and a satisfactory driving record.

### **The Ideal Candidate**

In addition to the minimum qualifications listed above, the most competitive applicants will have a masters degree in a related subject. The ideal candidate will have excellent communication and interpersonal skills, and be ready to join a small and cohesive team as a flexible and supportive team player. The ideal candidate should have experience in habitat restoration, and general biological and wildlife monitoring. Government experience is also desirable for an understanding of the uniqueness of public sector rules and regulations.

### **SUPPLEMENTAL INFORMATION**

Paid holidays of 88 hours per year, plus 20 hours floating holiday.

Paid vacation of eighty (80) hours upon completing twelve (12) months of service to the Authority.

Sick leave to accrue at 8 hours per month (total 96 hours per year).

Group Insurance – The Authority will contribute to health and life insurance coverage.

All newly hired employees who are not "Classic Members" will be classified as "New Members" and shall have the new 2% at 62 CalPERS Retirement formula. Cal PERS Retirement formula shall be 2.5% @ 55 for "Classic Members". The employee shall contribute 12% of salary as a payroll deduction for this benefit.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

<http://agency.governmentjobs.com/whittier>

OR

13230 Penn Street,  
Whittier, CA 90602

EXAM #2018-0056  
ECOLOGIST I/II (11-18)  
YM

**Ecologist I/II (11-18) Supplemental Questionnaire**

- \* 1. Is a Cover Letter included with your application? **Without this attachment, your application is incomplete.**

☐ Yes ☐ No

- \* 2. Is a Resume included with your application? **Without this attachment, your application is incomplete.**

☐ Yes ☐ No

- \* Required Question