SPECIAL MEETING AGENDA BOARD OF DIRECTORS PUENTE HILLS HABITAT PRESERVATION AUTHORITY Endowment Provided by the Puente Hills Landfill

The special meeting of the Board of Directors, June 12, 2024 at 3 p.m. will take place in-person and also available for remote access. Members of the public can observe and participate in the meeting as follows:

In-person: Joint Administration Office of the County Sanitation Districts of Los Angeles County 1955 Workman Mill Road, Whittier California 90601

Location: Room information to be provided at 1955 Workman Mill Road on the day of the meeting.

And remotely for members of the public via Zoom by joining at this address: https://us02web.zoom.us/i/3397206095

Zoom ID 339 720 6095

PUBLIC COMMENTS: Members of the public may <u>provide</u> <u>electronic comments by 3 p.m. on Tuesday,</u> <u>June 11, 2024</u> before the meeting to <u>info@HabitatAuthority.org</u>. Please label the email in the subject heading as "Public Comments". Public comments may also be verbally heard during item #1 of the meeting, either in person or via Zoom.

Director	Alternate
SULIC, Chair	YOKOMIZO
PACHECO	MARTINEZ
YIP	MONARES
FERRANTE, Vice Chair	REVILLA
	SULIC, Chair PACHECO YIP

The Puente Hills Habitat Preservation Authority is a public entity established pursuant to the Joint Exercise of Powers Act by agreement with the City of Whittier, County of Los Angeles, and Los Angeles County Sanitation Districts. Questions about any agenda items can be directed to Andrea Gullo, Executive Director, at 562.945.9003.

72 hours prior to Board of Directors meetings, the entire Board of Directors agenda package is available for review, along with any meeting-related writings or documents provided to a majority of the Board members after distribution of the agenda package, at www.HabitatAuthority.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, including auxiliary aids or services, please call Marlyn Barajas at 562.945.9003 at least 48 hours prior to meeting.

Pursuant to Section 54956 of the Government Code the Puente Hills Habitat Preservation Authority (Authority), a Special Meeting of the Board of Directors of the Authority will be held at the call of the Chair of the Authority at the above time and place for the purpose of:

- 1. Oath of office and welcome for new Board Member Mary Ann Pacheco representing the City of Whittier.
- 2. Receipt of Public Comments. Members of the public may address the Board of Directors on any topic within the jurisdiction of the Habitat Authority, or any item shown on the agenda.
- 3. Report by Authority's Citizens Technical Advisory Committee.
- 4. Consent Calendar:
 - a. Approval of Authority Regular Meeting Minutes of April 18, 2024.
 - b. Receive and file Receipts and Disbursements for the Authority for the quarter ending March 31, 2024, as submitted by the Los Angeles County Department of Auditor-Controller.
 - c. Receive and file Authority's Portfolio Earnings Reports and Custom by Instrument Type for April 2024 prepared by the County of Los Angeles Treasurer and Tax Collector.
 - d. Receive and file March and April 2024 Mountains Recreation and Conservation Authority (MRCA) Ranger Report.
- 5. Discussion and action regarding a) Adoption of a Resolution No. 2024-03 Approving Local Goals and Policies for Community Facilities Districts; b) Adoption of a Resolution No. 2024-04 Declaring Intention to Establish a Community Facilities District, Community Facilities District No. 2024-01 (Puente Hills Preserve Protection); and c) Schedule a Public Hearing for July 18, 2024, at 3:00 p.m.
- 6. Discussion and action regarding Adoption of Resolution No. 2024-05 Declaring June as Pride Month.
- 7. Discussion and action regarding Adoption of Resolution No. 2024-06 Declaring July as Parks Month.
- 8. Discussion and possible action authorizing Executive Director to enter into a contract amendment with TeamCivX LLC in the amount of \$16,108.40 to fund the full term of the existing contract.
- 9. Discussion and possible action authorizing Executive Director to execute the Thirty-fourth Amendment of the Open Space Management Agreement with the Mountains Recreation and Conservation Authority (MRCA) for maintenance and operation services extending the term an additional year from 7/1/24 to 6/30/25 in the amount of \$494,000.
- 10. Discussion and possible action regarding authorizing Executive Director to execute a contract with Bellfree Contractors in the amount of \$60,513 for trail maintenance reimbursable through Los Angeles County Measure A Maintenance and Servicing funds.
- 11. Review, discussion and possible action regarding Authority annual budget for fiscal year 2024-25, and review of corresponding budgets.
- 12. Pending litigation Initiation of litigation. Based on existing facts and circumstances, the Authority Board has decided to initiate or is deciding whether to initiate litigation in two cases. (This item can be heard in closed session pursuant to Government Code Section 54956.9(d)(4).)

- 13. Real property negotiations -- Assessor Parcel Numbers 8267-014-904, 8267-014-906 commonly known as the Diaz/Old Coach property and APN 8266-002-901, Powder Canyon. 1) Negotiations for an easement over approximately 1/10th of an acre of the property for heli-hydrant easement, and 2) Negotiations regarding La Habra Road vacation and a portion to be dedicated to the City of La Habra Heights for a fire access easement. Negotiating parties include Board Chair or Vice Chair, Executive Director, and City of La Habra Heights. (This item can be heard in closed session pursuant to Government Code Section 54956.8.)
- 14. Real property negotiations -- Assessor Parcel Numbers 8267-017-900, 8267-017-905, 8267-017 906, and 8267-018-909 located along Harbor Boulevard. Negotiations for RMX Resources LLC., to Quitclaim to Habitat Authority all its rights, title, and interest and reserve easement for certain rights and pipelines. Negotiating parties include Board Chair or Vice Chair, Executive Director, Los Angeles County, and RMX Resources, LLC. (This item can be heard in closed session pursuant to Government Code Section 54956.8.)
- 15. Board Members' statements, responses, questions or directions to staff, and Executive Director's comments.
- 16. Adjournment and announcement of next meeting.

Draft Minutes of Regular Meeting – April 18, 2024 BOARD OF DIRECTORS PUENTE HILLS HABITAT PRESERVATION AUTHORITY

This meeting was held at the Joint Administration Office of the County Sanitation Districts of Los Angeles County: 1955 Workman Mill Road, Whittier, CA 90601

And remotely for members of the public via Zoom at this address: https://us02web.zoom.us/j/3397206095, Zoom ID 339 720 6094

At 3:25 p.m., the meeting was called to order and a roll call was taken.

From Sanitation Districts of Los Angeles County:

Present: Robert Ferrante, Vice Chair

From Hacienda Heights Improvement Association:

Present: Andrew Yip, Director

From County of Los Angeles

Present: Ivan Sulic, Chair

From City of Whittier:

Present: Councilmember Jessica Martinez, Director

Authority representatives present:

Andrea Gullo, Authority Executive Director Michelle Mariscal, Authority Ecologist Marlyn Barajas, Authority Board Secretary Elena Gerli, Esq., Aleshire & Wynder LLP, Authority Counsel Cathy Houwen, CTAC's Board Liaison

1. RECEIPT OF PUBLIC COMMENTS. MEMBERS OF THE PUBLIC MAY ADDRESS THE BOARD OF DIRECTORS ON ANY TOPIC WITHIN THE JURISDICTION OF THE HABITAT AUTHORITY, OR ANY ITEM SHOWN ON THE AGENDA.

There were no public comments.

Chair Sulic closed Public Comments at 3:26 p.m.

2. REPORT BY AUTHORITY'S CITIZENS TECHNICAL ADVISORY COMMITTEE.

Liaison to the Board Cathy Houwen provided a report for the April 2024 CTAC meeting.

3. CONSENT CALENDAR:

- **A.** Approval of Authority Special Meeting Minutes of March 28, 2024.
- **B.** Receive and file Authority's Portfolio Earnings Reports and Custom by Instrument Type for March, 2024 prepared by the County of Los Angeles Treasurer and Tax Collector.

Draft Minutes of Regular Meeting – April 18, 2024 BOARD OF DIRECTORS PUENTE HILLS HABITAT PRESERVATION AUTHORITY

- C. Receive and file Receipts and Disbursements for the Authority for the quarter ending December 31, 2023, as submitted by the Los Angeles County Department of Auditor-Controller.
- **D.** Receive and file Authority's Wells Fargo account reconciliation quarterly report.
- **E.** Receive and file January and February 2024 Mountains Recreation and Conservation Authority (MRCA) Ranger Reports.
- **F.** Adopt annual County of Los Angeles Treasurer and Tax Collector Investment Policy Statement dated March 19, 2024. Adoption of an investment policy is a requirement of the Memorandum of Understanding (MOU) dated May 2011 between the Authority and Los Angeles County Treasurer and Tax Collector for specific purpose investments.
- **G.** Approval allowing all written resolutions attached to staff reports to be read by title only and waiving further reading.
- **H.** Adoption of Authority Resolution 2024-02 Certifying Completion of the Puente Hills Fuels Reduction and Wildfire Prevention Project (RMC 20008).

Director Martinez motioned to approve items A though H. Director Yip seconded the motion, and in a vote the motion passed unanimously.

- 4. PENDING LITIGATION INITIATION OF LITIGATION. BASED ON EXISTING FACTS AND CIRCUMSTANCES, THE AUTHORITY BOARD HAS DECIDED TO INITIATE OR IS DECIDING WHETHER TO INITIATE LITIGATION. (THIS ITEM CAN BE HEARD IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(4).)
 - At 3.32 p.m. Char Sulic moved to continue the discussion of items 4 through 6 in Closed Session.
- 5. REAL PROPERTY NEGOTIATIONS -- ASSESSOR PARCEL NUMBERS 8267-014-904, 8267-014-906 COMMONLY KNOWN AS THE DIAZ/OLD COACH PROPERTY AND APN 8266-002-901, POWDER CANYON. 1) NEGOTIATIONS FOR AN EASEMENT OVER APPROXIMATELY 1/10TH OF AN ACRE OF THE PROPERTY FOR HELI-HYDRANT EASEMENT, AND 2) NEGOTIATIONS REGARDING LA HABRA ROAD VACATION AND A PORTION TO BE DEDICATED TO THE CITY OF LA HABRA HEIGHTS FOR A FIRE ACCESS EASEMENT. NEGOTIATING PARTIES INCLUDE BOARD CHAIR OR VICE CHAIR, EXECUTIVE DIRECTOR, AND CITY OF LA HABRA HEIGHTS. (THIS ITEM CAN BE HEARD IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8.)
- 6. REAL PROPERTY NEGOTIATIONS -- ASSESSOR PARCEL NUMBERS 8267-017-900, 8267-017-905, 8267-017 906, AND 8267-018-909 LOCATED ALONG HARBOR BOULEVARD. NEGOTIATIONS FOR RMX RESOURCES LLC., TO QUITCLAIM TO HABITAT AUTHORITY ALL ITS RIGHTS, TITLE, AND INTEREST AND RESERVE EASEMENT FOR CERTAIN RIGHTS AND PIPELINES. NEGOTIATING PARTIES INCLUDE BOARD CHAIR OR VICE CHAIR, EXECUTIVE DIRECTOR, LOS ANGELES COUNTY, AND RMX RESOURCES, LLC. (THIS ITEM CAN BE HEARD IN CLOSED

Draft Minutes of Regular Meeting – April 18, 2024 BOARD OF DIRECTORS PUENTE HILLS HABITAT PRESERVATION AUTHORITY

SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8.)

At 3:42 p.m. Chair Sulic moved to end Closed Session and the Open Session recommenced. Items 4 through 6 were discussed and no reportable action was taken.

7. BOARD MEMBERS' STATEMENTS RESPONSES, QUESTIONS OR DIRECTIONS TO STAFF, AND EXECUTIVE DIRECTOR'S COMMENTS.

Director Martinez was presented with a certificate of appreciation for her service as a Board Member of the Habitat Authority for the last 4 years. Being that it may be her last time attending a Board meeting, each Board Member took a turn to thank her. Director Martinez also thanked the Board Members and staff.

Director Yip stated that he invited Supervisor Solis' office to attend the Habitat Authority's Earth Day event on April 20, 2024. Further, he mentioned going to Washington D.C. and speaking to Congresswoman Judy Chu, Congressman Mike Levin, and Katie Porter's staff. He handed out information about the Habitat Authority and spoke of the importance of open space.

Executive Director Gullo mentioned she will take some time off in April. Ecologist Mariscal will attend the Board subcommittee meetings on Monday in her absence. Additionally, she mentioned that the Habitat Authority is up-to-date with the grant reimbursement requests to the Rivers and Mountains Conservancy (RMC) but is still working on CalFire reimbursement. Also, a grant amendment to the RMC and CalFire will be requested to reallocate funds. Lastly, she mentioned that the Habitat Authority will also apply for another grant from the RMC.

8. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING.

There being no further comments, or business to be discussed, Chair Sulic adjourned the meeting at 3:50 p.m.

Approved:		
Ivan Sulic, Board Chair		
Marlyn Baraias, Board Secretary		



COUNTY OF LOS ANGELES DEPARTMENT OF AUDITOR-CONTROLLER

ACCOUNTING DIVISION

KENNETH HAHN HALL OF ADMINISTRATION 500 WEST TEMPLE STREET, ROOM 603 LOS ANGELES, CALIFORNIA 90012-3682

OSCAR VALDEZ
AUDITOR-CONTROLLER

CONNIE YEE
CHIEF DEPUTY AUDITOR-CONTROLLER

ASSISTANT AUDITOR-CONTROLLERS

MAJIDA ADNAN ROBERT G. CAMPBELL

April 22, 2024

Andrea Gullo, Executive Director Puente Hills Habitat Preservation Authority 7333 Greenleaf Ave, First Floor Whittier, CA 90602

Dear Ms. Gullo:

Attached is the Statement of Receipts and Disbursements for the Puente Hills Habitat Preservation Authority for the quarter ended March 31, 2024.

If you have any questions, please contact Jung Son at (213) 974-8327 or via e-mail at jeson@auditor.lacounty.gov.

Very truly yours,

Oscar Valdez
Auditor-Controller

for

Rachelle Anema Division Chief

OV:CY:RA:EW:JS:ES:kl

H:\Special Funds\Special Funds Unit\JOINT POWERS AUTHORITIES\PUENTE HILLS LANDFILL\FY23-24\FY24 QtrlyStmt PHHPA\Quarter 2\Qtrly Letter_FY24_3rd Qtr_Puente.docx

Attachment

c: Jeremy Freelove, Los Angeles County Sanitation District

LOS ANGELES COUNTY PUENTE HILLS HABITAT PRESERVATION AUTHORITY STATEMENT OF RECEIPTS AND DISBURSEMENTS 3RD QUARTER JANUARY 1, 2024 THRU MARCH 31, 2024

Fund V80 \$ 7,847,047.88

Cash Balance, January 1, 2024

Receipts:							
			Rev / Obj	Record			
Description	Req. №	Unit №	Code	Date	Amount		
Interests: INTEREST ALLOCATION FOR THE MONTH ENDING DEC 31, 2023 INTEREST ALLOCATION FOR THE MONTH ENDING JAN 31, 2024 INTEREST ALLOCATION FOR THE MONTH ENDING FEB 29, 2024 Total Interests:		53874 53874 53874	8605 8605 8605	01/01/2024 02/01/2024 03/01/2024	16,142.61 23,609.56 19,140.18	\$ 58,892.35	
Coupon Calls - Interests: PHHPA-Coupon Proceeds on FEDERAL FARM 2.500 LOT #821801198 PHHPA-Coupon Proceeds on FREDDIE MAC 2.00 LOT #821801196 Total Coupon Calls - Interests:				01/29/2024 02/27/2024	283,437.50 95,000.00	378,437.50	
Other Revenues: COAST COMMUNITY COLLEGE DISTRICT DONATIONS MATRIX OIL CORP MATRIX OIL CORP HABITAT MITIGATION METRO HEIGHTS PROJECT SANTA FE HIGH SCHOOL WELL FARGO ADVISORS YEAR AROUND GARDEN CLUB MATRIX OIL CORP		53874 53874 53874 53874 53932 53874 53874 53874	8831 9686 8363 8363 R180 9686 9686 9686 8363	01/03/2024 01/11/2024 01/11/2024 02/09/2024 02/21/2024 03/19/2024 03/21/2024 03/21/2024 03/21/2024	7,500.00 1.831.66 5.553.81 5.098.40 3.595.364.00 70.00 2,000.00 50.00 5,049.19		
Total Other Revenues:						3,622,517.06	
Total Receipts:							4,059,846.91
Total Cash Balance and Receipts							\$ 11,906,894.79
Disbursements: Vendor Payments: AUDITOR CONTROLLER ROBERT HALF INTERNATIONAL INC.	2024-175 2024-217	53874 53874	3529 3580	01/03/2024 01/04/2024	504.50 120.00		
DIAMOND ENVIRONMENTAL SERVICES DIAMOND ENVIRONMENTAL SERVICES DIAMOND ENVIRONMENTAL SERVICES DIAMOND ENVIRONMENTAL SERVICES	2024-212 2024-213 2024-214 2024-212	53888 53884 53884 53888	3580 3580 3580 3580	01/04/2024 01/04/2024 01/04/2024 01/04/2024	756.83 406.46 387.66 756.75		
CHARTER COMMUNICATIONS HOLDINGS LLC SAN GABRIEL VALLEY WATER CO STATE FARM	2024-211 2024-215 2024-216	53874 53880 53874	5222 5222 2302	01/04/2024 01/04/2024 01/04/2024	99.99 218.90 2,510.00		
REPUBLIC SERVICES INC REPUBLIC SERVICES INC CITY OF WHITTIER CITY OF WHITTIER	2024-224 2024-224 2024-235 2024-235	53888 53888 53874 53882	3580 3580 3587 3587	01/10/2024 01/10/2024 01/11/2024 01/11/2024	407.29 462.40 30,050.09 3,497.52		
CITY OF WHITTIER CITY OF WHITTIER CITY OF WHITTIER CITY OF WHITTIER	2024-336 2024-336 2024-235 2024-336	53882 53874 53883 53883	3587 3587 3587 3587	01/11/2024 01/11/2024 01/11/2024 01/11/2024	1,019.16 32,973.75 66.00 44.00		
DEWEY PEST CONTROL CO. ROBERT HALF INTERNATIONAL INC. SOUTHERN CALIFORNIA EDISON	2024-237 2024-231 2024-240 2024-225	53874 53874 53874	3580 3580 5222	01/11/2024 01/11/2024 01/11/2024	71.30 120.00 647.44		
DIAMOND ENVIRONMENTAL SERVICES SOUTHERN CALIFORNIA GAS CO SAN GABRIEL VALLEY WATER CO SUBURBAN WATER SYSTEMS	2024-229 2024-226 2024-238	53884 53874 53874 53888	3580 5222 5222 5222	01/11/2024 01/11/2024 01/11/2024 01/11/2024	1,005.18 14.88 218.90 101.14		
LA HABRA HEIGHTS CO WATER DIST LA HABRA HEIGHTS CO WATER DIST NAKAE & ASSOCIATES NAKAE & ASSOCIATES	2024-228 2024-227 2024-222 2024-223	53884 53874 53881 53879	5222 5222 3580 3580	01/11/2024 01/11/2024 01/11/2024 01/11/2024	253.39 170.85 4,252.50 34,234.20		
ICON TECH CHRISTOPHER WOO ADVANCE COPIERS & PRINTERS, INC LAND IQ, LLC LAND IQ, LLC	2024-239 2024-230 2024-218 2024-221	53874 53874 53881 53879	3580 3580 3580 3580	01/11/2024 01/11/2024 01/11/2024 01/11/2024	27.00 203.96 786.50 707.75		
LAND IQ, LLC LAND IQ, LLC LA HABRA HEIGHTS CO WATER DIST	2024-220 2024-219 2024-232	53883 53880 53879	3580 3580 5222	01/11/2024 01/11/2024 01/11/2024	852.50 1,131.83 592.51		
SOUTHERN CALIFORNIA EDISON SOUTHERN CALIFORNIA EDISON AT&T MOBILITY II LLC ICON TECH CHRISTOPHER WOO	2024-242 2024-243 2024-241 2024-244	53874 53874 53874 53874	5222 5222 5222 5222	01/23/2024 01/23/2024 01/23/2024 01/23/2024	207.35 43.52 172.91 88.68		
TeamCivX, LLC DIAMOND ENVIRONMENTAL SERVICES DIAMOND ENVIRONMENTAL SERVICES	2024-234 2024-249 2024-249	53874 53888 53888	3580 3580 3580	01/31/2024 02/01/2024 02/01/2024	7,200.00 756.83 756.75		
DIAMOND ENVIRONMENTAL SERVICES DIAMOND ENVIRONMENTAL SERVICES CHARTER COMMUNICATIONS HOLDINGS LLC SAN GABRIEL VALLEY WATER CO	2024-250 2024-251 2024-248 2024-246	53884 53884 53874 53880	3580 3580 5222 5222	02/01/2024 02/01/2024 02/01/2024 02/01/2024	387.66 406.46 99.99 218.68		
LA HABRA HEIGHTS CO WATER DIST LA HABRA HEIGHTS CO WATER DIST ROBERT HAIF INTERNATIONAL INC. LANCE SOLL & LINGHARD LIP	2024-233 2024-233 2024-247 2024-245	53879 53881 53874	5222 5222 3580	02/01/2024 02/01/2024 02/06/2024	395.01 197.50 300.00		
LANCE, SOLL & LUNGHARD, LLP LANCE, SOLL & LUNGHARD, LLP	2024-245	53874 53874	3580 3580	02/06/2024 02/06/2024	3,924.38 4,977.38		

LOS ANGELES COUNTY PUENTE HILLS HABITAT PRESERVATION AUTHORITY STATEMENT OF RECEIPTS AND DISBURSEMENTS 3RD QUARTER JANUARY 1, 2024 THRU MARCH 31, 2024

Description	Req. №	Unit №	Rev / Obj Code	Record Date	Amount
ALESHIRE & WYNDER. LLP	2024-254	53874	3717	02/06/2024	11,287.20
SOUTHERN CALIFORNIA GAS CO	2024-259	53874	5222	02/06/2024	13.14
SAN GABRIEL VALLEY WATER CO	2024-255	53874	5222	02/06/2024	218.68
LA HABRA HEIGHTS CO WATER DIST	2024-257	53884	5222	02/06/2024	432.19
LA HABRA HEIGHTS CO WATER DIST	2024-260	53874	5222	02/06/2024	170.85
STATE COMPENSATION INSURANCE FUND	2024-252	53874	2302	02/06/2024	1,050.50
CITY OF WHITTIER CITY OF WHITTIER	2024-258 2024-258	53874 53882	3587 3587	02/07/2024 02/07/2024	33,396.48 66.00
CITY OF WHITTIER	2024-266	53884	5222	02/07/2024	350.78
CITY OF WHITTIER	2024-268	53888	5222	02/08/2024	187.85
CITY OF WHITTIER	2024-268	53888	5222	02/08/2024	187.85
CITY OF WHITTIER	2024-268	53888	5222	02/08/2024	187.85
CITY OF WHITTIER	2024-267	53874	5222	02/08/2024	187.85
CITY OF WHITTIER	2024-271	53884	5222	02/08/2024	419.47
DEWEY PEST CONTROL CO.	2024-264	53874	3580	02/08/2024 02/08/2024	71.30
DEWEY PEST CONTROL CO. DIAMOND ENVIRONMENTAL SERVICES	2024-265 2024-256	53874 53884	3580 3580	02/08/2024	142.60 1,005.18
REPUBLIC SERVICES INC	2024-270	53888	3580	02/08/2024	263.57
LA HABRA HEIGHTS CO WATER DIST	2024-261	53879	5222	02/08/2024	592.51
LA HABRA HEIGHTS CO WATER DIST	2024-262	53879	5222	02/08/2024	395.01
LA HABRA HEIGHTS CO WATER DIST	2024-262	53881	5222	02/08/2024	197.50
TeamCivX, LLC	2024-269	53874	3580	02/11/2024	45,156.82
TeamCivX, LLC	2024-269	53874	3580	02/11/2024	7,200.00
SOUTHERN CALIFORNIA EDISON SOUTHERN CALIFORNIA EDISON	2024-272	53874	5222 5222	02/21/2024	732.54 39.95
SOUTHERN CALIFORNIA EDISON SOUTHERN CALIFORNIA EDISON	2024-279 2024-280	53874 53874	5222	02/21/2024 02/21/2024	180.76
SOUTHERN CALIFORNIA EDISON	2024-281	53874	5222	02/21/2024	11.50
SUBURBAN WATER SYSTEMS	2024-278	53888	5222	02/21/2024	103.94
NAKAE & ASSOCIATES	2024-277	53880	3580	02/21/2024	21,716.91
LAND IQ, LLC	2024-273	53881	3580	02/21/2024	643.50
LAND IQ, LLC	2024-274	53880	3580	02/21/2024	1,099.30
LAND IQ, LLC	2024-275	53883	3580	02/21/2024	2,867.50
LAND IQ, LLC	2024-276	53879	3580	02/21/2024	1,690.29
AT&T MOBILITY II LLC C2 REM	2024-282 2024-263	53874 53932	5222 3580	02/22/2024 02/25/2024	172.58 8,600.00
RUDY HERNANDEZ	2024-253	53874	3580	02/25/2024	275.00
DIAMOND ENVIRONMENTAL SERVICES	2024-283	53884	3580	02/28/2024	406.46
DIAMOND ENVIRONMENTAL SERVICES	2024-284	53884	3580	02/28/2024	387.66
DIAMOND ENVIRONMENTAL SERVICES	2024-285	53888	3580	02/28/2024	756.83
DIAMOND ENVIRONMENTAL SERVICES	2024-285	53888	3580	02/28/2024	756.75
CHARTER COMMUNICATIONS HOLDINGS LLC	2024-287	53874	5222	02/28/2024	104.99
CITY OF WHITTIER	2024-296	53888	5222	03/05/2024	187.85
CITY OF WHITTIER LANCE, SOLL & LUNGHARD, LLP	2024-296 2024-293	53888 53874	5222 3580	03/05/2024 03/05/2024	187.85 2,878.70
DIAMOND ENVIRONMENTAL SERVICES	2024-291	53884	3580	03/05/2024	1,005.18
SAN GABRIEL VALLEY WATER CO	2024-290	53880	5222	03/05/2024	218.68
SAN GABRIEL VALLEY WATER CO	2024-289	53874	5222	03/05/2024	218.68
LA HABRA HEIGHTS CO WATER DIST	2024-295	53884	5222	03/05/2024	265.31
CAL ARBORIST COMPLETE TREE CA RE INC	2024-286	53884	3580	03/05/2024	2,000.00
CAL ARBORIST COMPLETE TREE CA RE INC	2024-286	53884	3580	03/05/2024	5,000.00
ICON TECH CHRISTOPHER WOO	2024-292	53874	5222	03/05/2024	88.68
MDJ MANAGEMENT LLC SOUTHERN CALIFORNIA GAS CO	2024-288 2024-298	53884 53884	3580 5222	03/05/2024 03/06/2024	23,065.05 17.23
LA HABRA HEIGHTS CO WATER DIST	2024-297	53874	5222	03/06/2024	170.85
AUDITOR CONTROLLER	2024-294	53874	3672	03/08/2024	8,442.78
LANCE, SOLL & LUNGHARD, LLP	2024-301	53874	3580	03/11/2024	1,569.75
REPUBLIC SERVICES INC	2024-303	53874	3580	03/11/2024	400.22
GEOVERA INSURANCE COMPANY	2024-299	53874	2302	03/11/2024	1,549.00
MDJ MANAGEMENT LLC	2024-300	53884	3580	03/11/2024	28,500.00
TeamCivX, LLC	2024-302	53874	3580	03/11/2024	7,200.00
STATE FARM DEWEY PEST CONTROL CO.	2024-312	53874	2302 3580	03/14/2024 03/14/2024	920.14 71.30
DEWEY PEST CONTROL CO.	2024-310 2024-309	53874 53874	3580	03/14/2024	71.30
SUBURBAN WATER SYSTEMS	2024-309	53888	5222	03/14/2024	98.96
LA HABRA HEIGHTS CO WATER DIST	2024-306	53879	5222	03/14/2024	592.51
LA HABRA HEIGHTS CO WATER DIST	2024-307	53879	5222	03/14/2024	439.39
LA HABRA HEIGHTS CO WATER DIST	2024-307	53881	5222	03/14/2024	197.50
STATE COMPENSATION INSURANCE FUND	2024-305	53874	2302	03/14/2024	1,050.50
SOUTHERN CALIFORNIA EDISON	2024-313	53874	5222	03/19/2024	764.51
SOUTHERN CALIFORNIA EDISON	2024-320	53874	5222	03/19/2024	17.27
SOUTHERN CALIFORNIA EDISON SOUTHERN CALIFORNIA EDISON	2024-321 2024-322	53874 53874	5222 5222	03/19/2024 03/19/2024	218.24 119.91
NAKAE & ASSOCIATES	2024-322	53881	3580	03/19/2024	4,252.50
NAKAE & ASSOCIATES	2024-317	53883	3580	03/19/2024	10,502.60
LAND IQ, LLC	2024-315	53883	3580	03/19/2024	1,550.00
LAND IQ, LLC	2024-316	53879	3580	03/19/2024	1,171.63
NORTH STAR LAND CARE	2024-323	53882	3580	03/19/2024	11,127.87
AT&T MOBILITY II LLC	2024-324	53874	5222	03/21/2024	172.58
DIAMOND ENVIRONMENTAL SERVICES	2024-325	53884	3580	03/21/2024	383.98
DIAMOND ENVIRONMENTAL SERVICES	2024-326	53888	3580	03/21/2024	715.50
DIAMOND ENVIRONMENTAL SERVICES	2024-326	53888	3580 3580	03/21/2024	715.58
DIAMOND ENVIRONMENTAL SERVICES ALESHIRE & WYNDER, LLP	2024-327 2024-314	53884 53874	3580 3717	03/21/2024 03/21/2024	366.83 0.63
ALESHIRE & WYNDER, LLP ALESHIRE & WYNDER, LLP	2024-314	53874	3717	03/21/2024	3,163.20
, LEO. III C W TI TIDEN, LEI	2027-017	33014	3111	0012112024	3, 103.20

\$ 11,101,821.43

LOS ANGELES COUNTY PUENTE HILLS HABITAT PRESERVATION AUTHORITY STATEMENT OF RECEIPTS AND DISBURSEMENTS 3RD QUARTER JANUARY 1, 2024 THRU MARCH 31, 2024

Description	Req. №	Unit №	Rev / Obj Code	Record Date	Amount		
ALESHIRE & WYNDER, LLP	2024-314	53874	3717	03/21/2024	549.10		
ALESHIRE & WYNDER, LLP	2024-314	53874	3717	03/21/2024	3,448.80		
NAKAE & ASSOCIATES	2024-319	53879	3580	03/21/2024	34,234.20		
MOUNTAINS RECREATION & CONSERVATION AUTHORITY	2024-302	53882	3580	03/31/2024	3,400.00		
MOUNTAINS RECREATION & CONSERVATION AUTHORITY	2024-302	53884	3580	03/31/2024	121,796.25		
MOUNTAINS RECREATION & CONSERVATION AUTHORITY	2024-302	53874	3580	03/31/2024	120,409.25		
MOUNTAINS RECREATION & CONSERVATION AUTHORITY	2024-304	53874	3580	03/31/2024	33,620.23		
MOUNTAINS RECREATION & CONSERVATION AUTHORITY	2024-304	53888	3580	03/31/2024	32,667.00		
MOUNTAINS RECREATION & CONSERVATION AUTHORITY	2024-304	53884	3580	03/31/2024	29,263.68		
MOUNTAINS RECREATION & CONSERVATION AUTHORITY	2024-304	53889	3580	03/31/2024	15,896.67		
ADVANCED COPIERS & PRINTERS, INC	2024-308	53874	3580	03/31/2024	196.25		
ADVANCED COPIERS & PRINTERS, INC	2024-308	53874	3580	03/31/2024	407.93		
Total Vendor Payments:						801,073.47	
Investment Purchases - Management Fees by Treasurer Tax Collector:							
MANAGEMENT FEES - DEC 2023		53874	3856	01/16/2024	1,362.60		
MANAGEMENT FEES - JAN 2024		53874	3856	02/09/2024	1,362.60		
MANAGEMENT FEES - FEB 2024		53874	3856	03/22/2024	1,274.69		
Total Investment Purchases - Management Fees by Treasurer Tax Collect	ctor:					3,999.89	
Total Disbursements							\$ 805,073

Ending Cash Balance, March 31, 2024

Prepared by; Kevin Leung 4/16/2024 Los Angeles County Department of Auditor-Controller Accounting Division



COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

Kenneth Hahn Hall of Administration 500 West Temple Street, Room 437 Los Angeles, California 90012 Telephone: (213) 974-2101 Fax: (213) 626-1812 ttc.lacounty.gov and propertytax.lacounty.gov Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
LINDSEY P. HORVATH
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

ELIZABETH BUENROSTRO GINSBERG
TREASURER AND TAX COLLECTOR

May 7, 2024

Andrea Gullo, Executive Director Puente Hills Habitat Preservation Authority 7333 Greenleaf Avenue, First Floor Whittier, CA 90602

Email: agullo@habitatauthority.org

Dear Andrea Gullo:

PUENTE HILLS HABITAT PRESERVATION AUTHORITY MONTHLY INVESTMENT REPORTS

Enclosed are the Puente Hills Habitat Preservation Authority Portfolio Income Report (Earnings Report), Custom Position Report, Purchase Detail Report, and Chronological Report for the month ended April 30, 2024, for your review and reference.

Should you have questions, you may contact Ms. Marivic Liwag, Assistant Operations Chief, of my staff at (213) 584-1252, or mliwag@ttc.lacounty.gov.

Very truly yours,

Elizabeth Buenrostro Ginsberg Interim Treasurer and Tax Collector

Jennifer Koai
Operations Chief

JK:ML:bh

Enclosures

c: Marlyn Barajas



Income Report - PHHPA

04/01/2024 - 04/30/2024

Specific Purpose Invest Agg (299402)

Dated: 05/02/2024

SPI

Original Lot ID Detailed Description	CUSIP	Coupon Rate	PAR Value	Interest/Dividend Received	Accretion Income	Amortization Expense	Interest Income	Net Gain/Loss	Net Income
821801196 FREDDIE MAC 2.000 08/27/43 '24 MTN	3134GWSD9	2.000	9,500,000.00	0.00	0.00	0.00	15,833.33	0.00	15,833.33
821801198 FEDERAL FARM 2.500 07/29/41 '24	3133EMW65	2.500	22,675,000.00	0.00	0.00	0.00	47,239.58	0.00	47,239.58
		2.365	32,175,000.00	0.00	0.00	0.00	63,072.91	0.00	63,072.91

^{*} Grouped by: Aggregate Accounts. * Groups Sorted by: Aggregate Accounts. * Filtered By: LA Fund Number = "PHHPA". * Weighted by: Ending Market Value + Accrued. * Holdings Displayed by: Lots without MMF Collapse.



Custom Position Report - PHHPA

Specific Purpose Invest Agg (299402)

As of 04/30/2024 Dated: 05/02/2024

SPI

Original Lot ID Detailed Description	CUSIP	Coupon Final Maturity Rate	Purchase Yield	PAR Value	Amortized Cost	Historical Cost	Net Accumulated Amortization/Accretion
821801198 FEDERAL FARM 2.500 07/29/41 '24	3133EMW65	2.500 07/29/2041	2.500	22,675,000.00	22,675,000.00	22,675,000.00	0.00
821801196 FREDDIE MAC 2.000 08/27/43 '24 MTN	3134GWSD9	2.000 08/27/2043	2.000	9,500,000.00	9,500,000.00	9,500,000.00	0.00
		2.352 03/10/2042	2.352	32,175,000.00	32,175,000.00	32,175,000.00	0.00

^{*} Grouped by: Aggregate Accounts. * Groups Sorted by: Aggregate Accounts. * Filtered By: LA Fund Number = "PHHPA". * Weighted by: PAR Value. * Holdings Displayed by: Lots without MMF Collapse.



Purchase Detail Report - PHHPA

Specific Purpose Invest Agg (299402)

04/01/2024 - 04/30/2024 Dated: 05/02/2024

LA Fund Number	Original Lot ID Description	Settle Date	Final Maturity	Coupon	PAR Value	Principal	Purchased Accrued	Settlement Amount
				Doto			Incomo	

^{*} Grouped by: Aggregate Accounts. * Groups Sorted by: Aggregate Accounts. * Groups Sorted by: Aggregate Accounts. * Holdings Displayed by: Lot.

^{*} Purchased Accrued Income = -[Purchased Accrued Income], Summary Calculation: Sum. * Settlement Amount = [Ending Original Cost]+(-[Purchased Accrued Income]), Summary Calculation: Sum.



Chronological Report - PHHPA

Specific Purpose Invest Agg (299402)

04/01/2024 - 04/30/2024

Dated: 05/03/2024

LA Fund Number	Original Lot ID	Detailed Description	Settle Date	Final Maturity	Change In Current FV	Purchases	Maturities/Redemption	Purchased Accrued Interest	Coupon Payment
					0.00	0.00	0.00	0.00	0.00

^{*} Filtered By: LA Fund Number = "PHHPA" and Cash Affecting Amount = 0.00. * Weighted by: Absolute Value of Principal Amount. * MMF transactions are collapsed. * Trade transactions are expanded. * Cash Entry transactions are expanded.

^{*} Change In Current FV = (IF(([Transaction Type]='Buy'),[Original Units],0))+(IF(([Transaction Type]='Maturity'),[Original Units],0)), Summary Calculation: Sum.
* Purchases = IF(([Transaction Type]='Buy'),[Original Units],0), Summary Calculation: Sum.
* Maturities/Redemption = IF(([Transaction Type]='Maturity'),[Original Units],0), Summary Calculation: Sum.



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Franklin Canyon Park 2600 Franklin Canyon Drive Beverly Hills, California 90210 Phone (310) 858-7272 Fax (310) 858-7212

April 30, 2024

Puente Hills Habitat Preservation Authority Ranger and Park Staff Services Activities for March and April 2024

- The MRCA contract provides approximately 82 hours weekly of ranger and park staff services.
- Continued general patrol for: providing visitor information, identifying hazardous conditions and correcting illegal activity. Open and close trailhead gates daily.
- Continued general maintenance for: graffiti removal, vandalism repair, litter and dumping removal, fence and gate repairs, sign installations and repairs and trail maintenance.
- Attended the April Puente Hills Habitat Preservation Authority (Habitat Authority) Board meeting.
- Provided an update report on the MRCA services activities to the Habitat Authority Citizens Technical Advisory Committee meeting.
- Participated in our ranger monthly management meeting.
- Met with Habitat Authority ecologist at Powder Canyon regarding restoration plans. Installed "No Public Access" sign on an illegal trail.
- Participated in the Habitat Authority "Earth Day" event at the Hacienda Hills Trailhead.
- Attended MRCA annual law enforcement legal update.
- Utilized a tractor mower to clear the Arroyo Pescadero Trail, Arroyo San Miguel Trail, Deer Loop Trail, Sycamore Canyon Trail, Peppergrass Trail, the two access roads leading to the water tanks in Hellman Park and the fire road leading to the Whittier landfill.
- Periodically checked in on the contractors working on the Sycamore house.

- Monitored Bellfree Contractors repairing the Arroyo Pescadero Trail and Powder Canyon Trail after the storm damage.
- Continue to check and re-post trail closure signs and rope-fence at unauthorized trails and restoration areas in Turnbull Canyon, Worsham Canyon, Powder Canyon and Hellman Park.
- Picked up dumping including:
 - Debris along Fullerton Road.
 - Debris at Arroyo San Miguel.
- Continue to notify the Habitat Authority staff of all unsuccessful animal road crossings that are observed at or near Habitat Authority property. During the months of March and April no animals were observed.
- Continue to monitor the Harbor wildlife underpass. No activity to report.
- Due to safety concerns and overcrowding at the Turnbull Canyon entrance, we previously worked with the owner of the property and Whittier Police Department to secure the vacant lot that is next to the entrance. The lot currently has several illegal dumpings.
- Continue monitoring the surveillance cameras at various trailheads in attempt to catch the vehicle break-in perpetrators. We are also coordinating with Whittier Police and L.A. County Sheriffs. After the County's arrest of a suspect last month, there have not been any break-ins.
- Continue to contact the Los Angles County Department of Street Maintenance regarding the graffiti along Turnbull Canyon Road.
- Removed a rope swing in Dark Canyon.
- The Preserve was closed several days in March and April due to rain.
- Inspected the roads/trails after the rain for damage. Reported to staff. Caution taped around hazardous areas.
- Removed large fallen tree blocking Powder Canyon Trail.
- Removed large fallen eucalyptus tree blocking the Deer Loop Trail.
- Removed fallen tree blocking the Coyote Trail in Hacienda Heights.
- Continue to refill the doggy bags at Arroyo Pescadero.

- Continue to pick up dog defecation at all the trailheads.
- Repaired the drinking fountain at Arroyo Pescadero.
- Removed weeds around all the trailhead signs and entrances.
- Trimmed trees, bushes, mowed lawn and picked up leaves around the Sycamore Canyon house.
- Replaced broken glass on upper kiosk at the Hacienda Hills Trailhead.
- Searched for a reported possible homeless person at Arroyo San Miguel. Unable to locate.
- Continue to monitor, repair, replace the locks on all of the access gates.
- Continue to patrol the SCE, Brea 57 site and Monterey mitigation sites in Powder Canyon and the Olinda site in Arroyo San Miguel.
- Transported a bicyclist with a fractured clavicle from the Hacienda Hills Trailhead to his car and friends.
- Dealt with various violations including:
 - In the Preserve after hours at Sycamore Canyon, Hellman Park, Hacienda Hills, Powder Cyn. and Arroyo Pescadero.
 - Parking violations at Arroyo Pescadero, Hacienda Hills Trailhead, Sycamore Canyon and Ford property.
 - Bikes in Hellman Park and Arrovo Pescadero.
 - Dogs in Sycamore Canyon
 - Electric bike at Hacienda Hills.
 - Hikers in Turnbull Canyon and Powder Canyon after rain.
 - Loud music at Hellman Park, Hacienda Hills and Arroyo Pescadero.
 - Dogs off leash at Arroyo Pescadero.
- Continue to conduct perimeter patrols of all property for fence damage, illegal access points, rope swings, and encroachments.
- Received several calls during the months of March and April to our 24-hour ranger emergency services number including:
 - Several calls for hikers locked in at Hellman Park after hours.
 - Several calls inquiring if the trails are open after the rain.
 - Reporting homeless couple putting mattress over the fence the Hacienda Hills Trailhead.
 - Reporting that they say large paw prints at Powder Canyon and were concerned for their safety.
 - Reporting that they saw a bobcat at Powder Canyon.
 - Reporting kids painting graffiti at Hacienda Hills.

- Several calls for hikers locked in at the Hacienda Hills Trailhead after hours.
- Reporting seeing a coyote with a trap on its foot.
- Inquiring about the Preserve hours.
- Reporting an injured opossum, may have been hit by a car.
- Suspicious man with a shopping cart on Catalina Ave.
- Inquiry regarding trespassing.
- Reporting tagging in Turnbull Canyon from the previous night.
- Reporting concerns about coyotes in the area.
- Reporting an ATV in Worsham Canyon.
- Reporting a water leak at the Hacienda Hills Trailhead.
- Caller advising that there are a lot of snakes on the trail.
- Caller inquiring why the Hellman Park parking lot is closed.
- Caller reporting tagging in the Catalina drainage.
- Reporting a tree blocking the Coyote Trail.
- Reporting an injured duck in the Spyglass area.
- Caller saw a rattlesnake and wants to know what to do.
- Reporting a dumped safe in Turnbull Canyon.
- Reporting an owl fell from the tree at Penn Park.
- Caller lost their wallet at Arroyo Pescadero.
- Caller inquiring about parking permits for Hacienda Hills Trailhead.
- Continue to work closely with Executive Director Andrea Gullo on various projects and assignments as requested.

If you have any questions, or would like any additional information, please feel free to contact me anytime. Thank you.

Sincerely,

Kenn Hughes

Deputy Chief Ranger

K & Hughes

Puente Hills

Habitat Preservation Authority

Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: June 12, 2024

To: **Board Members**

Andrea Gullo
Andrea Gullo, Executive Director From:

Agenda Item No. 5) Discussion and action regarding a) Adoption of a Resolution **Subject:**

> No. 2024-03 Approving Local Goals and Policies for Community Facilities Districts; b) Adoption of a Resolution No. 2024-04 Declaring Intention to Establish a Community Facilities District, Community Facilities District No. 2024-01 (Puente Hills Preserve Protection); and c) Schedule a Public Hearing for July 18,

2024, at 3:00 p.m.

Recommendation:

1) Approve Resolution No. 2024-03 Adopting Local Goals and Policies for Community Facilities Districts ("CFD") (Exhibit 1: "CFD Policies)

- 2) Approve a Resolution No. 2024-04 Declaring Intention to Establish Community Facilities District, Community Facilities District No. 2024-01 (Puente Hills Preserve Protection) ("CFD")
- 3) Schedule a public hearing for July 18, 2024, at 3:00 p.m. for the purpose of forming the CFD.

Background:

The Puente Hills Habitat Preservation Authority ("Authority") manages an extensive area of public open space totaling 3,886 acres, known as the Puente Hills Preserve. Despite its significance in providing wildlife habitat protection and recreational opportunities, the Habitat Authority is currently facing a structural budget deficit that threatens its operational capacity.

In recent years, budget constraints have led to significant reductions in funded positions, services, and programs, compromising the Habitat Authority's ability to adequately meet the needs of the community. The increasing length of fire seasons and growing neighborhood safety concerns further exacerbate the demand for essential services. Without a new, stable funding source, the Authority may be forced to make further detrimental cuts, potentially eliminating ranger and support services, staff and restricting public access to the Preserve.

To address these challenges, the Authority is proposing the formation of a Community Facilities District. This financing district would enable the Authority to implement a special tax on real property within a defined geographic area if approved by voters in the November 2024 election. June 12, 2024 Agenda Item 5 Page 2

The primary objective of the CFD would be to ensure the security, cleanliness, and environmental integrity of the Preserve. It would support vital services such as maintaining park ranger patrols for fire safety and emergency response, clearing brush from emergency access roads, and protecting natural lands from threats like homeless encampments, vandalism, and illegal dumping.

The proposed CFD is also committed to strict fiscal accountability, with provisions for all funds to remain locally controlled, annual audits, and public financial disclosures to ensure transparency and proper use of the funds.

Creation of the Puente Hills Preserve Protection CFD

The creation of the Puente Hills Preserve Protection CFD involves a series of steps. Before the Board, is the adoption of the Local Goals and Policies for the creation of CFDs generally and the Resolution of Intention to form the Puente Hills Preserve Protection CFD specifically.

1. Adoption of Local Goals and Policies for CFDs

California Government Code Section 53312.7(a) of the Mello Roos Community Facilities Act ("Act") requires that the Authority consider and adopt local goals and policies concerning the use of the Act prior to the initiation of proceedings to establish a new CFD under the Act ("CFD Policies").

Pursuant to the Board's direction on March 28, 2024, staff is presenting to the Board for adoption of proposed CFD policies attached as Exhibit A to the Resolution of Intention (Exhibit 2).

The CFD Policies provide guidance and conditions for the use of CFDs for services and facilities and the conduct by the Authority of proceedings for special taxes levied in a CFD established under the Act. The Policies are intended to be general in nature; specific details will depend on the nature of each particular financing. The CFD Policies are applicable to financing under the Act and are intended to comply with Section 53312.7 (a). The CFD Policies may be amended from time to time by the Board's resolution.

2. Formation of a CFD

The proposed CFD encompasses the Whittier, La Habra Heights, and portions of Hacienda Heights and Rowland Heights located within the Authority's jurisdictional boundaries. Once the Board approves the CFD Policies, the process for forming the CFD may be initiated.

The next steps in the process of establishing the CFD, which the Board is being asked to take action on today, are as follows:

- 1. Adopt a Resolution of Intention to establish the CFD (Exhibit 2).
- 2. Set the time and date for the public hearing to consider the formation of the CFD at 3:00 p.m. on July 18, 2024 ("Public Hearing"), which is effectuated in the Resolution of Intention.

- 3. Advertise a notice of the Public Hearing.
- 4. Record the proposed boundaries of the CFD with the County Recorder.

Should the Board approve these actions today, additional steps in the process that would need to be taken pursuant to future Board action, targeted for July 18, 2024, to complete formation would include:

- 1. The Public Hearing for Formation of the CFD at 3:00 p.m. on July 18, 2024.
- 2. Adopt a resolution regarding the formation of the Puente Hills Preserve Protection CFD and authorize the levy of special taxes if approved by the voters.
- 3. Adoption of a resolution calling for a special tax election to be held on November 5, 2024.

Fiscal Impact:

The cost for these actions was approved through a contract with consultant SCI Consulting by approval of the fiscal year 2023-24 budget. Incidental costs include the cost of publishing the notice of public hearing and recording of the boundary map with the County Recorder. The full cost to add the CFD to the November ballot is yet to be determined.

Attachments:

Exhibit 1 – Resolution No. 2024-03 Adopting Local Goals and Policies for CFDs

Exhibit 2 – Resolution No. 2024-03 Declaring Intention to Establish a CFD

Puente Hills Habitat Preservation Authority Resolution No. 2024-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PUENTE HILLS HABITAT PRESERVATION AUTHORITY, ADOPTING LOCAL GOALS AND POLICIES FOR COMMUNITY FACILITIES DISTRICTS

WHEREAS, the Puente Hills Habitat Preservation Authority ("Authority") Board of Directors ("Directors") hereby adopt this resolution to establish local goals and policies for the establishment of community facilities districts as follows:

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended, constituting Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311 of the California Government Code (the "Act"), the Puente Hills Habitat Preservation Authority ("Authority") is authorized to establish a Community Facilities District and to act as the legislative body for such Community Facilities District ("CFDs"); and

WHEREAS, the Authority intends to consider the formation of one or more CFDs pursuant to the Act; and

WHEREAS, Section 53312.7 of the Act requires that prior to establishment of a CFD, the Authority must consider and adopt Local Goals and Policies or CFDs ("CFD Policies") and

WHEREAS, attached as Exhibit A, are the proposed set of CFD Policies for consideration and adoption by the Authority Board.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE PUENTE HILLS HABITAT PRESERVATION AUTHORITY HERBY FINDS, DECLARES, AND RESOLVES AS FOLLOWS:

- **Section 1**. The Authority Board hereby finds that the CFD Policies, attached hereto and incorporated herein as Exhibit A, comply with Section 53312.7 of the Act.
- **Section 2.** The CFD Policies attached as Exhibit A are hereby adopted to enable the Authority to initiate proceedings to establish one or more CFDs pursuant to the Act.

Page 2 Resolution No. 2024-03
APPROVED AND ADOPTED at a meeting held on the 12 th day of June 2024.
AYES:
NOES:
ABSENT:
ABSTAIN:
<u> </u>
Chair, Board of Directors Ivan Sulic
ATTEST:
Secretary to the Board of Directors Marlyn Barajas

EXHIBIT A

PUENTE HILLS HABITAT PRESERVATION AUTHORITY Local Goals and Policies Community Facilities Districts

This document sets forth the Local Goals and Policies ("CFD Policies") of the Puente Hills Habitat Preservation Authority ("Authority") concerning the use of the Mello-Roos Community Facilities Act of 1982 (the "Act") (Section 53311et seq.) with respect to community facilities districts for which debt will not be issued. These Policies have been prepared pursuant to the requirements of Section 53312.7 of the Act. The Policies are intended to meet the minimum requirements of the Act and may be amended or supplemented by resolution of the Board at any time, to the extent permitted by law.

Any Community Facilities District ("CFD") established by the Authority shall be subject to these Policies. In addition to compliance with these Policies, a CFD established by the Authority may also be subject to other goals and policies that have been or may be established by the Authority, which are consistent with these Policies.

Statement Regarding Financing Priorities

The purpose of the Authority's use of the Act is to fund Services and no Service has a priority over another. Services include (a) police protection services, (b) fire protection and suppression services, (c) recreation program services, (d) operation and maintenance of museums and cultural facilities, (d) maintenance and lighting of parks, parkways, streets, roads, and open space, and (e) the maintenance and operation of any real property or other tangible property with an estimated useful life of five or more years. Maintenance includes operations and/or replacement costs, and the creation and funding of reserve funds, as permitted by law. Services includes the performance by employees of functions, operations, maintenance, and repair activities, as provided by law. It is expected that the Services will be provided by the Authority, either with its own employees or by contract with third parties, or any combination thereof.

Statement Regarding Credit Quality to be Required for Issuance of Bonds

At this time, it is the policy of the Authority to utilize the Act pursuant to these Policies solely for funding Services. Therefore, these Policies do not currently contemplate nor authorize the issuance of bonds pursuant to Article 5 of the Act. Prior to authorizing issuance of any bonds pursuant to Article 5 of the Act, these Policies will be revised by the Authority to include a statement concerning the credit quality to be required of bond issues, including criteria to be used in evaluating the credit quality.

Statement Concerning Prospective Property Purchasers

The Authority intends that prospective purchasers of any property subject to a CFD established pursuant to the Act will be fully informed about their taxpaying obligations imposed pursuant to the Act. In furtherance of this policy, the Authority will take the following steps:

- 1. It will conduct all proceedings required by the Act in the manner required by the Ralph M. Brown Act (Section 54950 et seq. of the California Government Code);
- 2. It will cause a map of the boundaries of any proposed CFD to be recorded, pursuant to Section 3111 of the California Streets and Highways Code, in the Office of the Recorder of Los Angeles County within 15 days following the adoption of a resolution of intention to form that CFD pursuant to Section 53321 of the Act;
- 3. It will publish notice, pursuant to Section 53322 of the Act, prior to holding any public hearing on the establishment of a CFD.
- 4. It will record a notice of special tax lien, in conformance with the requirements of Government Code section 53328.3, within 15 days of the Authority's determination that the requisite number of voters are in favor of the levy of a special tax in connection with a CFD. Such notice will include, among other information:
 - a. A description of the rate, method of apportionment, and manner of collection of the authorized special tax;
 - b. Information about the conditions under which the obligation to pay the special tax may be prepaid and permanently satisfied and the lien of the special tax canceled;
 - c. The name(s) of the owner(s) and the assessor's tax parcel number(s) of the real property included within this community facilities district and not exempt from the special tax; and
 - d. The name, address, and telephone number of the CFD Administrator, so they may contact the CFD Administrator to obtain further information concerning the current and estimated future tax liability of owners or purchasers of real property subject to the special tax lien.
- 5. It will, through the CFD Administrator, furnish a notice to any individual requesting the notice or to any owner of property subject to a special tax levied by the CFD, in the form set forth in Section 53340.2(c) of the Act, within five working days of a request for such notice. The Board may establish a reasonable fee for this service, as permitted by Section 53340.2(b) of the Act and as otherwise permitted by law.

Statement Regarding Equity of Tax Allocation Formulas

Any special tax levied by the Authority pursuant to the Act will be structured in such a manner as to result in a reasonable and equitable taxing structure. Toward that end, the Authority will engage a qualified special tax consultant to assist in the development of rate and method of apportionment for any special tax proposed in connection with a CFD.

The Authority recognizes that any determination of tax equity must rely, to a large extent, on assumptions based on average characteristics of parcels, and that an exactly fair share of costs cannot be perfectly estimated with respect to any parcel or class of parcel. Consequently, the Authority may rely on any reasonable special tax apportionment analysis, in its sole and absolute discretion. Furthermore, in its sole and absolute discretion, the Authority may permit the allocation of special taxes on any basis that is rationally related to the purpose of the CFD but may not be based on assessed valuation.

Because any special tax levied pursuant to these CFD Policies will be for the ongoing provision of Services, any special tax methodology may provide for an annual rate increase to reflect inflation. Such annual inflation adjustment may be a fixed annual increase of three percent (3%), tied to the Consumer Price Index for All Urban Consumers for the Los Angeles-Long Beach-Anaheim CA or similar index, or to any other index deemed appropriate by the Authority.

Statement Regarding Appraisals

At this time, it is the policy of the Authority to utilize the Act pursuant to these Policies only for the funding of Services. Therefore, these Policies do not authorize the issuance of bonds pursuant to Article 5 of the Act. Consequently, these Policies do not include a statement regarding credit policies or a statement of definitions, standards, and assumptions to be used in appraisals. The Board may, in the future, amend these Policies to permit the issuance of bonds.

Accounting and Reporting Requirements

The proceeds of the Special Tax shall only be used as described in the Description of Services to be Funded by the CFD. The proceeds of the Special Tax shall be deposited into a fund, which shall be kept separate and apart from other funds of the Authority. No later than October 31 of the following Fiscal Year for which the Special Tax is in effect, the Authority shall prepare a report for review and approval of the Board, with the information specified in Government Code Section 53343.1.

Amendment

These Policies may be amended from time to time by resolution of the Authority's Governing Board, to the extent permitted and as authorized by California law.

Puente Hills Habitat Preservation Authority Resolution No. 2024-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PUENTE HILLS HABITAT PRESERVATION AUTHORITY DECLARING INTENTION TO ESTABLISH A COMMUNITY FACILITIES DISTRICT

PUENTE HILLS HABITAT PRESERVATION AUTHORITY
Community Facilities District No. 2024-01
(Puente Hills Preserve Protection)

WHEREAS, the Board of Directors ("Board") of the Puente Hills Habitat Preservation Authority (the "Authority") hereby adopts this resolution of intention to establish a Community Facilities District ("CFD") as follows:

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311, of the California Government Code, the Authority is authorized to establish a Community Facilities District and to act as the legislative body for such Community Facilities District; and

WHEREAS, this Board, as the legislative body of the Authority, has determined that it is in the best interests of the Authority to institute proceedings for the establishment of a community facilities district pursuant to the Act in order to fund the maintenance, servicing, protection, preservation of open space, natural or other lands and improvements owned or managed by the Authority; reduce the risk of wildfire and improve local wildfire prevention, ranger safety patrols; and recreation program services, all as more specifically described on Exhibit A hereto and by this reference incorporated herein (the "Services"), including administrative or incidental expenses thereto, as more particularly described herein; and

WHEREAS, on June 12, 2024, by Resolution No. 2024-03, the Governing Board adopted the Local Goals and policies ("CFD Policies") concerning the use of the Act pursuant to Section 53312.7 of the Act.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE PUENTE HILLS HABITAT PRESERVATION AUTHORITY HERBY FINDS, DECLARES, AND RESOLVES AS FOLLOWS:

- **Section 1.** The Authority hereby declares its intent to initiate proceedings to establish a Community Facilities District pursuant to the Act, by adopting this resolution of intention to establish a Community Facilities District pursuant to Section 53321 of the Act.
- **Section 2.** The name proposed for the proposed CFD is the "Puente Hills Habitat Preservation Authority Community Facilities District No. 2024-01 (Puente Hills Preserve Protection Measure)," referenced herein as "the CFD."

- **Section 3.** The proposed boundaries of the CFD are as shown on the map on file with the Authority Secretary entitled "Proposed Boundaries of Community Facilities District 2024-01 of the Puente Hills Habitat and Preservation Authority", a smaller version of which is attached hereto as Exhibit B and by this reference incorporated herein, which boundaries are hereby preliminarily approved and to which map reference is hereby made for further particulars. The Authority Secretary is hereby directed to record, or cause to be recorded, said map of the boundaries of the CFD in the office of the County Recorder of Los Angeles County within fifteen days of the date of adoption of this Resolution, but in any event at least fifteen days prior to the public hearing specified below.
- **Section 4.** The public services ("Services") proposed to be funded by the CFD are described in the document titled "Description of Services to be Funded by the CFD," attached hereto as Exhibit A and incorporated herein.
- **Section 5.** Except to the extent that funds are otherwise available to the CFD to pay for the Services, a special tax (the "Special Tax") sufficient to pay the costs of the Services, including administrative and incidental expenses, secured by recordation of a continuing lien against all nonexempt real property in the CFD, will be levied annually within the CFD perpetually until ended by the voters, and collected in the same manner as ordinary ad valorem property taxes levied within the CFD. The proposed rate and method of apportionment of the Special Tax are described in the document titled "Rate and Method of Apportionment of Special Tax," attached hereto as Exhibit C and incorporated herein by this reference.
- **Section 6.** The Executive Director, as the officer having charge and control of the Services in and for the CFD, or the designee of such official, is hereby directed to study said proposed Services and to make, or cause to be made, and file with the Authority Secretary a report in writing ("Public Hearing Report") presenting the following information: (a) A description of the Services by type which will be required to adequately meet the needs of the CFD; (b) An estimate of the fair and reasonable cost of the Services including the cost of incidental expenses in connection therewith. The Public Hearing Report shall be made a part of the record of the public hearing specified below.
- **Section 7.** A public hearing on the establishment of the CFD and the proposed rate, method of apportionment, and manner of collection of the special tax shall be held at 3:00 p.m., or as soon thereafter as practicable, on Thursday, July 18, 2024, at the Joint Administration Office of the County Sanitation Districts of Los Angeles County, 1955 Workman Mill Road, Whittier, California, 90601 at such time being not less than 30 or more than 60 days following the adoption of this resolution. Notice of the hearing shall be published in accordance with all applicable requirements of Section 53322 of the Act, including a summary of this resolution.
- **Section 8.** If the Board proceeds with formation of the CFD the special tax shall be submitted to a vote of the registered voters within the proposed CFD in the November 5, 2024 General Election, in accordance with Section 53326 of the Act. Each voter shall have one vote.
- **Section 9.** The Executive Director, Board Secretary, and all other officers and agents of the Authority are hereby authorized and directed to take all actions necessary or advisable to give

Page 3 of 11 Resolution No. 2024-04

effect to the transactions contemplated by this Resolution.

Section 10. This Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED at a meeting held on the 12 th day of June 2024.
AYES:
NOES:
ABSENT:
ABSTAIN:
Chair, Board of Directors Ivan Sulic
ATTEST:
Secretary to the Board of Directors Marlyn Barajas

EXHIBIT A

DESCRIPTION OF SERVICES TO BE FUNDED BY THE CFD

PUENTE HILLS HABITAT PRESERVATION AUTHORITY Community Facilities District No. 2024-01 (Puente Hills Preserve Protection)

The Services described below are proposed to be funded by Community Facilities District No. 2024-01 (the "CFD") of the Puente Hills Habitat Preservation Authority (the "Authority"):

The types of Services to be funded by the CFD ("Services") shall include the maintenance, servicing, protection, preservation of open space, natural or other lands and improvements owned or managed by the Authority; reduce the risk of wildfire and improve local wildfire prevention, ranger safety patrols; and recreation program services. Additionally, the CFD will fund the collection and accumulation of reserves for these activities and cover administrative or incidental expenses related to them.

"Improvements," as used herein, means improvements such as facilities, buildings, museums, cultural facilities, housing, visitor centers, fixed equipment, fences, gates, monument signage, other signage, posts, walkways, railings, curbs, benches, kiosks, drinking fountains, drainages, trails, roads, recreational facilities, public facilities, public restrooms, parking lots and other manmade structures on or alterations to lands owned or managed by the Authority, and other real property or other tangible property as permitted by the law.

"Maintenance," as used herein, means the furnishing of services, equipment and materials or other items for the routine, recurring, and usual work or emergency work for the preservation or protection of Improvements, open space, natural or other lands for their intended purposes. Maintenance includes, but is not limited to, the upkeep, repair, removal or replacement of all or any part of any Improvements; providing for the life, growth, health, and beauty of landscaping, open space, natural or other lands, including cultivation, seeding, planting, weeding, irrigation, trimming, spraying, fertilizing, treating for disease or injury, goat grazing, or wildlife, vegetation and habitat surveys, monitoring and mapping services; vegetation clearance, including the removal of dead, dying or hazardous trees; the removal or disposal of trimmings, rubbish, debris, illegal dumping and other waste; the cleaning and servicing of public restrooms; the cleaning, sandblasting, and painting of walls and other Improvements for sanitation or to remove graffit; fire prevention and suppression services; safety and security services; gate opening and closing services; law enforcement services; and services to prevent homeless encampments. Maintenance includes operations and/or replacement costs, and the creation and funding of reserve funds, as permitted by law.

"Servicing," as used herein, means the furnishing of electric current, gas, or other form of energy for any public lighting facilities or for the lighting or operation of any other Improvements; and water or other utilities for uses including, but not limited to, the irrigation of any landscaping, the operation of any fountains, or the Maintenance of any other Improvements.

"Services," also includes the performance by employees of functions, operations, maintenance, and repair activities, as provided by law. It is expected that the Services will be provided by the Authority, either with its own employees or by contract with third parties, or any combination thereof.

EXHIBIT B

PROPOSED BOUNDARIES OF

PUENTE HILLS HABITAT PRESERVATION AUTHORITY
Community Facilities District No. 2024-01
(Puente Hills Preserve Protection)

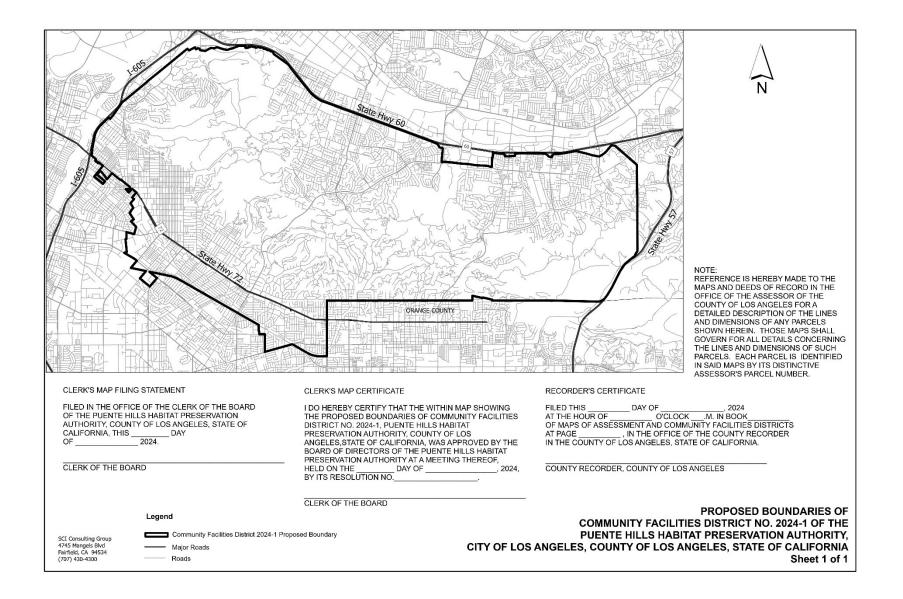


EXHIBIT C

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

PUENTE HILLS HABITAT PRESERVATION AUTHORITY Community Facilities District No. 2024-01 (Puente Hills Preserve Protection)

A Special Tax authorized under the Mello-Roos Community Facilities Act of 1982 applicable to the land in the Community Facilities District No. 2024-01 (the "CFD") of the Puente Hills Habitat Preservation Authority (the "Authority") shall be levied and collected according to the tax liability determined by the Authority through the application of the appropriate amount or rate described herein.

A. DEFINITIONS

- "Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State of California.
- "Administrative Expenses" means the actual or estimated costs incurred by the Authority to determine, levy, and collect the Special Taxes, including the proportionate amount of the salaries and benefits of Authority employees whose duties are directly related to administration of the CFD and the fees of Special Tax levy administrator, other consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the County tax rolls and any other incidental costs as determined by the Authority.
- "Assessor's Parcel" or "Parcel" means a lot or parcel shown in an Assessor's Parcel Map with an assigned assessor's parcel number.
- "Authority" the Puente Hills Habitat Preservation Authority.
- "Base Year" means the Fiscal Year ending June 30, 2026.
- "Board" means the Board of Directors of the Puente Hills Habitat Preservation Authority.
- "Building Square Feet" or "BSQFT" means all the square footage within the perimeter of a residential structure or a commercial structure, not including any carport, walkway, garage, overhang, patio, enclosed patio, or similar area. The determination of Building Square Feet shall be made by reference to the Assessor's Lien Roll Data. If the Assessor's Lien Roll Data does indicate Building Square Feet, building permit(s) issued for such structure, or other records shall be used, as determined by the CFD Administrator.
- "CFD" or "CFD No. 2024-01" means the Puente Hills Habitat Preservation Authority Community Facilities District No. 2024-01 (Puente Hills Preserve Protection).

- "CFD Administrator" means an official of the Authority, or designee thereof, responsible for determining and providing for the levy and collection of the Special Tax.
- "County" means the County of Los Angeles, California.
- "Developed Property" means real property with improvements for residential, commercial, or other purposes which is assigned improved value by the County Assessor as of July 1 of the current Fiscal Year.
- "Fiscal Year" means the period starting July 1 and ending the following June 30.
- "Land Use Classification" means any of the classes listed in section B(1).
- "Maximum Special Tax" means the greatest amount of Special Tax, determined in accordance with Sections B and C below that can be levied in the CFD in any Fiscal Year on any Assessor's Parcel.
- "Public Property" means any property within the boundaries of the CFD that is either (i) owned by the federal government, the State of California, the County, another public agency, or a private nonprofit organization that owns and is responsible for conservation of open space areas or (ii) encumbered by an easement owned by any such public agency or private organization which easement makes the development of such property impractical. Notwithstanding the foregoing, a leasehold or other possessory interest in any such property which is subject to taxation pursuant to Section 53340.1 of the Act shall not constitute "Public Property."
- "RMA" means this Rate and Method of Apportionment of Special Tax.
- "Services" means the services authorized to be funded by the CFD as described in the Resolution of Intention for the CFD.
- "Special Tax" means the Special Tax to be levied, in each Fiscal Year, on Taxable Property, pursuant to Sections B through G below.
- "Special Tax Requirement" means the amount required in any Fiscal Year for the CFD to 1) provided the Services; 2) pay for reasonable Administrative Expenses; 3) pay any amounts required to establish or replenish any reserve funds; and 4) pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year.
- "State" means the State of California.
- "Taxable Property" means all Parcels within the boundaries of the CFD that are not Tax-Exempt Property.

"Tax-Exempt Property" means any Parcel within the CFD which is not Developed Property or Undeveloped Property and includes Public Property and Welfare Exempt Property.

"Undeveloped Property" means real property without improvements which is designated as vacant by the County Assessor as of July 1 of the current Fiscal Year.

"Welfare Exempt Property" means, in any Fiscal Year, all Parcels within the boundaries of the CFD that (a) have been granted a welfare exemption by the County under subdivision (g) of Section 214 of the Revenue and Taxation Code indicated in the Assessor's Data finalized as of January 1 of the previous Fiscal Year, and (b) are exempt from the Special Tax pursuant to Section 53340(c) of the Act.

B. PROPERTY CATEGORIES AND SPECIAL TAX RATES

- 1. Classification of Parcels. Each Fiscal Year, using the Definitions above and the Parcel records of the County Assessor's Secured Tax Roll of July 1, the Authority shall cause each Parcel of land in the CFD to be classified as Taxable Property and Tax-Exempt Property. Taxable Property shall be further classified as Developed Property or Undeveloped Property.
- 2. Assignment of Maximum Special Tax. Each Fiscal Year, the Base Year Maximum Tax shown below shall be escalated as specified in Section C, Annual Adjustment of Maximum Special Tax, to determine the Maximum Special Tax for the upcoming Fiscal Year for each Land Use Classification.

Land Use Classification	Base Year Maximum Tax
Developed Property	\$0.0100 per Building Square Foot
Undeveloped Property	\$0.0000
Tax-Exempt Property	Exempt

3. Conversion of a Tax-Exempt Property to a Taxable Property. If a Tax-Exempt Property is not needed for public use and is converted to private use, it shall become subject to the Special Tax.

C. ANNUAL ADJUSTMENT OF MAXIMUM SPECIAL TAX

Beginning Fiscal Year 2026-27 and each Fiscal Year thereafter, the Maximum Special Tax shall be adjusted by three (3) percent for inflation.

D. DETERMINATION OF THE ANNUAL SPECIAL TAX

Commencing with Fiscal Year 2025-26, and for each subsequent Fiscal Year, the Board shall determine the Special Tax Requirement and shall levy the Annual Special Tax on each Assessor's Parcel of Taxable Property at one hundred percent of the applicable Maximum Special Tax to fund the Special Tax Requirement.

Subject to the preceding, the amount of Annual Special Tax levied upon any Taxable Property in any Fiscal Year shall not exceed the Maximum Special Tax for such Fiscal Year as computed herein.

The Board shall not levy a Special Tax on a Tax-Exempt Property.

E. PREPAYMENT OF THE SPECIAL TAX

Prepayment of the Special Tax is not authorized.

F. COLLECTION OF THE SPECIAL TAX

The Special Tax shall be collected each year in the same manner and at the same time as ad valorem property taxes are collected and shall be subject to the same penalties, interest, and lien priorities in the case of delinquency as is provided for ad valorem taxes. The Authority shall cause the actions required above to be done for each Fiscal Year in a timely manner to assure that the schedule of the Special Taxes to be collected are received by the County Auditor for inclusion with billings for such ad valorem taxes for the applicable Fiscal Year. However, the CFD Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the Authority or as otherwise determined appropriate by the CFD Administrator.

G. DURATION OF THE SPECIAL TAX

Assessor's Parcels in the CFD shall remain subject to the Special Tax perpetually until ended by voters. If the Special Tax ceases to be levied, the Authority or its designee shall direct the County Recorder to record a Notice of Cessation of Special Tax. Such notice will state that the obligation to pay the Special Tax has ceased and that the lien imposed by the Notice of Special Tax Lien is extinguished.

H. CITIZEN'S OVERSIGHT AND ACCOUNTABILITY PROVISIONS

The proceeds of the Special Tax shall only be used as described in the Description of Services to be Funded by the CFD. The proceeds of the Special Tax shall be deposited into a fund, which shall be kept separate and apart from other funds of the Authority. No later than October 31 of the following Fiscal Year for which the Special Tax is in effect, the Authority shall prepare a report, for review and approval of the Board, detailing the amount of funds collected and expended, and the status of any project authorized to be funded by the Special Tax.

In addition, a citizens advisory committee may report annually to the Board and the public regarding the expenditure of such funds to show that the Special Tax proceeds are spent for their authorized purposes.

I. APPEALS AND INTERPRETATION PROCEDURE

Any property owner within the CFD who believes that the portion of the Special Tax levied on the subject property is in error, may file a written appeal no later than June 30 of the Fiscal Year in which the levy occurred, with the Executive Director or his or her designee, appealing the levy of the Special Tax on the subject property. The Executive Director or his or her designee will promptly review the appeal, and, if necessary, meet with the applicant, and decide the merits of the appeal. If the findings of the Executive Officer or his or her designee verify that the Special Tax levied should be modified, the Special Tax levy for future Fiscal Years shall be corrected, and a credit against future Special Taxes shall be arranged, if applicable. Any overcharges shall be corrected solely by means of adjustments to future Special Tax levies; no cash refunds shall be made. Any dispute over the decision of the Executive Officer or his or her designee shall be referred to the Board and the decision of the Board shall be final.

Interpretation may be made by resolution of the Board for purposes of clarifying any vagueness or uncertainty as it relates to the application of the Special Tax rate, or application of the method of apportionment, or classification of properties or any definition applicable to the CFD.

Puente Hills

Habitat Preservation Authority

Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: June 12, 2024

To: Board Members

AndreaGullo

From: Andrea Gullo, Executive Director

Subject: Agenda Item No. 6) Discussion and action regarding Adoption of Resolution No.

2024-05 Declaring June as Pride Month.

Recommendation:

That the Board adopt Resolution 2024-05.

Background:

According to the United States Library of Congress, Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month is celebrated each year in the month of June to honor the 1969 Stonewall Uprising in Manhattan which included a series of riots for gay liberation. The Stonewall Uprising was stated as a tipping point for the Gay Liberation Movement in the United States. Nationally, the last Sunday in June was initially celebrated as "Gay Pride Day," but the day varied. In cities across the nation the "day" soon grew to include many days and month-long series of events. Memorials are held during this month for those members of the community who have been lost to hate crimes or HIV/AIDS. Just as Pride Month has evolved over time, so too has the acronym to include Intersex and Asexual members of the community (LGBTQAI+). The purpose of the commemorative month is to recognize the impact that LGBTQIA+ individuals have had on history locally, nationally, and internationally.

The Authority's policies support safe trails for all. The Authority's messaging has promoted building an inclusive outdoor space and the right for all people to feel welcome and to enjoy the trails.

Attached is Authority Resolution 2024-05 recognizing June as Pride Month.

Fiscal Impact:

None

RESOLUTION NO. 2024-05

A Resolution of the Board of Directors of the Puente Hills Habitat Preservation Authority Declaring June as Pride Month

WHEREAS, the Board of Directors ("Board") of the Puente Hills Habitat Preservation Authority (the "Authority") finds that the Authority's management of the Puente Hills Preserve plays an important role in our communities to welcome and include all people regardless of race, income, ability, age, nationality, gender identity or expression, sexual orientation, or any other identity.

WHEREAS, the Board acknowledges the importance of building inclusive outdoor space, making outdoors safe and welcoming for the positive development of all persons, including members of the lesbian, gay, bisexual, transgender, queer, intersex, and asexual (LGBTQIA+) community.

WHEREAS, the Board finds the trails of the beautiful Puente Hills Preserve are for all to safely enjoy as a respite from the urban life, in reverence of nature, recreation, creating memories and strengthening social bonds.

WHEREAS, the Board finds that the Authority is committed to diversity, equity, inclusion, and belonging, as well as a strong belief in the civil and constitutional rights of all individuals across our great nation.

WHEREAS, the Authority acknowledges and supports that no matter your age, race, creed, gender, or sexual orientation, individuals should be treated with respect and dignity and be able to live without fear no matter who they love.

WHEREAS, the long battle for inclusion has led to much positive progress toward changing the hearts and minds of people in many parts of the world, which in turn, has helped pave the way for a more inclusive society where LGBTQIA+ individuals can live freely, safely, and free from discrimination.

NOW, THEREFORE BE IT RESOLVED, the Board of Director of the Puente Hills Habitat Preservation Authority recognizes the month of June as Pride Month to celebrate and honor the LGBTQIA+ community, and invites everyone to reflect on ways we can live together with mutual respect and understanding.

APPROVED AND ADOPTED at a meeting held on the 12th day of June	2024.
AYES:	
NOES:	

ABSTAINS: ABSENT:

Chair, Board of Directors Ivan Sulic

Resolution 2024-05
Page 2
ATTEST:
Secretary to the Board of Directors
Marlyn Barajas

Puente Hills

Habitat Preservation Authority

Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: June 12, 2024

To: **Board Members**

Andrea Gullo Executive Director

From:

Subject: Agenda Item No. 7) Discussion and action regarding Adoption of Resolution No.

2024-06 Declaring July as Parks Month.

Recommendation:

That the Board adopt Resolution 2024-06.

Background:

Throughout the state and nation, cities and counties have celebrated July as Parks and Recreation Month for decades. This recognition promotes building a strong, vibrant, and resilient community through the power of open space, parks and recreation.

Professional organizations such as the National Park and Recreation Association (NRPA) and the California Park & Recreation Society (CPRS) recognize July as Parks and Recreation Month. The NRPA recognizes Parks and Recreation Month with the theme "Where You Belong", which celebrates the many ways park and recreation professionals across the country foster a sense of belonging in their community by providing welcoming and inclusive programs, and safe, accessible spaces to build meaningful connection. The CPRS has released a statewide public awareness campaign, "Parks Make Life Better!®" to inform citizens of the many benefits of utilizing parks, facilities, programs, and services.

Open space, parks and recreation is essential and holds a fundamental role in the community, including preserving native habitats and wildlife that live there, promoting health and wellness, supporting economic vitality, and uniting people and strengthening communities. The Authority is a part of the broader Parks community and supports these overall messages in its policies and practices.

Attached is Authority Resolution 2024-06 recognizing July as Parks Month.

Fiscal Impact:

None

RESOLUTION NO. 2024-06

A Resolution of the Board of Directors of the Puente Hills Habitat Preservation Authority Declaring the Month of July as Parks Month

- **WHEREAS**, the Board of Directors ("Board") of the Puente Hills Habitat Preservation Authority (the "Authority") finds that the Authority's management of the Puente Hills Preserve contributes to the wellness of the local community.
- **WHEREAS**, this resolution recognizes the importance of equitable access to local park and open space, recreation, trails, open space, and facilities for the positive development of all and their communities.
- **WHEREAS**, parks and open space sustain and steward our natural resources by protecting habitats and wildlife, connecting people to nature, and promoting the ecological function of parkland.
- **WHEREAS**, parks and open space promote physical, emotional, and mental health and wellness through organized and self-directed fitness and activity.
- **WHEREAS**, parks and open space increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction.
- **WHEREAS**, parks and open space foster social cohesiveness in communities by celebrating diversity, providing spaces to come together peacefully, modeling compassion, promoting social equity, connecting social networks, and ensuring all people have access to its benefits.
- **WHEREAS**, parks and open space facilitate community problem and issue resolution by providing safe spaces to come together peacefully and serving as key points of service, helping our communities heal both physically and emotionally.
- **WHEREAS**, parks and open space support safe, vibrant, attractive, progressive communities that make life better through positive alternatives offered in their recreational opportunities.
- **WHEREAS,** parks and open space remain versatile and innovative in providing vital services to communities through local, national, or global emergencies, all while adhering to guidelines set forth by governing agencies.
- **WHEREAS**, the California Park & Recreation Society has released a statewide public awareness campaign, "Parks Make Life Better!" to inform citizens of the many benefits of utilizing parks, facilities, programs, and services.
- **WHEREAS**, the National Parks and Recreation Association has celebrated Park and Recreation Month in July for nearly 40 years to promote building strong, vibrant and resilient communities through the power of parks and recreation.

Resolution 2024-06 June 12, 2024 Page 2

NOW, THEREFORE, the Board of Directors of the Puente Hills Habitat Preservation Authority resolves to recognize the importance of access to local parks, trails, open space, and facilities for the health, wellness, development, inspiration, and safety of all Californians; and be it further resolved, that we declare the month of July 2024 as Parks Month.

APPROVED AND ADOPTED at a meeting held on the 12 th day of June 2024.	
AYES: NOES: ABSTAINS: ABSENT:	
Chair, Board of Directors Ivan Sulic	
ATTEST:	
Secretary to the Board of Directors Marlyn Barajas	

Puente Hills

Habitat Preservation Authority

Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: June 12, 2024

To: **Board Members**

Andrea Gullo, Executive Director From:

Agenda Item No. 8) Discussion and possible action authorizing Executive **Subject:**

Director to enter into a contract amendment with TeamCivX LLC in the amount

of \$16,108.40 to fund the full term of the existing contract.

Recommendation:

That the Board authorize the Executive Director to amend the contract with TeamCivX in the amount of \$16,108.40.

Background:

In March 2023, the Board approved a contract in the amount of \$102,231.42 with TeamCivX for specialized public outreach, communication and educational consulting services. In December 2023, the Board amended this contract to fund its first informational mailer for a total contract amount of \$148,196.42. In February 2024, a second amendment was approved to fund the services of designing and mailing informational materials for a total contract amount of \$229,611.42.

This proposed third amendment would fund current services through the remainder of the term of the contract, which is until November 2024. It was not previously funded because the Authority had the ability to suspend services on selected months to decrease costs. For example, services with Team CivX were suspended in June, July and August 2023. The contract is currently funded through part of August 2024, however, to fully fund activities that will occur until November an amendment in the amount of \$16,108.40 is needed. The monthly rates of the contract remain unchanged. The new contract amount would be \$245,719.82.

\$5,491.60	Amount for August already funded
\$1,708.40	Need for the remainder of August
\$14,400.00	Need for September and October
\$16,108.40	Amount to fund until November

Attached is the contract amendment for consideration.

Fiscal Impact:

The cost of this amendment is in the proposed budget for fiscal year 2024-2025 presented at this Board meeting on June 12, 2024.

THIRD AMENDMENT TO PUENTE HILLS HABITAT PRESERVATION AUTHORITY

Habitat Communications and Outreach Agreement 23-08B

This third amendment to that certain agreement entitled Habitat Communications and Outreach and numbered 23-08B (Agreement) is entered into on June 12, 2024 between the Puente Hills Habitat Preservation Authority (PHHPA) and TeamCivX (Consultant).

RECITALS

- A. PHHPA and Contractor entered into the Agreement on December 1, 2022. Consultant agreed to provide professional services for specialized public outreach, educational services, and strategy consulting services related to a possible Community Financing District as a financing mechanism, for a Term ending November 2024, and total compensation in the amount of \$102,231.42.
- B. PHHPA amended the Agreement on December 21, 2023 (Amendment No. 1) increasing compensation by \$45,965 for designing and mailing informational materials. The new contract amount was \$148,196.42.
- C. PHHPA amended the Agreement on February 15, 2024 (Amendment No. 2) increasing the compensation by \$81,415 for designing and mailing informational materials. The new contract amount was \$229,611.42.
- D. PHHPA now wishes to fund the remainder of the Agreement term in the amount of \$16,108.40. The new contract amount would be \$245,719.82.

AGREEMENT

1. PHHPA and Consultant agree to the following amendments (added text in **bold italics**, deleted text in strikethrough):

Section 3.01 of the Agreement is amended to read:

The total payment for all services on a Time and Materials basis based on the rates as provided in Exhibit A and shall not exceed \$102,231.42 (one hundred two thousand, two hundred thrity one Dollars and 42 cents))\$245,719.82 (two hundred forty-five thousand seven hundred nineteen dollars and eighty-two cents) payable on receipt of invoices on no less than a monthly basis. Additional change orders for costs above the stated contract price need to be pre-approved by PHHPA in writing prior to work being conducted. Invoices shall include a summary of work completed, and shall be payable on a monthly basis. The Base Consulting Fee of \$7,200 per month as stated in Exhibit A shall be calculated on a pro-rata basis for the initial and/or final month of service if less than a full

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Third Amendment, TeamCivX **2** | P a g e

calendar month before and after contract pauses or when the contract ends. As of the date of the First Amendment, the cost for services to include the mailer shall be \$45,965 which shall be added on a pro rata basis to the Base Consulting Fee. As of the date of the Second Amendment, the cost for services to include the mailers shall be \$81,415 which shall be added on a pro rata basis to the Base Consulting Fee.

2. All other terms and provisions of the Agreement shall remain in full force and effect.

PUENTE HILLS TEAM CIVX
HABITAT PRESERVATION AUTHORITY

By Andrea Gullo, Executive Director Joy Kummer, Partner

Date Date

Puente Hills Habitat Preservation Authority

Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: June 12, 2024

To: Board Members

Andrea Gullo, Executive Director

Subject: Agenda Item No. 9) Discussion and possible action authorizing Executive

Director to execute the Thirty-fourth Amendment of the Open Space Management Agreement with the Mountains Recreation and Conservation Authority (MRCA) for maintenance and operation services extending the term an additional year from 7/1/24 to 6/30/25 in the amount of \$494,022.

Recommendation:

That the Board authorize the Executive Director to execute the attached amendment for maintenance and operation services in the amount of \$494,022.

Background:

In accordance with the Open Space Management Agreement (Agreement) between the MRCA and Authority for services since May 1996, the MRCA has adequately adhered to the Agreement standards. They have provided maintenance and staff services and have shown flexibility over the past year, and years prior, providing the Authority with basic services under changing circumstances. The proposed annual contract would maintain patrol and maintenance hours by rangers and park staff of approximately 82 hours per week. The attached amendment increases the contract amount by \$23,525 (5%).

Previously, in response to Authority budget restrictions since fiscal year (FY) 19-20 the Authority has repeatedly decreased patrol and maintenance services for the Authority's Preserve. For reference, 90 hours a week were budgeted in FY 19-20, 84 hours a week were budgeted in FY 20-21, 77 hours were budgeted in FY 21-22, 64 hours were budgeted in FY 22-23, and 82 hours were budgeted in FY 23-24.

Fiscal Impact:

The cost of this is in the proposed budget for fiscal year 2024-2025 presented at this Board meeting on June 12, 2024.

Partial funding of the contract proposed is provided through the one-time funding from Assembly Bills 178 and 179 which provides funds for ranger services for firefighting, law enforcement, outdoor education, and protection of the natural resources for trail visitors; this includes utilities and ranger house upkeep among other qualifying expenses. It is anticipated that this funding will be spread out over several years to close the

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Authority's budget shortfall. Other funding for this agreement comes from the mitigation restoration projects and the agency's general funds. Additionally, partial funding will be sought from the Measure A maintenance and servicing funds.

Attachments:

Proposed MRCA Amendment and associated budget.

THIRTY-FOURTH AMENDMENT TO PUENTE HILLS HABITAT PRESERVATION AUTHORITY OPEN SPACE MANAGEMENT AGREEMENT

Formerly Known As Puente Hills Landfill Native Habitat Preservation Authority Open Space Management Agreement

This thirty-fourth amendment to that certain agreement entitled the Puente Hills Habitat Preservation Authority Open Space Management Agreement (AGREEMENT) is entered into on July 1, 2024 between the Puente Hills Habitat Preservation Authority, a joint powers authority established under the laws of the State of California, acting by and through its Executive Director, (hereinafter known as the PHHPA) and the Executive Officer of the Mountains Recreation and Conservation Authority, a joint powers authority (hereinafter known as the CONTRACTOR). PHHPA and CONTRACTOR agree to the following amendments:

- 1. That the term of the AGREEMENT is extended for one year from July 1, 2024 to June 30, 2025.
- 2. This AGREEMENT amends #3 of the thirty-second (32) amendment and includes a 5% increase totaling \$23,525.00 for Ranger/Park Staff. This rate includes: payroll, benefits, vehicle usage, and overhead costs. The amount of Ranger/Park Staff weekly hours remains approximately 82 hours.
- 3. That the contract amount for services for the term shall not exceed \$494,022.00 (four hundred ninety-four thousand twenty-two dollars) in accordance with the attached budget (Exhibit A).
- 4. This AGREEMENT amends #5 of the thirty second (32nd) amendment in italics, bold and strikethrough as follows: Invoices submitted will be in a format that meets known requirements of the Los Angeles County Regional Park and Open Space District (RPOSD) for reimbursable Measure A Maintenance and Servicing costs, provided that those requirements are known at the time services are rendered. CONTRACTOR cannot retroactively change record-keeping practices and is not responsible for ensuring that RPOSD approve any expenses. If RPOSD issues new requirements, CONTRACTOR reserves the right to reevaluate the ability to meet those requirements. CONTRACTOR will make best efforts to accommodate PHHPA in submitting documentation to satisfying RPOSD. Costs shall be separated out by Maintenance and Servicing (M&S) and non-M&S qualifying expenses on City of Whittier Proposition A properties, PHHPA Proposition A properties (Sycamore Canyon, and Turnbull Canyon), and Non-Proposition A properties. Turnbull Canyon and Sycamore Canyon costs must new be separated. Invoices will indicate CONTRACTOR staff time dedicated to various grants. Additionally, CONTRACTOR shall note that \$12,250 of ranger time is allocated for ranger patrol of habitat restoration sites on City of Whittier's Unocal property and not for Proposition A M&S time, and should be not be invoiced as M&S. CONTRACTOR recognizes that \$3,400 of ranger time will be funded by the CalFire grant and should be not be invoiced as M&S.
- 5. That all other terms and provisions of the AGREEMENT shall remain in full force and effect.

HABITAT PRESERVATION AUTHORITY	CONSERVATION AUTHORITY
By Andrea Gullo, Executive Director	By Melissa Vega, Contracts Officer
Date	Date

PHHPA Open Space Management Agreement 34th Amendment, FY 24/25 Exhibit A

Description	Whittier owner	d - Prop A (Arroy Hellma		nevron, Unocal,	Habita	at Authority - Pro	p A (Turnbull/Ros	e Hills)	H	labitat Authority -	Prop A (Sycamo	re)	Non Prop A - (Hacienda Heights, Powder, etc.)			
Description	This Period	YTD Expenses	Total Budgeted	Budget Balance	This Period	YTD Expenses	Total Budgeted	Budget Balance	This Period	YTD Expenses	Total Budgeted	Budget Balance	This Period	YTD Expenses	Total Budgeted	Budget Balance
Payroll, Benefits, Vehicle Usage, Overhead			\$ 56,000	\$ 56,000		\$ -	\$ 37,000	\$ 37,000		\$ -	\$ 35,100	\$ 35,100		\$ -	\$ 137,000	\$ 137,00
M&S Payroll, Benefits, Vehicle Usage, Overhead (*)			\$ 98,000.00	\$ 98,000			\$ 55,000	\$ 55,000			\$ 55,000	\$ 55,000				\$ -
Non M&S Payroll, Benefits, Vehicle Usage, Overhead				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Office Supplies			\$ 100.00	\$ 100.00		\$ -		\$ -		\$ -	\$ 100.00	\$ 100.00		\$ -	\$ 100.00	\$ 100.0
Telephone-Land			\$ 2,000.00	\$ 2,000.00		\$ -		\$ -		\$ -	\$ 2,000.00	\$ 2,000.00		\$ -	\$ 2,000.00	\$ 2,000.0
Answering Service			\$ 50.00	\$ 50.00		\$ -	\$ 25.00	\$ 25.00		\$ -	\$ 25.00	\$ 25.00		\$ -	\$ 50.00	\$ 50.0
Interpretive Supplies			\$ 100.00	\$ 100.00		\$ -	\$ 50.00	\$ 50.00		\$ -	\$ 50.00	\$ 50.00		\$ -	\$ 100.00	\$ 100.0
Misc Operating Expenses (Gate opening)(*)				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Food/Kitchen			\$ 50.00	\$ 50.00		\$ -	\$ 25.00	\$ 25.00		\$ -	\$ 27.00	\$ 27.00		\$ -	\$ 50.00	\$ 50.0
Volunteer Expenses			\$ 50.00	\$ 50.00		\$ -	\$ 25.00	\$ 25.00		\$ -	\$ 20.00	\$ 20.00		\$ -	\$ 50.00	\$ 50.0
Clothing/Personal Supplies			\$ 100.00	\$ 100.00		\$ -		\$ -		\$ -	\$ 100.00	\$ 100.00		\$ -	\$ 100.00	\$ 100.0
Warning/ Protective Suppl			\$ 100.00	\$ 100.00		\$ -		\$ -		\$ -	\$ 100.00	\$ 100.00		\$ -	\$ 100.00	\$ 100.0
First Aid/ Rescue Suppl			\$ 150.00	\$ 150.00		\$ -		\$ -		\$ -	\$ 150.00	\$ 150.00		\$ -	\$ 150.00	\$ 150.0
Hand Tools/ Instruments (*)			\$ 150.00	\$ 150.00			\$ 100.00	\$ 100.00			\$ 75.00	\$ 75.00		\$ -	\$ 150.00	\$ 150.0
Minor Equipment (*)			\$ 150.00	\$ 150.00		\$ -	\$ 75.00	\$ 75.00		\$ -	\$ 75.00	\$ 75.00		\$ -	\$ 150.00	\$ 150.0
Peace Officer Supplies			\$ 100.00	\$ 100.00		\$ -	\$ 50.00	\$ 50.00		\$ -	\$ 50.00	\$ 50.00		\$ -	\$ 100.00	\$ 100.0
Signs & Info Fixtures (*)			\$ 300.00	\$ 300.00		\$ -	\$ 150.00	\$ 150.00		\$ -	\$ 150.00	\$ 150.00		\$ -	\$ 300.00	\$ 300.0
Maintenance-Other (*)			\$ 600.00	\$ 600.00		\$ -	\$ 300.00	\$ 300.00		\$ -	\$ 300.00	\$ 300.00		\$ -	\$ 100.00	\$ 100.0
Maintenance-Other Equipment (*)			\$ 100.00	\$ 100.00		\$ -	\$ 50.00	\$ 50.00		\$ -	\$ 50.00	\$ 50.00		\$ -	\$ 100.00	\$ 100.0
Maintenance-Buildings (*)			\$ 1,000.00	\$ 1,000.00				\$ -			\$ 1,000.00	\$ 1,000.00		\$ -	\$ 1,000.00	\$ 1,000.0
Maintenance-Grounds (*)			\$ 1,400.00	\$ 1,400.00		\$ -	\$ 1,200.00	\$ 1,200.00		\$ -	\$ 1,200.00	\$ 1,200.00		\$ -	\$ 1,300.00	\$ 1,300.0
Maintenance-Roads (*)			\$ 100.00	\$ 100.00			\$ 50.00	\$ 50.00			\$ 50.00	\$ 50.00		\$ -	\$ 100.00	\$ 100.0
Weed Control (*)				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Vandalism Restoration (*)			\$ 300.00	\$ 300.00		\$ -	\$ 150.00	\$ 150.00		\$ -	\$ 150.00	\$ 150.00		\$ -	\$ 100.00	\$ 100.0
Major Repairs-Structures (*)				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Major-Repairs-Other (*)				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Sanitation/Waste Removal-Portable Toilets (*)				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Sanitation/Waste Removal-Garbage & Landfill (*)				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Water (*)				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Gas & Propane (*)				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Electric				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Pest Control (*)				\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Totals:	\$ -		\$ 160 900 00	\$ 160,900.00	\$ -	\$ -	\$ 94,250.00	\$ 94.250.00	4	\$ -	\$ 95,772.00	\$ 95 772 00	\$ -	\$ -	\$ 143,100.00	\$ 142 100 0
rotais:	· -		\$ 100,900.00	\$ 100,900.00	· -	,	3 94,25U.UU	۶ 94,25U.UL	,	ə -	3 35,772.00	\$ 95,772.00	,	, -	\$ 145,100.00	⇒ 143,100.0

Puente Hills **Habitat Preservation Authority**

Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: June 12, 2024

To: Andrea Gullo, Executive Director

Michelle Mariscal, Ecologist

From:

Agenda Item No. 10) Discussion and possible action regarding authorizing Subject:

> Executive Director to execute a contract with Bellfree Contractors in the amount of \$60,513 for trail maintenance reimbursable through Los Angeles County Measure A Maintenance and Servicing funds.

Recommendation:

That the Board authorize Executive Director to execute a contract with Bellfree Contractors.

Background:

Following the above average rainfall experienced in the region over the past two years, emergency access roads/public trails in the Turnbull Canyon area of the Preserve are in need of maintenance to maintain accessibility. Additionally, the social trail that enables bicyclists to access Arroyo San Miguel Trail from Colima Road has been narrowed by erosion damage and has been in need of maintenance for many years. The scope of work at these locations collectively includes the addition of drainage dips to properly drain water, outsloping trails so water can sheet flow to minimize erosion, grading ruts, and rock armoring to prevent further erosion where needed.

According to Section 2-1 of the Authority's Purchasing Policy, contracts over \$25,000 need Board approval. Also, in accordance with section 4-4 of the Purchasing Policy, it is recommended that if competitive procurement of services is not in the best interest of the Authority, it can be waived. Bellfree Contractors is recommended to perform these trail maintenance services because the proposed contractor is known to possess the needed experience and qualifications based on demonstrated competence with several other projects completed on the Preserve and is the most satisfactory for Habitat Authority purposes.

Fiscal Impact:

Expenses in the amount of \$57,223 for maintenance of the trails in the Turnbull Canyon area will be reimbursed through the Authority's allocation of Los Angeles County Measure A Maintenance and Servicing funds.

Expenses in the amount of \$3,290 to maintain the trail in Arroyo San Miguel would be reimbursed through the City of Whittier's annual M&S allocation targeted for city

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properties. Since this expense is in addition to regular expenses such as MRCA staff time that normally get reimbursed, it will offset regular costs. Administratively, seeking this cost reimbursement using M&S funds for trail maintenance is simpler and more reliable than the seeking reimbursement for MRCA staff time. Regardless of method, \$3,290 will be absorbed by the Authority's general budget for either MRCA staff time or this trail project.

Puente Hills Habitat Preservation Authority

Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: June 12, 2024

To: Board Members

Andrea Gullo, Executive Director

Subject: Agenda Item No. 11) Review, discussion and possible action

regarding Authority annual budget for fiscal year 2024-25, and review

of corresponding budgets.

Recommendation:

That the Board approve the attached budget for fiscal year (FY) 24-25.

Background:

For your reference, included in the attached proposed budget for FY 24-25 is the year-to-date budget as of February for FY 23-24. Revenues and invoices for several months are still outstanding. Authority staff consulted with the Authority's accounting consultants from Lance, Soll & Lunghard, LLP in developing the proposed budget.

An expense budget in the amount of \$1.2 million is proposed for ongoing operations, and an estimate of approximately \$1.2 million is anticipated for revenue. The base operations and project-related costs have been offset by approximately \$408,255 by one-time state grant funding. Total operating costs off set by state, local and mitigation funding is approximately \$634,533. Also, the budget proposed still has cost savings included from years past (i.e., Interpreter staff vacancy, no holiday dinner, no professional training, etc.). The mitigation restoration project-related costs are expected to be \$862,368 which are funded by outside sources for the betterment of the lands managed. Overall, from the attached expense budgets proposed \$1,184,521 (operating), \$862,368 (mitigation habitat restoration), and \$578,255 (grants and operating), totaling \$2,625,144, approximately 16% is for staff.

The proposed FY 24-25 budget anticipates consumer price index increases. Also, ongoing contracts have been incorporated into this budget.

The Authority is using grant funds such as those from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC), CalFire, and Caltrans to cover some operating expenses. Costs partially funded by these state grants, such as payroll and property management (fuel clearance), have been reflected the same as last year by reducing those categories in the operating budget and reflecting them in the state grant expenses columns. The vast majority of the CalFire and RMC grants projects will be

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completed in FY 23-24, and will be wrapped up in FY 24-25. The operating deficit for the proposed fiscal year is estimated to be approximately \$408,255 without these three grants. Currently, mitigation restoration projects also supplement staff and ranger services; in the absence of mitigation funding (\$56,000) the deficit on this cost-cutting budget would be approximately \$464,533. Again, these numbers are based off of the already reduced budgets from the past three fiscal years (i.e., Interpreter staff vacancy, no holiday dinner, no professional training, minimal staff levels, etc.) and do not address a backlog of matters to be addressed or the full operating needs of the agency.

Part of the deficit is a result of the ongoing amendments of the Los Angeles County Regional Park and Open Space District grant administration guidelines. As reported to the Board in the past, the Authority is eligible to receive approximately \$300,000 annually in maintenance and servicing (M&S) funding, however changes to the guidelines prevent the Authority from spending this funding on property it does not own beginning in FY 21-22. Also, as previously reported, M&S funding could not be accessed for the Authority-owned Sycamore Canyon property until the original grantee has closed out the grant and an Assignment and Assumption of Grant Agreement (AAGA) was signed by the Authority; the AAGA was signed in May 2024. Also, if the AAGAs on managed properties (not owned by the Authority) were transferred to the Authority, then the Authority could spend its M&S funds on those properties.

Revenue

Regarding the Authority's investment portfolio, the Authority expects to receive \$858,500 at current investment positions. Of this amount, \$106,000 is from a short-term investment. For reference, before the pandemic \$940,000 was received in FY 19-20 from its portfolio revenue, and currently the Authority makes \$752,000 from its base portfolio. The Authority has invested \$32.17 million for its base portfolio with an average 2.352% return rate; an additional \$4 million using project-related funding was invested on a short-term basis at a return rate of 5.27%.

The grants category of the annual budget illustrates funding from the RMC, CalFire, Caltrans, Los Angeles County Measure A, and the City of Whittier (also Measure A), however funding from mitigation restoration funding for Authority staff and rangers has been incorporated into the main operating budget.

Other revenues are from interest gained on agency cash holdings, historic oil revenues in La Habra Heights obtained when the properties were acquired, ranger tickets, and reimbursements.

Estimated Cash Balances

A review is still ongoing of the balances, however as of June 30, 2024, the Authority will have an approximate cash balance of \$6 million, after \$4 million short term investment. Within this balance are funds allocated for the FY 23-24 budget. Also, the cash balance includes funds for various mitigation restoration projects that the Authority is contractually obligated to implement. Approximately \$7.2 million is restricted. So far, these projects are on schedule and within budget, but the projects are not far enough

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along to release the contingency funding. Among these projects the SCE project is scheduled to be completed first, in FY 24-25, with a potential contingency fund release of up to \$1,000,000. Originally, this contingency funding had been discussed to be reinvested into the agency portfolio upon project completion, however, some could be used to help create a community facility district. Creating a community facility district could enable the agency to bring various operating issues to adequate levels and address fire safety issues, needed maintenance, and other related matters.

Within the unrestricted funds, it is recommended to leave a reserve for emergencies (\$1 million) and funds for the proposed fiscal year's operating budget (\$1 million). Also, an amount of approximately \$711,450 of undesignated funds are a result of the Mitigation Access Fees from the Monterey, Olinda, and Brea 57/Lambert projects.

After the close of the fiscal year a more accurate account of the cash balance can be determined.

Attachments:

FY 23-24 year to date budget FY 24-25 proposed annual budget Mitigation restoration project budgets

			Α	В	С	D = B + C	E = B/A	F = D/A
Operating Budget:		Code	FINAL AMENDED FY 23/24 BUDGET	YTD Actuals (as of February 2024)	Additional Projected through 06/30/24	Forecasted 2024	YTD Actuals % of FY 2024 Budget Rev	Forecasted FYE % of FY 2024 Budget Rev
SPI earnings (endowment)	53874	3301	\$ 850,500	856,875	\$ -	\$ 856,875	101%	101%
M&S, Grants - Other	53874	8831	-	-		-	0%	0%
Interest from Treasury Pool Depo:	53874	8605	80,000	78,719	31,501	110,220	98%	138%
La Habra Heights historic oil	53874	8363	65,904	39,812	31,382	71,194	60%	108%
MRCA tickets /educational progra	53874	9681	30,000	-	30,000	30,000	0%	100%
Reimbursement of Expense	53874	9731	7,761	-	7,761	7,761	0%	100%
Donations	53874	9686	-	7,768	-	7,768	0%	0%
Miscellaneous - Ongoing	53874	9679	-	7,500	-	7,500	100%	0%
Transfer of Mitigation Personnel	53874	2000-1	48,677	-	48,677	48,677	0%	100%
Transfer of Mitigation Ranger								
Services	53874	2000-2	47,863	-	47,863	47,863	0%	100%
Carryover from former Year			-	-		-	0%	0%
Total Revenue			\$ 1,130,705	\$ 990,674	\$ 197,184	\$ 1,187,858	88%	105%
				·				
Expenses:		Code	FINAL AMENDED FY 23/24 BUDGET	YTD Actuals (as of February 2024)	Additional Projected through 06/30/24	Forecasted 2024	YTD Actuals % of FY 2024 Budget Exp	Forecasted FYE % of FY 2024 Budget Exp
Ranger Services and Property		Oodc					-augut -Ap	
Management	53874	<u>3580-4; 3580-5</u>	\$ 239,459	13,008	\$ 227,208	\$ 240,216	5%	100%
Payroll (Personnel - General		0000-4, 0000-0	ψ 200,400	10,000	Ψ 221,200	Ψ 240,210	370	10070
Services)	53874	3587	412,560	209,956	213,786	423,742	51%	103%
Site Mitigation/Access Fees -		<u> </u>		200,000	2.0,.00	120,112	0.70	10070
Use of Restricted Reserves	53874	<u>3580-11</u>		45,157	114,073	159,230		
Other Insurance Premiums	53874	2302	62,000	16,061	45,939	62,000	26%	100%
Legal Services	53874	3717	84,460	25,956	58,505	84,460	31%	100%
Fiscal Agent Services	53874	3672	32,000	32,000	_	32,000	100%	100%
Utilities (water, phones, internet,			,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
etc)	53874	5222-4	40,557	15,015	25,542	40,557	37%	100%
Treas-Tax Collector Services	53874	3856	17,000	10,180	7,455	17,635	60%	104%
Office Rent (Building Rentals)	53874	4422	1	1	-	1	100%	100%
Technical	53874	3580-6	187,100	62,959	124,141	187,100	34%	100%
Audit Fees	53874	3529	5,500	505	4,996	5,500	9%	100%
Street bond	53874	5992	5,500	5,666	-	5,666	103%	103%
Educational Services	53874	3556	3,600	273	3,327	3,600	8%	100%
Office Supplies-General	53874	3240	3,100	203	2,897	3,100	7%	100%
Printing Services	53874	<u>4786</u>	1,000	-	1,000	1,000	0%	100%
Signs & Related Supplies	53874	<u>2780</u>	1,500	-	1,500	2,500	0%	167%
Automotive Maintenance	53874	<u>2363</u>	1,500	-	1,500	1,500	0%	100%
Permit & License Fees	53874	<u>4550</u>	200	-	200	200	0%	100%
Auto Mileage	53874	5092	250	-	250	250	0%	100%
Miscellaneous (GIS, Resr. Misc.)	53874	3182	1,050	-	1,050	1,050	0%	100%
Postage	53874	3202	500	-	500	500	0%	100%
Traveling Expense (local								
meetings)	53874	<u>5110</u>	150	-	150	150	0%	100%
Publications & Legal Notices	53874	<u>4102</u>	1,000	-	1,000	1,000	0%	100%
Auto Service	53874	<u>5098</u>	500	-	500	500	0%	100%
Publications & Periodicals	53874	<u>3280</u>	150	-	150	150	0%	100%
Total Expenses			\$ 1,100,637	\$ 436,939	\$ 835,669	\$ 1,273,608	40%	116%
Change In Position			\$ 30,067	\$ 553,735	\$ (638,485)	\$ (85,750)	1842%	-285%

Mitigation Costs	Unit #	Object/ Revenue	AN F	FINAL MENDED Y 23/24 UDGET	Additional Projected Actuals (as of through February 2024) 06/30/24		Forecasted 2024	YTD Actuals % of FY 2024 Budget Rev	Forecasted FYE % of FY 2024 Budget Rev			
Mitigation Revenue	53932	9731	\$	3,605,364	\$	3,605,364	\$	-	\$		100%	100%
Total Revenue			\$	3,605,364	\$	3,605,364	\$	-	\$	4,793,372	100%	133%
Consultant Services (Mitigation)												
SCE	53879	3580-2	\$	260,025	\$	119,960	\$	140,065	\$	260,025	46%	100%
Consultant Services (Mitigation)												
OLINDA	53880	3580-3		148,187		83,567		64,620		148,187	56%	100%
Consultant Services (Mitigation)												
Brea 57/Lambert	53881	3580-9		34,449		18,200		16,249		34,449	53%	100%
Consultant Services (Mitigation)												
Turnbull Enhancement	53874	3580-10		11,823		-		11,823		11,823	0%	100%
Consultant Services (Mitigation)												
Metro Heights	53932	3580-12		-		8,600		-		8,600	100%	100%
Utilities (mitigation) SCE	53879	5222-2		-		4,757		-		4,757	100	0%
Utilities (mitigation) OLINDA	53880	5222-3		-		1,751		876		2,627	100%	100%
Utilities (mitigation) Brea 57/Lbt	53881	5222-5		4,550		2,019		2,531		4,550	44%	100%
Utilities (mitigation) Metro Heights	53932	5222-6		-		-		-		-	0%	0%
Transfers - Personnel (SCE)	53879	3587		12,847		-		12,847		12,847	0%	100%
Transfers - Personnel (Olinda)	53880	3587		12,872		-		12,872		12,872	0%	100%
Transfers - Personnel												
(Monterey)	53886	3587		3,582		-		3,582		3,582	0%	100%
Transfers - Personnel (Brea 57)	53881	3587		11,949		-		11,949		11,949	0%	100%
Transfers - Personnel												
(Mitigation) Metro Heights	53932	3587		7,427		-		7,427		7,427	0%	100%
Transfers - Ranger Services												
(SCE)	53879	3580-4		11,782		-		11,782		11,782	0%	100%
Transfers - Ranger Services												
(Olinda)	53880	3580-4		12,251		-		12,251		12,251	0%	100%
Transfers - Ranger Services								·				
(Monterey)	53886	3580-4		13,184		-		13,184		13,184	0%	100%
Transfers - Ranger Services												
(Brea 57)	53881	3580-4		8,007		-		8,007		8,007	0%	100%
Transfers - Ranger Services												
(Metro Heights)	53932	3580-4		2,640		-	L	2,640	L	2,640	0%	100%
Total Expenses			\$	555,574	\$	238,854	\$	332,704	\$. ,	43%	103%
Total Mitigation			\$ (3,049,790)	\$	(3,366,510)	\$	332,704	\$	(4,221,814)		

Grants:			FINAL AMENDED FY 23/24 BUDGET	YTD Actuals (as of February 2024)	Additional Projected through 06/30/24	Forecasted 2024	YTD Actuals % of FY 2024 Budget Rev	Forecasted FYE % of FY 2024 Budget Rev
CalFire Grant (multi-year)		İ						
CalFire Grant Revenue	53882	8831	480,383	114,276	200,000	314,276	24%	65%
CalFire Grant Expenditure								
Goats and Fuel Reduction	53882	3580	(416,870)	(226,827)	(190,043)	(416,870)	54%	100%
Payroll Costs (Overhead)	53882	3587	(30,679)	(4,583)	(26,096)	(30,679)	15%	100%
RMC Grant Round 2								
RMC Grant Revenue	53883	8831	205,462	79,803	125,659	205,462	39%	100%
RMC Grant Expenditure								
Payroll Costs (Overhead)	53883	3587	(16,761)	(110)	(16,651)	(16,761)	1%	100%
Fuel Reduction	53883	3580	(93,116)	(57,290)	(35,826)	(93,116)	62%	100%
Caltrans								
Caltrans Grant Revenue	53884	8831	161,355	1,012,073	-	1,012,073	627%	627%
Caltrans Grant Expenditure								
Ranger and associated costs	53884	3580-4	(188,355)	0	(188,355)	(188,355)	0%	100%
Property Management		3580-5	(189,431)	(88,364)	(101,067)	(189,431)	47%	100%
Utilities		5222-5	(10,000)	(5,005)	(4,995)	(10,000)	50%	100%
City M&S								
City M&S Revenue	53888		60,000		60,000	60,000	0%	100%
City M&S Grant Expenditure								
City M&S Property Manageme	53888	3580-5	(54,307)	(17,391)	(36,916)	(54,307)	32%	100%
City M&S Utilities		5222-4	(5,693)	(3,989)	(1,704)	(5,693)	70%	100%
Turnbull M&S								
Turnbull M&S Revenue	53889		60,000	-	60,000	60,000	0%	100%
Turnbull M&S Grant Expenditure								
Turnbull M&S Property Manag	53889	3580-5	(60,000)	(3,556)	(56,444)	(60,000)	6%	100%
Sycamore M&S								
Sycamore M&S Revenue			-	-	-	-	0%	0%
Sycamore M&S Property Manag	53930	3580-5	-	-	_	-	0%	0%
Total Revenue			967,200	\$ 1,206,152	\$ 520,236	\$ 1,726,388	125%	178%
Total Expenses			(1,065,212)	\$ (481,691)	\$ (658,099)	\$ (1,139,789)	45%	107%

Operating Budget:		Code	F	oposed 7 24-25 Budget	CC	Change ompared to al Amended FY 23/24 Budget	% Change compared to Final Amended FY 23/24 Budget
SPI earnings (endowment)	53874	3301	\$	858,000	\$	7,500	1%
M&S, Grants - Other	53874	8831	Ť	-	Ť	- ,,,,,,,,,	0%
Interest from Treasury Pool Depos	53874	8605		177,483		97.483	122%
La Habra Heights historic oil	53874	<u>8363</u>		70,000		4,096	6%
MRCA tickets /educational progra	53874	9681		15,000		(15,000)	-50%
Reimbursement of Expense	53874	9731		7,761		(13,000)	0%
Donations	53874	9686		7,701			0%
	53874	9679					0%
Miscellaneous - Ongoing	53874					(40.040)	
Transfer of Mitigation Personnel	33074	2000-1		28,858		(19,819)	-41%
Transfer of Mitigation Ranger	50074						
Services	53874	2000-2		27,419		(20,444)	-43%
Carryover from former Year				-		-	0%
Total Revenue			\$	1,184,521	\$	53,817	5%
Expenses:		Code	F	oposed 7 24-25 Budget	cc	Change ompared to al Amended FY 23/24 Budget	% Change compared to Final Amended FY 23/24 Budget
Ranger Services and Property							
Management	53874	<u>3580-4; 3580-5</u>	\$	396,395	\$	156,935	66%
Payroll (Personnel - General							
Services)	53874	<u>3587</u>		429,062		16,502	4%
Site Mitigation/Access Fees -							
Use of Restricted Reserves	53874	<u>3580-11</u>		-		-	0%
Other Insurance Premiums	53874	<u>2302</u>		93,000		31,000	50%
Legal Services	53874	<u>3717</u>		84,460		-	0%
Fiscal Agent Services	53874	<u>3672</u>		32,000		-	0%
Utilities (water, phones, internet,							
etc)	53874	5222-4		40,557		-	0%
Treas-Tax Collector Services	53874	3856		18,000		1,000	6%
Office Rent (Building Rentals)	53874	4422		1		-	0%
Technical	53874	3580-6		65,210		(121,890)	-65%
Audit Fees	53874	3529		5,500		- (,)	0%
Street bond	53874	5992		5,836		336	6%
Educational Services	53874	3556		3,600		-	0%
Office Supplies-General	53874	3240		3,100			0%
Printing Services	53874			1,000			0%
Signs & Related Supplies	53874	4786 2780					0%
Automotive Maintenance	53874			1,500		-	
		2363		1,500			0%
Permit & License Fees	53874	<u>4550</u>		200		-	0%
Auto Mileage	53874	<u>5092</u>		250		-	0%
Miscellaneous (GIS, Resr. Misc.)	53874	<u>3182</u>		1,050		-	0%
Postage	53874	<u>3202</u>		500		-	0%
Traveling Expense (local]					
meetings)	53874	<u>5110</u>		150		-	0%
Publications & Legal Notices	53874	<u>4102</u>		1,000		-	0%
Auto Service	53874	<u>5098</u>		500		-	0%
Publications & Periodicals	53874	<u>3280</u>		150		-	0%
Total Expenses			\$	1,184,521	\$	83,884	8%
Change In Position			\$	(0)	\$	(30,067)	\$ (

			Proposed FY 24-25	C	\$ Change ompared to nal Amended FY 23/24	% Change compared to Final Amended FY 23/24
Mitigation Costs	Unit#	Object/ Revenue	Budget		Budget	Budget
Mitigation Revenue	53932	9731	\$ -	\$	(3,605,364)	-100%
Total Revenue			\$ -	\$	(3,605,364)	-100%
Consultant Services (Mitigation)						
SCE	53879	3580-2	\$ -	\$	(260,025)	-100%
Consultant Services (Mitigation)						
OLINDA	53880	3580-3	87,497		(60,690)	-41%
Consultant Services (Mitigation)						
Brea 57/Lambert	53881	3580-9	31,451		(2,998)	-9%
Consultant Services (Mitigation)						
Turnbull Enhancement	53874	3580-10	11,773		(50)	0%
Consultant Services (Mitigation)						
Metro Heights	53932	3580-12	669,992		669,992	0%
Utilities (mitigation) SCE	53879	5222-2	-		-	0%
Utilities (mitigation) OLINDA	53880	5222-3	-		-	0%
Utilities (mitigation) Brea 57/Lbt	53881	5222-5	-		(4,550)	-100%
Utilities (mitigation) Metro Heights	53932	5222-6	5,377		5,377	100%
Transfers - Personnel (SCE)	53879	3587	-		(12,847)	-100%
Transfers - Personnel (Olinda)	53880	3587	12,462		(410)	-3%
Transfers - Personnel					,	
(Monterey)	53886	3587	-		(3,582)	-100%
Transfers - Personnel (Brea 57)	53881	3587	11.965		16	0%
Transfers - Personnel			,			
(Mitigation) Metro Heights	53932	3587	4,432		(2,995)	-40%
Transfers - Ranger Services						
(SCE)	53879	3580-4	-		(11,782)	-100%
Transfers - Ranger Services						
(Olinda)	53880	3580-4	12,251		-	0%
Transfers - Ranger Services						
(Monterey)	53886	3580-4	_		(13,184)	-100%
Transfers - Ranger Services						
(Brea 57)	53881	3580-4	8,167		160	2%
Transfers - Ranger Services						
(Metro Heights)	53932	3580-4	7,001		4,361	165%
Total Expenses			\$ 862,368	\$	306,794	55%
Total Mitigation			\$ 862,368	\$	(3,298,570)	108%

FY 24/25 Grants:				Proposed FY 24-25 Budget	\$ Change ompared to nal Amended FY 23/24 Budget	% Change compared to Final Amended FY 23/24 Budget
CalFire Grant (multi-year)				-	-	0%
CalFire Grant Revenue	53882	8831	9	\$ 240,000.00	\$ (240,383.00)	-50%
CalFire Grant Expenditure						
Goats and Fuel Reduction	53882	3580	9	\$ (20,000.00)	\$ 396,870.00	-95%
Payroll Costs (Overhead)	53882	3587		(3,944)	26,735	-87%
RMC Grant Round 2						
RMC Grant Revenue	53883	8831	9	\$ 64,910.00	\$ (140,552.00)	-68%
RMC Grant Expenditure						
Payroll Costs (Overhead)	53883	3587	9	\$ -	\$ 16,761.00	-100%
Fuel Reduction	53883	3580		(43,710)	49,406	-53%
Caltrans				•		
Caltrans Grant Revenue	53884	8831	(\$ -	\$ (161,355.00)	-100%
Caltrans Grant Expenditure						
Ranger and associated costs	53884	3580-4	9	\$ (130,601.00)	\$ 57,754.00	-31%
Property Management		3580-5		(200,000)	(10,569)	6%
Utilities		5222-5		(10,000)	-	0%
City M&S						
City M&S Revenue	53888		9	\$ 60,000.00	\$ -	0%
City M&S Grant Expenditure						
City M&S Property Manageme	53888	3580-5	9	\$ (54,307.00)	-	0%
City M&S Utilities		5222-4		(5,693)	-	0%
Turnbull M&S				•		
Turnbull M&S Revenue	53889		(\$ 90,000	\$ 30,000.00	50%
Turnbull M&S Grant Expenditure)					
Turnbull M&S Property Manag	53889	3580-5	(\$ (90,000)	(30,000)	50%
Sycamore M&S						
Sycamore M&S Revenue			9	\$ 20,000	\$ 20,000.00	100%
Sycamore M&S Property Manag	53930	3580-5		\$ (20,000)	(20,000)	100%
Total Revenue				\$ 474,910	\$ (492,290)	-51%
Total Expenses			Ş	\$ (578,255)	\$ 486,957	-46%

Note: Will attempt to reclaim \$110,000 from M&S to possibly free up Caltrans funding.

Fiscal Year starting July 1

Brea 57 Lambert MITIGATION

Contracted	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027	* Co	ontracted Total	Estimated
Restoration Contractor**	\$ 45,600.00	\$ 18,120.00	\$ 72,830.00	\$ 23,810.00	\$ 19,750.00	\$ 16,800.00	\$ 9,150.00	\$ 18,600.00	\$ -	\$	224,660.00	\$ 213,150.00
Land IQ - Restoration Ecologist***	\$ 23,015.75	\$ 18,589.04	\$ 15,428.94	\$ 11,360.63	\$ 17,352.90	\$ 14,651.34	\$ 14,344.02	\$ 14,476.12	\$ 5,993.20	\$	135,211.94	\$ 135,212.00
Irrigation Water/Utilities****	\$ 1,857.69	\$ 2,229.23	\$ 3,557.24	\$ 4,550.00	\$ 1,895.83					\$	14,090.00	\$ 14,100.00
Misc. (fencing, easement, etc.)	\$ 4,400.00	\$ 15,000.00								\$	19,400.00	\$ 50,000.00
Staff Time	\$ 18,718.15	\$ 15,106.15	\$ 20,554.32	\$ 19,938.16	\$ 19,955.90	\$ 20,132.06	\$ 20,421.82	\$ 19,729.49	\$ 17,447.15	\$	172,003.19	\$ 172,003.19
Total per fiscal year	\$ 93,591.59	\$ 69,044.42	\$ 112,370.50	\$ 59,658.79	\$ 58,954.64	\$ 51,583.40	\$ 43,915.84	\$ 52,805.61	\$ 23,440.35	\$	565,365.13	\$ 584,465.19
I .												I

^{*}From actual contract amounts (including any subsequent change orders or contract deviations)

Fiscal Year starting July 1

**ACTUAL Spent	2019/20	2020/21		2021/22		2022/23	2023/24	2024/25	20	025/26	2026/27	2027	S	pent Total †		AINING racted minus
<u> </u>					_			2024/20	20	<i>320/20</i>	2020/21	2021	•	<u> </u>		
Restoration Contractor - Nakae	\$ 40,482.30	\$ 11,368.00	\$	63,318.70	\$	25,722.70	\$ 14,784.00						\$	155,675.70	>	68,984.30
Land IQ - Restoration Ecologist	\$ 16,328.92	\$ 6,070.50	\$	7,270.16	\$	9,294.07	\$ 4,704.49						\$	43,668.14	\$	91,543.80
Irrigation Water/Utilities*	\$ 776.39	\$ 4,162.43	\$	5,811.93	\$	3,037.75	\$ 1,975.02						\$	15,763.53	\$	(1,673.53)
Misc. (fencing, easement, etc.)**	\$ 4,400.00	\$ 14,395.00	\$	-	\$	-	\$ 7,608.00						\$	26,403.00	\$	23,597.00
Staff Time	\$ 18,718.15	\$ 15,106.15	\$	20,554.32	\$	19,938.16							\$	74,316.78	\$	97,686.41
Total per fiscal year	\$ 80,705.76	\$ 51,102.08	\$	96,955.11	\$	57,992.68							\$	286,755.63	\$	278,609.50
Total Remaining to Date (funds cor	•	,	ENT	FY									\$	278,609.50		

Funds Anticipated to be Contracted	\$ 584,465.00
Anticipated Contingency	\$ 116,893.00
RESTORATION TOTAL	\$ 701,358.00
Access Fee	\$ 42,000.00
Funds Provided by Agreement	\$ 743,358.00
Total Remaining (Funds provided minus access fee and funds spent on committed contracts)	\$ 414,602.37

Total Remaining (Funds provided minus access fee and funds spent on committed contracts)

^{**}Assumes two years of grow-kill cycles; includes 6% contingency, S&S Seed and Tree of Life costs; contracted amount higher than estimated based on final Habitat Restoration Plan specifications

^{***}Assumes two years of grow-kill cycles and includes 6% contingency for FY 2019/20 and 2020/21 dependent upon herbicide restrictions

^{****}Estimated FY from water budget estimate provided by Nakae (see 'Irrigation calcs' tab)

Budget Unit Code #53932	Fisc	al Year startir	ıg J	luly 1					M	letro Hei	ght	ts MITIGA	ΤΙΟ	N							
Contracted		2023/24		2024/25		2025/26		2026/27		2027/28		2028/29		2029/30	2030/31	2031/32	2032	* C	ontracted Total		Estimated
Restoration Contractor**			\$	592,284.00	\$	190,265.00	\$	484,903.00	\$	283,465.00	\$	180,431.00	\$	134,979.00	\$ 103,898.00	\$ 132,732.00		\$	2,102,957.00		
Land IQ - Restoration Ecologist	\$	25,305.25	\$	22,331.61	\$	27,423.87	\$	48,995.15	\$	32,234.55	\$	41,048.45	\$	42,193.21	\$ 39,292.25	\$ 35,192.99	\$ 16,907.88	\$	330,925.21		
Irrigation Water/Utilities***	\$	3,004.53	\$	5,376.86	\$	16,521.04	\$	17,615.48	\$	55,797.13	\$	41,135.74	\$	3,025.63	\$ 3,088.26			\$	145,564.67		
Misc. (fencing, easement, etc.)****			\$	50,000.00														\$	73,600.00	\$	73,600.00
Staff/ranger Time	\$	10,067.20	\$	11,433.14	\$	17,862.60	\$	18,291.45	\$	18,731.75	\$	19,028.93	\$	19,183.82	\$ 19,486.96	\$ 14,603.63		\$	148,689.49		
Total per fiscal year	\$	38,376.98	\$	681,425.61	\$	252,072.51	\$	569,805.08	\$	390,228.43	\$	281,644.12	\$	199,381.66	\$ 165,765.47	\$ 182,528.62		\$	2,801,736.37		
*From actual contract amounts (inclu	iding a	ny subsequent	cha	ange orders o	r cc	ontract deviat	ions	s)													
**Assumes two years of grow-kill cyc	les; inc	ludes 2% cont	inge	ency, S&S See	d a	nd Tree of Lif	е со	sts													
***Estimated FY from water budget 6	estimat	e provided by	Nak	kae (see 'Irriga	atio	n calcs' tab)															
****Includes 10% overhead																					
	Fisc	al Year startir	ıg J	luly 1																	
																				ı	MAINING
ACTUAL Spent		2023/24		2024/25		2025/26		2026/27		2027/28		2028/29		2029/30	2030/31	2031			Spent Total [†]	spe	ntracted minus nt)
Restoration Contractor - Nakae																		\$	-	\$	2,102,957.00
Land IQ - Restoration Ecologist	\$	13,480.00																\$	13,480.00	\$	317,445.21
Irrigation Water/Utilities																		\$	-	\$	145,564.67
Misc. (fencing, easement, etc.)	\$	11,800.00																\$	11,800.00	\$	61,800.00
Staff/ranger Time																		\$	-	\$	148,689.49
Total per fiscal year	\$	25,280.00	\$	-	\$	-	\$	-										\$	25,280.00	\$	2,776,456.37
Total Remaining to Date (funds cor	tracto	d minus snon	• • •	data)														Ś	2,776,456.37		
*SPENT TOTAL DOES NOT INCLUDE RE		•		,	ΓV													ب	2,770,430.37		
SPENT TOTAL DOES NOT INCLUDE RE	EIENII	ON TO BE BILLI	י עב	OK CUKKENI	гт																
Funds Anticipated to be Contracted	i																			\$	2,801,736
Anticipated Contingency (20%)																				\$	558,627
RESTORATION TOTAL																				\$	3,360,363
Access Fee																				\$	240,000
Admin fee																				\$	5,000
I																					

3,605,363 3,335,083

Funds Provided by Agreement

Total Remaining (Funds provided minus access fee and funds spent on committed contracts)

Fiscal Year starting July 1

OLINDA OCWR2 Mitigation

																						*Proposed		
																					<u>Con</u>	tract/Category		
<u>Contracted</u>		<u> 2017/18</u>		<u>2018/19</u>		<u>2019/20</u>		<u>2020/21</u>		<u>2021/22</u>		2022/23		<u>2023/24</u>		<u>2024/25</u>		<u>2025/26</u>	Jul	<u>ly-Dec 2026</u>		<u>Total</u>		<u>Estimated</u>
Site 1 (11.56 acres HCP)																								
Restoration Contractor**			\$	149,432.00	\$	32,330.00	\$	180,351.00	\$	83,884.00	\$	82,100.00	\$	70,791.00	\$	36,322.00	\$	28,231.00			\$	663,441	\$	830,411
Land IQ - Restoration Ecologist***			\$	13,702.49	\$	19,669.76	\$	21,588.99	\$	14,205.42	\$	17,313.74	\$	13,848.36	\$	13,731.57	\$	13,524.15	\$	4,976.40	\$	132,561	\$	109,665
S&S Seeds							\$	34,468.53													\$	34,469	\$	30,492
Irrigation Water/Utilities			\$	10,000.00	\$	10,000.00	\$	15,000.00	\$	10,000.00	\$	5,060.00									\$	50,060	\$	50,060
Misc. (fencing, survey, etc.)																					\$	35,745	\$	35,745
Staff/ranger Time			\$	15,019.44	\$	8,043.39		\$8,911.23	\$	14,022.75	\$	14,483.28	\$	14,623.10	\$	14,384.47	\$	13,969.04	\$	13,803.21	\$	117,260	\$	117,260
Contingency																							\$	233,563
Admin fee	\$	5,000.00																			\$	5,000	\$	5,000
Total per fiscal year	\$	5,000.00	\$	188,153.93	\$	70,043.15	\$	260,319.75	\$	122,112.17	\$	118,957.02	\$	99,262.46	\$	64,438.04	\$	55,724.19	\$	18,779.61	\$	1,038,536	\$	1,412,196
Site 2 (8.3 acres)																								
Restoration Contractor**			\$	114,825.00	\$	25,215.00	\$	130,175.00	\$	62,922.00	\$	61,864.00	\$	53,520.00	\$	27,950.00	\$	22,138.00			\$	498,609	\$	596,229
Land IQ - Restoration Ecologist***			\$	9,922.49	\$	14,243.62	\$	15,633.41	\$	10,286.69	\$	12,537.53	\$	10,028.13	\$	9,943.55	\$	9,793.35	\$	3,603.60	\$	95,992	\$	78,738
S&S Seeds							\$	24,748.16													\$	24,748	\$	21,893
Irrigation Water/Utilities			\$	7,500.00	\$	7,500.00	\$	11,000.00	\$	7,500.00	\$	2,443.00									\$	35,943	\$	35,943
Misc. (fencing, vandalism, etc.)	\$	-																			\$	24,255	\$	24,255
Staff/ranger Time			\$	7,193.89	\$	5,775.10		\$6,398.20	\$	10,068.24	\$	10,398.90	\$	10,499.28	\$	10,327.95	\$	10,029.67	\$	9,910.61	\$	80,602	\$	80,602
Contingency				•		•		•	-	•	•	-		-		•		•		•			\$	167,696
Admin fee	\$	5,000.00																			\$	5,000	\$	5,000
Total per fiscal year	\$	5,000.00	\$	139,441.38	\$	52,733.72	\$	187,954.77	\$	90,776.93	\$	87,243.43	\$	74,047.41	\$	48,221.50	\$	41,961.02	\$	13,514.21	\$	765,149		1,010,357
,	•	,	•	,	•	•	•	•	•	,	·	•	•	•	•	,	•	,	•	•	•	,	•	, , ,

^{*}From proposed contract amounts and estimates

YEAR TO DATE PAGE 2 OF 2

ACTUAL Sport	0047/40	0040/40	0040/00	0000/04	0004/00	0000/00	0000/04	0004/05	0005/00	h.h. D 0000	Sport Total	(contracted minus
ACTUAL Spent ^T	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	July-Dec 2026	<u>Spent Total</u> [™]	spent)
Site 1 (11.56 acres HCP)												
Restoration Contractor**	\$	132,472.24	\$ 32,209.56 \$	168,951.32	\$ 90,365.78	\$ 60,428.50	\$ 61,094.60				\$ 545,522.00	\$ 117,919.00
Land IQ - Restoration Ecologist***	\$	15,247.27	\$ 9,960.41 \$	19,037.76	\$ 12,032.19	\$ 16,652.25	\$ 10,816.75				\$ 83,746.63	\$ 48,814.25
S&S Seeds	\$	-	\$ 1,580.93 \$	29,296.48							\$ 30,877.41	\$ 3,591.12
Irrigation Water/Utilities	\$	1,805.58	\$ 5,382.60 \$	33,915.78	\$ 19,140.75	\$ 1,572.12	\$ 1,267.71				\$ 63,084.54	\$ (13,024.54)
Misc. (fencing, survey, etc.)	\$	20,797.50	\$ 49.30 \$	49.30	\$ 49.30	\$ 60.90	\$ 55.10				\$ 21,061.40	\$ 14,684.07

^{**}Assumes two years of grow-kill cycles and has 1% contingency in contracted total

^{***}Assumes two years of grow-kill cycles

	Fisc	al Year star	rting	g July 1					OL	INDA O	CW	R2 Mitiga	atio	n								
Staff/ranger Time Contingency			\$	15,019.44	\$	8,043.39	\$	8,911.23	\$	14,022.75	\$	14,483.28							\$	60,480.08	\$ \$	56,779.82 233,562.52
Admin fee	\$	5,000.00																	\$	5,000.00	\$	-
Total per fiscal year	\$	5,000.00	\$	185,342.03	\$	57,226.18	\$	260,161.87	\$	135,610.77	\$	93,197.05	\$	73,234.16	\$ -	\$ -	\$	-	\$	809,772.06	\$	228,763.72
Total Remaining to Date (funds cont	tracte	ed minus sp	ent	to date)															\$	228,763.72		
Site 2 (8.3 acres)																						
Restoration Contractor**			\$	92,549.90	\$	27,032.10	\$	122,089.50	\$	65,729.15	\$	45,166.25	\$	43,865.50					\$	396,432.40	\$	102,176.60
Land IQ - Restoration Ecologist***			\$	11,041.12	\$	7,212.70	\$	13,785.95	\$	8,712.96	\$	12,058.53	\$	7,832.82					\$	60,644.08	\$	35,348.29
S&S Seeds			\$	-	\$	1,144.81	\$	21,214.69											\$	22,359.50	\$	2,388.66
Irrigation Water/Utilities			\$	1,307.49	\$	3,897.74	\$	24,559.71	\$	13,860.54	\$	1,138.44	\$	917.99					\$	45,681.91	\$	(9,738.91)
Misc. (fencing, vandalism, etc.)			\$	-	\$	35.70	\$	35.70	\$	35.70	\$	44.10	\$	39.90					\$	191.10	\$	24,063.43
Staff/ranger Time			\$	7,193.89	\$	10,520.85	\$	6,398.20	\$	10,068.24	\$	10,398.90							\$	44,580.07	\$	36,021.76
Contingency																				·	\$	167,696.28
Admin fee	\$	5,000.00	•																\$	5,000.00	\$, -
Total per fiscal year	\$	5,000.00	\$	112,092.39	\$	49,843.90	\$	188,083.75	\$	98,406.59	\$	68,806.22	\$	52,656.21	\$ -	\$ -	\$	-	\$	574,889.06	\$	190,260
Total Remaining to Date (funds con	tracte	ed minus sp	ent	to date)															Ś	190,259.84		
Total spent to date (Site 1 + Site 2)				,															\$	1,384,661.13		
																				1,001,001110	•	2 024 204
Funds Anticipated to be Contracted																					Þ	2,021,294
Anticipated Contingency																					<u> </u>	401,259
RESTORATION TOTAL																					\$	2,422,553
Access Fee																					<u>\$</u>	397,200
Funds Provided by Agreement																					\$	2,819,753
Total Remaining (Funds provided m	inus	access fee	and	l funds spent	or	committed	cor	itracts)													\$	1,037,892

Fiscal Year starting July 1

SCE TRTP MITIGATION

Contracted		2015/16		2016/17		2017/18	2	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	*	* Contracted Total	<u>Estimated</u>
Restoration Contractor**			\$	736,943.72	\$	124,849.43	\$	750,548.33	\$ 387,899.43	\$ 427,344.40 \$	326,299.41	\$ 195,387.24	\$ 207,400.04	\$	3,198,437.72	\$ 3,430,840.00
Land IQ - Exec Plans & surveying	\$	41,514.88												\$	41,514.88	\$ 400,000.00
Land IQ - Restoration Ecologist***	\$	7,230.00	\$	53,596.00	\$	68,216.00	\$	53,947.00	\$ 66,979.00	\$ 63,319.00 \$	56,943.00	\$ 51,879.00	\$ 52,625.00	\$	474,734.00	
S&S Seeds						9	\$	156,855.44						\$	156,855.44	\$ 144,377.00
Tree of Life	\$	1,143.00	\$	1,143.00										\$	2,286.00	\$ 98,898.00
Irrigation Water/Utilities****/***			\$	44,587.76	\$	44,587.76	\$	83,517.28	\$ 60,109.00	\$ 14,987.84				\$	247,789.64	\$ 224,131.60
Misc. (fencing, easement, etc.)	\$	56,860.00												\$	56,860.00	\$ 152,600.00
Staff Time			\$	12,622.07	\$	12,622.07	\$	12,622.07	\$ 22,781.20	\$ 22,781.20 \$	22,851.26	\$ 23,308.29	\$ 24,628.73	\$	154,216.88	\$ 155,000.00
Total per fiscal year	\$	106,747.88	\$	848,892.55	\$	250,275.26	\$ 1	1,057,490.12	\$ 537,768.63	\$ 528,432.44 \$	406,093.67	\$ 270,574.53	\$ 284,653.77	\$	4,332,694.56	\$ 4,605,846.60
*From actual contract amounts (including	ng ar	ny subsequent	t cha	inge orders or o	contr	act deviations)							\$ 555,228.30			

^{*}From actual contract amounts (including any subsequent change orders or contract deviations)

Fiscal Year starting July 1

ACTUAL Spent †	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>		<u>2020/21</u>	<u>2021</u> /	<u> </u>	<u>2022/23</u>	<u>20:</u>	<u>23/24</u>	<u>Spent Total [†]</u>	REMAINING (contracted minus spent)
Restoration Contractor - Nakae	\$	704,803.77 \$	203,831.48 \$	713,210.40	\$ 362,90	9.01 \$	398,767.21	\$ 307,	230.00	\$ 191,735.10	\$ 11	8,826.40	\$ 3,001,313.37	\$ 197,124.35
Land IQ - Exec Plans & surveying	\$ 41,514.88												\$ 41,514.88	\$ -
Land IQ - Restoration Ecologist	\$	35,070.25 \$	17,409.65 \$	55,537.01	\$ 55,26	5.64 \$	59,019.68	\$ 41,	415.45	\$ 55,294.21	\$ 1	7,812.08	\$ 336,824.97	\$ 137,909.03
S&S Seeds		\$	3,232.50 \$	137,406.33		\$	6,889.22						\$ 147,528.05	\$ 9,327.39
Tree of Life	\$ 1,143.00 \$	1,348.74											\$ 2,491.74	\$ (205.74)
Irrigation Water/Utilities*	\$	36,052.59 \$	14,932.19 \$	59,672.38	\$ 48,66	4.69 \$	57,072.14	\$ 20,	326.18	\$ 6,000.30	\$	9,480.20	\$ 252,200.67	\$ (4,411.03)
Misc. (fencing, easement, etc.)**	\$ 57,192.92 \$	21,918.50 \$	(57,699.87) \$	130.00	\$ 2,81	5.03 \$	170.00	\$ 2,	368.00	\$ 1,445.54	\$ 1	2,370.00	\$ 40,710.12	\$ 16,149.88
Staff Time	\$	12,622.07 \$	12,622.07 \$	12,622.07	\$ 22,78	1.20 \$	22,781.20	22,	851.26	23,308.29			\$ 129,588.15	\$ 24,628.73
Total per fiscal year	\$ 99,850.80 \$	811,815.92 \$	194,328.02 \$	978,578.19	\$ 492,43	6.57 \$	544,699.45	\$ 394	190.89	\$ 277,783.44	\$ 15	8,488.68	\$ 3,952,171.95	\$ 380,522.61
														\$ 755,228.30
Total Remaining to Date (funds contra	acted minus spent to	date)											\$ 380,522.61	

Funds Anticipated to be Contracted

Anticipated Contingency

Anticipated Contingency	_\$	1,024,153.40
RESTORATION TOTAL	\$	5,630,000.00
Access Fee	_\$	1,270,000.00
Funds Provided by Agreement	\$	6,900,000.00
Total Remaining (Funds provided minus access fee and funds spent on committed contracts)	\$	1,677,828.05

4,605,846.60

^{**}Assumes two years of grow-kill cycles and has 1% contingency in contracted total

^{***}Assumes two years of grow-kill cycles

^{****}Contracted total estimate water use multiplied by \$1.96 (La Habra Heights Water District 7/1/2016 Upper Zone Commodity Rate; \$4200 are 2x2" meters @\$171.28/mo for 12 months

TURNBULL MITIGATION

Fiscal Year starting July 1

Contracted		2021/22		2022/23		2023/24		2024/25	2025/26	* (Contracted Total		
Restoration Contractor*	\$	6,260.00	\$	4,020.00	\$	11,823.00	\$	11,773.25	\$ 7,302.75	\$	41,179.00		
Misc. (fencing, easement, etc.)	\$	-								\$	-		
Total per fiscal year	\$	6,260.00	\$	4,020.00	\$	11,823.00	\$	11,773.25		\$	41,179.00		
*Two years of grow-kill cycles and tv	wo yea	rs of mainten	ance	e; 1% contin	ger	ıcy, S&S Seed	cost	S					
	Fis	cal Year star	ting	g July 1									
													INING
******		0004/00		0000/00		0000/04		0004/05	0005/00		On and Takal	1	acted minus
**ACTUAL Spent		2021/22		2022/23	_	2023/24		2024/25	2025/26	_	Spent Total	spent)	
Restoration Contractor - Nakae	\$	4,516.00	\$	1,340.00	\$	1,340.00				\$	7,196.00	\$	33,983.00
Misc. (fencing, easement, etc.)**										\$	-	\$	-
Total per fiscal year	\$	4,516.00	\$	1,340.00	\$	1,340.00				\$	7,196.00	\$	33,983.00
Total Remaining to Date (funds co	ntract	ed minus spe	ent 1	to date)						\$	33,983.00		
Front - Authorizate day by Contract													40.770.00
Funds Anticipated to be Contracte	ea											\$	40,770.00
Anticipated Contingency													409.00
RESTORATION TOTAL												\$	41,179.00
Access Fee												\$	
Funds Provided by Agreement												\$	41,179.00

Additional Materials

Minutes PUENTE HILLS HABITAT PRESERVATION AUTHORITY CITIZENS TECHNICAL ADVISORY COMMITTEE March 26, 2024

The special meeting of the Citizens Technical Advisory Committee was held on Tuesday, March 26, 2024, at Palm Park, 5703 Palm Ave, Whittier, CA 90601.

I. CALL TO ORDER.

Chair Andros called the meeting to order at 7:00 p.m.

II. ROLL CALL.

A roll call was taken, and there was a quorum at this time.

Members Present: Bryan Coreas

Matthew Liang Adam Nazaroff

Catherine Houwen, Vice Chair Michelle Pekko-Seymoure Dr. Janis Cavanaugh Shelley Andros, Chair

Members Absent: Roy Francis

John Ford

La Habra Heights County of Los Angeles

County of Los Angeles

Couty of Los Angeles

La Habra Heights

La Habra Heights

Whittier

Whittier

Whittier

Authority Representatives Present:

Andrea Gullo, Executive Director Michelle Mariscal, Ecologist Marlyn Barajas, Program Analyst

III. PUBLIC COMMENTS.

Steve Huber, Vice President of Whittier Area Audubon, mentioned new bird sightings at Sycamore Canyon as Spring is rolling in during their monthly Bird Walk, including two active redtail hawk nests. It was also announced that the next monthly Bird Walk is on April 13, 2024. Also, Huber offered to take the Habitat Authority staff, CTAC, and volunteers on a Bird Walk on a day of their choosing. During this discussion, Executive Director Gullo mentioned to Steve Huber that he may also lead the Habitat Authority's monthly hikes if he would like to.

IV. APPROVAL OF MINUTES FOR THE FEBRUARY 13, 2024, REGULAR MEETING.

Member Nazaroff motioned to approve these minutes as drafted. Vice Chair Houwen seconded the motion, and in a vote, the motioned passed unanimously.

V. STANDING REPORTS:

a. REPORT BY BOARD LIAISON ON PREVIOUS MONTH'S AUTHORITY BOARD OF DIRECTORS MEETING.

Vice Chair Houwen, Board Liaison, provided this report.

b. SOCIAL MEDIA REPORT.

Program Analyst Barajas mentioned growth in followers on the Habitat Authority's Instagram platform. She also highlighted two short PSA videos of the Habitat Authority by Biola University students. These videos can be found on the Habitat Authority's social media platforms.

Member Cavanaugh suggested using a talking deer to create a Habitat Authority PSA.

c. COMMITTEE MEMBER FEEDBACK FROM THE PUBLIC AS IT RELATES TO THE AUTHORITY.

Member Cavanaugh mentioned attending a Friends of the Whittier Hills (FOWH) Board meeting at Lee Willard's home. She stated that FOWH is supportive of the Habitat Authority. Additionally, she mentioned that FOWH is looking into tabling at LA County Sanitation Districts Earth Day event on April 13, 2024. Also, Member Cavanaugh mentioned that Lee Willard asked Executive Director Gullo and Bob Henderson to be dual speakers at the annual Friends of the Whittier Hills meeting on April 28, 2024. Lastly, she mentioned that FOWH is looking for ways to recruit young people.

Member Coreas asked about the Habitat Authority's presentation to the Whittier Museum on February 27. Executive Director Gullo mentioned that it was good outreach because a few attendees had not heard of the Habitat Authority before the presentation.

Member Liang commented on Executive Director Gullo speaking at HHIA and mentioned that the speaking engagement went well.

VI. RECEIVE AND FILE THE AUTHORITY'S FISCAL YEAR 2023-24 MID-YEAR BUDGET REPORT.

Executive Director Gullo gave a report. After discussion the item was received and filed.

VII. DISCUSSION REGARDING COMMUNITY OPINION SURVEY PERFORMED BY AUTHORITY CONSULTANT FAIRBANK, MASLIN, MAULLIN, METZ & ASSOCIATES.

Executive Director Gullo provided this report. She briefed the Committee on the recent community opinion survey results performed by Fairbank, Maslin, Maullin, Metz & Associates. In her report, she mentioned the results were resilient and stable with modest improvement compared to the last community opinion survey, and that these results show a path forward.

VIII. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD TO ADVANCE A COMMUNITY FACILITIES DISTRICT FORMATION, WITH APPROVAL FOR NEXT STEPS AND ELECTION PREPARATION INCLUDING APPROVAL OF THE BOUNDARY MAP.

Executive Director Gullo provided this report. There was discussion.

Member Cavanaugh motioned to approve to recommend to the Board to advance a Community Facilities District Formation, with the approval for next steps and election preparation including approval of the boundary map. Member Liang seconded the motion, and a vote the motioned passed unanimously.

IX. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD REGARDING PILOT PROGRAM FOR PROVIDING DOG WASTE BAGS AT ARROYO PESCADERO TRAILHEAD.

Ecologist Mariscal provided this report. The data collected from the pilot program was unclear as to whether providing dog waste bags at the start of the trailhead reduced dog waste on the trail.

Member Cavanaugh motioned to recommend to the Board that the remaining purchased dog waste bags continue to be provided at the Arroyo Pescadero trailhead and for staff to continue to qualitatively observe whether trail behaviors change over the course of the next few months while the remaining dog waste bags are provided. Member Liang seconded the motion, and there was discussion. This motion was amended.

Member Cavanaugh motioned to recommend to the Board that the remaining purchased dog waste bags continue to be provided at the Arroyo Pescadero Trailhead until they are depleted. Member Liang seconded the motion, and in a vote, the motion passed unanimously.

X. CLOSING REMARKS (COMMENTS/QUESTIONS FROM COMMITTEE MEMBERS AND/OR EXECUTIVE DIRECTOR).

Executive Gullo mentioned the Habitat Authority will table at the Los Angeles County Sanitation Districts' Earth Day event on April 13 and the Habitat Authority's own Earth Day event on April 20, 2024.

XI. ADJOURNMENT AND ANNOUNCEMENT OF THE NEXT MEETING.

There being no further comments or business to be discussed, Chair Andros adjourned the meeting at 8:05 p.m. The next regularly scheduled meeting is on April 16, 2024.





May 22, 2024

The Honorable Hilda Solis
Office of The Supervisors, First District
822 Kenneth Hahn Hall of Administration
500 West Temple Street, Room 856
Los Angeles, CA 90012
firstdistrict@bos.lacounty.gov

Dear Supervisor Solis:

As of February 2025, John Ford's term on our Citizens Technical Advisory Committee (CTAC) will be complete. Please provide written notification via email as soon as possible or no later than January 2, 2025, to have uninterrupted representation on the Committee by reappointing Mr. Ford or providing a replacement for the new term running to February 2029.

Per Habitat Authority Board Resolution 97-01 Section 2a, your written recommendation regarding your prospective CTAC member will be subject to the appointment by the Board of Directors of the Puente Hills Habitat Preservation Authority.

Thank you for your continued support of the CTAC. If you have any questions, feel free to contact me or Program Analyst Marlyn Barajas at (562) 945-9003 or mbarajas@HabitatAuthority.org.

Sincerely,

Andrea Gullo Executive Director

Encl.

CTAC Members' Term Schedule

CTAC Fact Sheet

Application with Board Resolution 97-01

PUENTE HILLS HABITAT PRESERVATION AUTHORITY

Endowment Provided by the Puente Hills Landfill

CITIZENS TECHNICAL ADVISORY COMMITTEE

Members' Term Schedule

City Of Whittier	Member Start <u>Date</u>	Start Date of Current Term	End Date of Term	<u>Next term date</u>
Michelle Pekko-Seymoure	8/17/23	2/1/21	2/1/25	2/1/2029
Shelley Andros	8/17/23	2/1/22	2/1/26	
Janis Cavanaugh	8/17/23	2/1/23	2/1/27	
City Of La Habra Heights	1,01,01			
Adam Nazaroff	1/21/21	2/1/21	2/1/25	2/1/2029
Catherine Houwen	3/22/12	2/1/22	2/1/26	
Roy Francis	5/25/23	2/1/23	2/1/27	
County Of Los Angeles				
John Ford	8/17/23	2/1/21	2/1/25	2/1/2029
Matthew Liang	8/18/22	2/1/22	2/1/26	
Bryan Coreas	1/19/23	2/1/23	2/1/27	

Length of all terms is 4 years.





May 22, 2024

Rafferty Wooldridge Interim City Manager City of La Habra Heights, California 1245 N. Hacienda Road La Habra Heights, CA 90631 rwooldridge@lhhcity.org

Dear Mr. Wooldridge:

As of February 2025, the term Adam Nazaroff is serving on our Citizens Technical Advisory Committee (CTAC) will be complete. Please provide written notification via email of the City Council's recommendation as soon as possible or no later than January 2, 2025, to have uninterrupted representation on the Committee by reappointing Mr. Nazaroff or providing a replacement for the new term running to February 2029.

Per Habitat Authority Board Resolution 97-01 Section 2a, the City's written recommendation regarding its prospective CTAC member will be subject to the appointment by the Board of Directors of the Puente Hills Habitat Preservation Authority.

Thank you for your continued support of the CTAC. If you have any questions, feel free to contact me or Program Analyst Marlyn Barajas at (562) 945-9003 or mbarajas@HabitatAuthority.org.

Sincerely,

Andrea Gullo Executive Director

Encl.
CTAC Members' Term Schedule
CTAC Fact Sheet
Application with Resolution 97-01





May 22, 2024

Brian Saeki City Manager City of Whittier, California 13230 Penn Street Whittier, CA 90602 bsaeki@cityofwhittier.org

Dear Mn Sacki:

As of February 2025, the term Michelle Pekko-Seymoure serving on our Citizens Technical Advisory Committee (CTAC) will be complete. Please provide written notification via email as soon as possible or no later than January 2, 2025, to have uninterrupted representation on the Committee by reappointing Ms. Pekko-Seymoure or providing a replacement for the new term running to February 2029.

Per Habitat Authority Board Resolution 97-01 Section 2a, the City's written recommendation regarding its prospective CTAC member will be subject to the appointment by the Board of Directors of the Puente Hills Habitat Preservation Authority.

Thank you for your continued support of the CTAC. If you have any questions, feel free to contact me or Program Analyst Marlyn Barajas at (562) 945-9003 or mbarajas@HabitatAuthority.org.

Sincerely,

Andrea Gullo

Executive Director

Encl.

CTAC Members' Term Schedule

CTAC Fact Sheet

Application with Resolution 97-01





April 18, 2024

Elizabeth C. Baca 4719 Silver Tip Drive Whittier, CA 90601

Dear Ms. Baca,

Thank you for the generous tax-deductible donation of \$100.00 to the Puente Hills Habitat Preservation Authority. Your donation is very appreciated.

This gift contributed to the Habitat Authority's mission of preserving and protecting the Puente Hills Preserve. Contributions like this help our agency to continue to preserve the hills for the benefit of wildlife, their habitat, and people. Your support means a lot to us.

Sincerely,

Andrea Gullo Executive Director