

**BOARD OF DIRECTORS
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
Endowment Provided by the Puente Hills Landfill**

To be held via video (Zoom) and telephonically by joining at this address:

<https://us02web.zoom.us/j/87031432599> Meeting ID: 870 3143 2599

- Or- Phone:

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

Meeting ID: 870 3143 2599 Find your local number: <https://us02web.zoom.us/u/kcKhleIakG>

This meeting is being held pursuant to Section 3 of Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. Any or all Board Members may attend and participate by teleconference meeting. Consistent with mandates of Executive Order No. N-29-20, a physical location from which members of the public may observe the meeting or offer public comment will not be made available, however viewing and public comment options are provided above.

Members of the public may provide electronic comments by 3pm on Wednesday, August 18, 2021 before the meeting to mmiller@HabitatAuthority.org. Please label the email in the subject heading as "Public Comments". Public comments may also be verbally heard during item #1 of the meeting.

Agency	Director	Alternate
County of Los Angeles	SULIC, Vice Chair	YOKOMIZO
City of Whittier	MARTINEZ	BOUCHOT
Hacienda Heights Improvement Association	HUGHES, Chair	LICARI
Sanitation Districts of Los Angeles County	FERRANTE	BOEHMKE

The Puente Hills Habitat Preservation Authority is a public entity established pursuant to the Joint Exercise of Powers Act by agreement with the City of Whittier, County of Los Angeles and Los Angeles County Sanitation Districts. Questions about any agenda items can be directed to Andrea Gullo, Executive Director, at 562.945.9003.

Pursuant to Section 54954 of the Government Code the Puente Hills Habitat Preservation Authority (Authority), a Regular Meeting of the Board of Directors of the Authority will be held at the call of the Chairperson of the Authority at the above time and place for the purpose of:

1. Receipt of Public Comments.
2. Report by Citizens Technical Advisory Committee.
3. Consent Calendar:
 - a. Approval of Authority Regular Meeting Minutes of July 15, 2021.
 - b. Receive and file quarterly 2021 Mountains Recreation and Conservation Authority (MRCA) Ranger Report, and associated multi-year report.
 - c. Receive and file the Authority's Portfolio Earnings Reports and Custom by Instrument Type for June and July 2021 prepared by the County of Los Angeles Treasurer and Tax Collector.

- d. Receive and file Receipts and Disbursements for the Authority for the quarter ending June 30, 2021, as submitted by the Los Angeles County Department of Auditor-Controller.
4. Presentation by Authority consultant SCI Consulting Group and discussion regarding process of exploring feasibility of a financing mechanism in part for wildfire prevention and management of agency properties.
5. Presentation, receive and file end-of-the-fiscal-year 2020-21 Authority activity update.
6. Discussion and possible action regarding Authority comments on Draft City-wide General Plan Update and Housing Element (2021-2029) Update for the City of Whittier, SCH # 2021040762, and associated Draft Environmental Impact Report.
7. Discussion and possible action authorizing Executive Director to execute a non-bid contract with Nakae and Associates in the amount of \$14,350 for invasive species removal on Authority managed property in Whittier known as the Chevron property, to be funded by the Authority Grant Agreement with the San Gabriel and Lower Los Angeles River and Mountains Conservancy (RMC20008).
8. Discussion and possible action authorizing Executive Director to enter into Memorandum of Understanding with Conservation Corps of Long Beach to perform fuel reduction activities as directed by Authority.
9. Instruction to negotiators on property negotiations for Assessor Parcel Numbers 8239-045-902 and 8239-047-902. Negotiations for an access easement over the property. Negotiating parties include Board Chairman, Executive Director, and Coast Community College. (This item can be heard in closed session pursuant to Government Code Section 54956.8 regarding real estate negotiations.)
10. Instruction to negotiators on property negotiations for Assessor Parcel Number 8240-036-021. Negotiations for an access easement over the property. Negotiating parties include Board Chairman, Executive Director, and International Buddhist Progress Society. (This item can be heard in closed session pursuant to Government Code Section 54956.8 regarding real estate negotiations.)
11. Sentinel Peak Resources California LLC – Pending litigation – Initiation of litigation by the Authority. Facts and circumstances have arisen that might lead the Authority to initiate litigation. (This item can be heard in closed session pursuant to Government Code Section 54956.9(d)(4))
12. Board Members' statements, responses, questions or directions to staff, and Executive Director's comments.
13. Adjournment and announcement of next meeting.

NOTE: Members of the public may address the Board of Directors on any item shown on the agenda.
NOTE: 72 hours prior to Board of Directors meetings, the entire Board of Directors agenda package is available for review, along with any meeting-related writings or documents provided to a majority of the Board members after distribution of the agenda package, at www.HabitatAuthority.org. In

Notice and Agenda **Regular Meeting**

Thursday, August 19, 2021, 3:00 p.m.

accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, including auxiliary aids or services, please call Melissa Miller at 562.945.9003 at least 48 hours prior to meeting.

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Held via video conference and teleconference

The Chair, Mike Hughes, called the regular meeting to order and a roll call was taken at approximately 3:03 p.m.

From Hacienda Heights Improvement Association:

Present: Mike Hughes, Chair

From Sanitation Districts of Los Angeles County:

Present: Robert Ferrante, Director

From City of Whittier:

Present: Jessica Martinez, Director

From County of Los Angeles

Present: Lauren Yokomizo, Alternate Director

Authority representatives present:

Andrea Gullo, Authority Executive Director
Michelle Mariscal, Authority Ecologist
Melissa Miller, Authority Board Secretary
Kenn Hughes, Deputy Chief Ranger, Mountains Recreation and Conservation Authority (MRCA)
Elena Gerli, Esq., Aleshire & Wynder LLP, Authority Counsel
Henry Bouchot, Authority Alternate Director
Chuck Lawrence, Chair of Authority's Citizens Technical Advisory Committee (CTAC) and CTAC's Acting Liaison to Board of Directors

Others present:

Brian Saeki, Whittier City Manager
Claire Schlotterbeck, Executive Director of Hills For Everyone (HFE) and Secretary of Chino Hills State Park Interpretive Association
Sean Reagan, resident of Whittier

1. CONFIRMATION OF APPOINTMENT OF JESSICA MARTINEZ AS THE CITY OF WHITTIER'S REPRESENTATIVE ON THE AUTHORITY'S BOARD OF DIRECTORS, A POSITION PREVIOUSLY HELD AS BOARD ALTERNATE.

Authority Counsel Gerli advised that as long as the Board expresses consensus on this

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confirmation, with no opposition, then no formal vote must be taken on this item. All four Directors verbally stated their approvals.

2. CONFIRMATION AND OATH OF OFFICE AND INTRODUCTION FOR HENRY BOUCHOT AS CITY OF WHITTIER'S REPRESENTATIVE AS ALTERNATE DIRECTOR ON THE AUTHORITY'S BOARD OF DIRECTORS.

Again, Authority Counsel Gerli advised that as long as the Board expresses consensus on this confirmation, with no opposition, then no formal vote must be taken on this item. All four Directors verbally stated their approvals. Executive Director Gullo administered the oath of office to Alternate Director Bouchot, who thanked everyone and stated that will make himself available to assist in any way he can.

3. RECEIPT OF PUBLIC COMMENTS.

There were no public comments.

4. REPORT BY CITIZENS TECHNICAL ADVISORY COMMITTEE.

Regarding the July 13, 2021, Authority CTAC meetings, CTAC Chair Lawrence reported that:

- CTAC recommended that the Board approve the proposed workplan for fiscal year 2021-2022;
- CTAC recommended that the Board approve the proposed budget for fiscal year 2021-2022 retroactive to July 1, 2021;
- CTAC recommended that the Board authorize the reopening of Hellman Park Trailhead to pedestrians only, at whatever time the Board decides is appropriate, and that the Board discuss with the City of Whittier the possibility of instituting shuttle service to that trailhead from the city's new parking structure;
- CTAC recommended that the Board authorize the Executive Director to execute the Thirtieth Amendment for ranger maintenance and operation services in the amount of \$452,936;
- CTAC discussed various possibilities for recognizing the service of former Director Bob Henderson and for arranging a joint meeting of the Board and CTAC.

5. CONSENT CALENDAR:

- a) Approval of Authority Regular Meeting Minutes of June 17, 2021.
- b) Approval of Authority Special Meeting Minutes for June 17, 2021.
- c) Receive and file April and May 2021 Mountains Recreation and Conservation Authority (MRCA) Ranger Reports.

Director Ferrante motioned to approve and receive and file these items. Director Martinez seconded this motion, and in a roll call vote the motion passed unanimously.

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6. VERBAL UPDATE, DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED HELI-HYDRANT PROJECT ON THE AUTHORITY’S FORMER DIAZ PROPERTY, PROVIDE DIRECTION TO STAFF AND COUNSEL AS APPROPRIATE.

Counsel Gerli reported that the related paperwork is being finalized for presentation to the City of La Habra Heights’ City Council.

7. DISCUSSION REGARDING AUTHORITY ADVISORY COMMITTEE FEEDBACK REGARDING RECOGNITION FOR THE SERVICE FROM BOB HENDERSON TO THE AUTHORITY, AND POSSIBLE DIRECTION FROM THE BOARD.

Director Ferrante suggested that renaming a trail or trailhead, or updating a monument sign, and holding a recognition ceremony of some kind should both be done, centering on the Whittier area of course. Whittier City Manager Saeki reported that the City of Whittier will soon be considering options for honoring Mr. Henderson and they will keep our Board updated.

8. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORITY WORKPLAN FOR FISCAL YEAR 2021-22, AND REVIEW OF STRATEGIC GUIDELINES.

After discussion, Director Ferrante motioned to approve this workplan. Director Martinez seconded this motion, and in a roll call vote the motion passed unanimously.

9. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORITY ANNUAL BUDGET FOR FISCAL YEAR 2021-22, AND REVIEW OF CORRESPONDING BUDGETS.

A proposed annual operating budget in the amount of \$1,432,276, a mitigation restoration budget, five-year budget and mitigation project budgets were provided as a part of the staff report. The item was discussed.

Director Ferrante motioned to approve the proposed budget for fiscal year 2021-2022 retroactive to July 1, 2021. Director Martinez seconded this motion, and in a roll call vote the motion passed unanimously.

10. DISCUSSION AND POSSIBLE ACTION OF REOPENING HELLMAN PARK TRAILHEAD.

After discussion, Director Martinez motioned to reopen the gate at the Hellman Park Trailhead, but not its parking lot, as of August 1, 2021. Director Ferrante seconded this motion, and in a roll call vote the motion passed unanimously.

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11. DISCUSSION AND POSSIBLE ACTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE THE THIRTIETH AMENDMENT OF THE OPEN SPACE MANAGEMENT AGREEMENT WITH THE MOUNTAINS RECREATION AND CONSERVATION AUTHORITY (MRCA) FOR RANGER MAINTENANCE AND OPERATION SERVICES EXTENDING THE TERM AN ADDITIONAL YEAR FROM 7/1/21 TO 6/30/22 IN THE AMOUNT OF \$452,936.

Director Ferrante motioned to authorize the Executive Director to execute this Thirtieth Amendment in the amount of \$452,936 for ranger maintenance and operation services. Director Martinez seconded this motion, and in a roll call vote the motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION REGARDING CONDUCTING MEETINGS BOTH IN-PERSON, VIRTUALLY, OR A HYBRID OF THE TWO; UPDATE ON STATUS OF EXECUTIVE ORDER NO. 29-20, UPDATED EXECUTIVE ORDERS, PENDING LEGISLATION.

Counsel Gerli recommended that the Board continue its current meeting procedure through the end of September, since mask-wearing will soon be required indoors again even for vaccinated people, and the status of some legislation regarding hybrid meetings and public comment is not yet certain. Chair Hughes and Director Ferrante expressed agreement.

13. DISCUSSION AND POSSIBLE ACTION REGARDING CONDUCTING A JOINT MEETING WITH THE AUTHORITY’S ADVISORY COMMITTEE.

Chair Hughes suggested that a joint meeting in December could be possible if the agenda is light enough. Director Ferrante stated that any presentation of information to CTAC regarding the possible community facility district should be made directly to CTAC without requiring the Board to receive that information at the same time in a joint meeting.

14. APPROVAL OF MINUTES FOR JUNE 17, 2021, SPECIAL MEETING’S CLOSED SESSION. (This item can be heard in closed session per Government Code 54957.2.)

At 4:10 p.m. Chair Hughes moved to continue discussion of items 14, 15, 16, 17, 18 and 19 in Closed Session.

In the closed session, item 14 was discussed by the Board and no reportable action was taken.

15. PENDING LITIGATION – EXPOSURE TO LITIGATION. A POINT HAS BEEN REACHED WHERE, IN THE OPINION OF THE LEGISLATIVE BODY OF THE HABITAT AUTHORITY ON THE ADVICE OF ITS LEGAL COUNSEL, BASED ON EXISTING FACTS AND CIRCUMSTANCES, THERE IS A SIGNIFICANT EXPOSURE TO LITIGATION AGAINST THE HABITAT AUTHORITY. (This item can be heard in closed session pursuant to Government Code Section 54956.9(d)(2), (e)(1).).

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In the closed session, item 15 was discussed by the Board and no reportable action was taken.

- 16. PENDING LITIGATION – INITIATION OF LITIGATION BY THE AUTHORITY. FACTS AND CIRCUMSTANCES HAVE ARISEN THAT MIGHT LEAD THE AUTHORITY TO INITIATE LITIGATION, BUT WHICH THE AUTHORITY BELIEVES ARE NOT YET KNOWN TO A POTENTIAL DEFENDANT OR DEFENDANTS AND THEREFORE NEED NOT BE DISCLOSED. (This item can be heard in closed session pursuant to Government Code Section 54956.9(d)(4)).**

In the closed session, item 16 was not discussed.

- 17. INSTRUCTION TO NEGOTIATORS ON PROPERTY NEGOTIATIONS FOR ASSESSOR PARCEL NUMBER 8240-036-021. NEGOTIATIONS FOR AN ACCESS EASEMENT OVER THE PROPERTY. NEGOTIATING PARTIES INCLUDE BOARD CHAIRMAN, EXECUTIVE DIRECTOR, AND INTERNATIONAL BUDDHIST PROGRESS SOCIETY. (This item can be heard in closed session pursuant to Government Code Section 54956.8 regarding real estate negotiations.)**

In the closed session, item 17 was discussed by the Board and no reportable action was taken.

- 18. PENDING LITIGATION – INITIATION OF LITIGATION BY THE AUTHORITY. FACTS AND CIRCUMSTANCES HAVE ARISEN THAT MIGHT LEAD THE AUTHORITY TO INITIATE LITIGATION, BUT WHICH THE AUTHORITY BELIEVES ARE NOT YET KNOWN TO A POTENTIAL DEFENDANT OR DEFENDANTS AND THEREFORE NEED NOT BE DISCLOSED. (This item can be heard in closed session pursuant to Government Code Section 54956.9(d)(4)).**

In the closed session, item 18 was discussed by the Board and no reportable action was taken.

- 19. PENDING LITIGATION – EXPOSURE TO LITIGATION. A POINT HAS BEEN REACHED WHERE, IN THE OPINION OF THE BOARD OF DIRECTORS ON THE ADVICE OF ITS LEGAL COUNSEL, BASED ON EXISTING FACTS AND CIRCUMSTANCES, BUT WHICH THE LOCAL AGENCY BELIEVES ARE NOT YET KNOWN TO A POTENTIAL PLAINTIFF OR PLAINTIFFS, WHICH FACTS AND CIRCUMSTANCES NEED NOT BE DISCLOSED, THERE IS SIGNIFICANT EXPOSURE TO LITIGATION AGAINST THE HABITAT AUTHORITY. (This item can be heard in closed session pursuant to Government Code Section 54956.9(c), (d)(2), (e)(1)).**

In the closed session, item 19 was discussed by the Board and no reportable action was taken.

At 5:06 p.m. Chair Hughes moved to end the Closed Session and the Open Session recommenced.

- 20. BOARD MEMBERS' STATEMENTS, RESPONSES, QUESTIONS OR DIRECTIONS TO STAFF, AND EXECUTIVE DIRECTOR'S COMMENTS.**

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Director Ferrante thanked the volunteers and Authority rangers and staff, especially Ranger Laura Just and Naturalist Lina Ochoa, for their effective work during the recent Independence Day holiday, in discouraging the presence of fireworks in the vicinity of the Preserve.

Executive Director Gullo reported that MRCA Chief Ranger Fernando Gomez recently made public comments to the La Habra Heights City Council regarding Preserve-related activities such as fuel clearance, habitat restoration and fire-watch patrols.

21. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING.

There being no further comments, or business to be discussed, Chair Hughes adjourned the meeting at 5:09 p.m.

Approved:

Mike Hughes, Board Chair


Melissa Miller, Board Secretary

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: August 19, 2021

To: Board Members

From: 
Andrea Gullo, Executive Director

Subject: Agenda Item No. 3b) Receive and file quarterly 2021 Mountains Recreation and Conservation Authority (MRCA) Ranger Report, and associated multi-year report.

Recommendation:

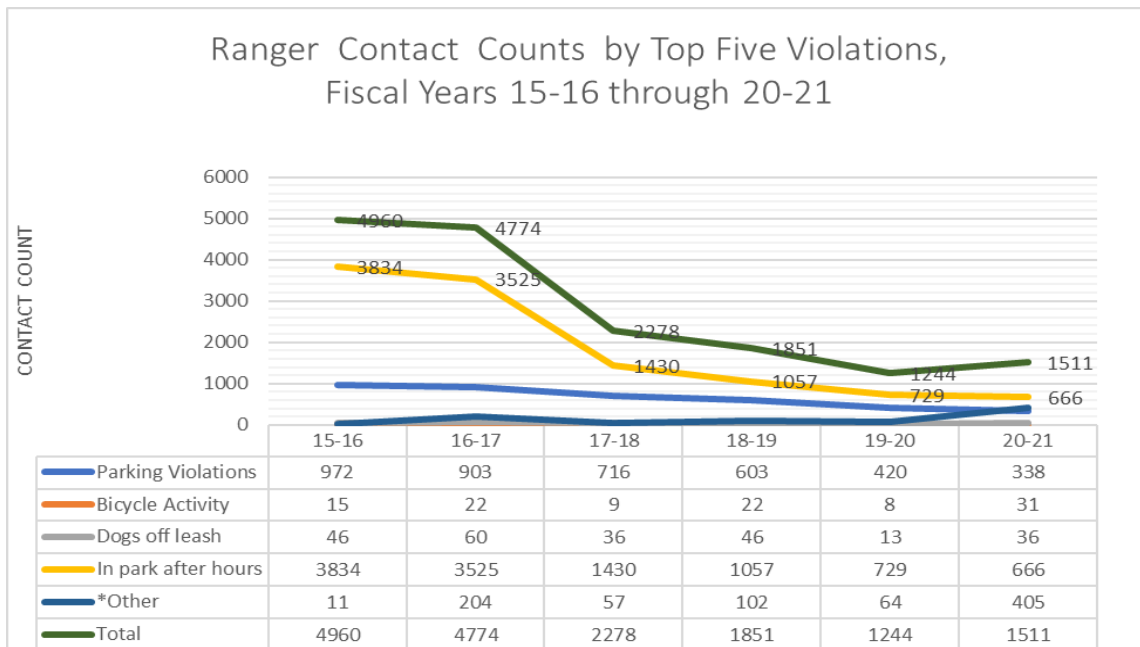
That the Board receive and file the attached report prepared by the Mountains Recreation and Conservation Authority (MRCA), as well as the supplemental multi-year report prepared by Authority staff.

Background:

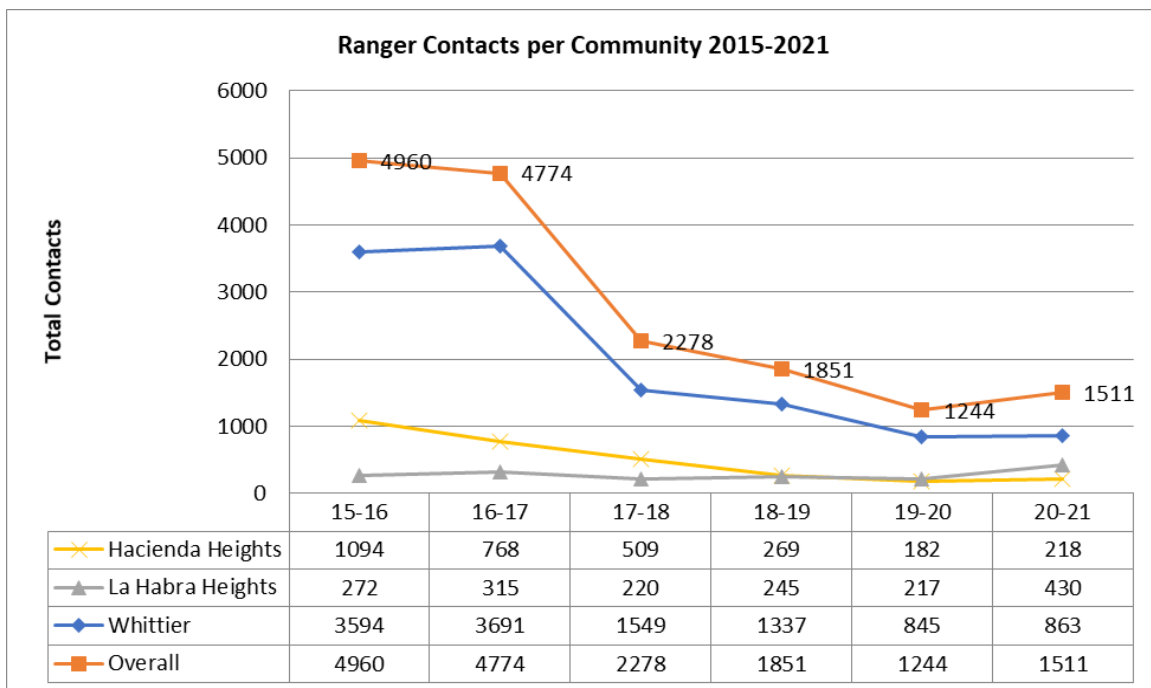
Attached for your review is the MRCA ranger report for the last quarter of the previous fiscal year (April 2021 through June 2021, Exhibit 1). Also attached is a multi-year report assembled by Authority staff which summarizes information about ranger contacts from the past several years (Exhibit 2). The violations summary sheet is a tool to gauge long-term activity realizing that it is not based on a static patrol schedule.

This past year (2020-21), the number of contacts (1,511) increased 21% from the previous year. The charts, below, illustrate the details of the ranger contacts. The rangers' contacts in Whittier comprised the highest proportion (57%) of their time.

An overall decrease in ranger contacts has occurred since the change in Preserve hours went into effect. Hellman Park was closed for the first part of 2017 (fiscal year 2016-17) due to trail repairs and reopened in May with new set hours. In September 2017 (fiscal year 17-18), new hours were set at Turnbull Canyon, Sycamore Canyon and Hacienda Hills to match those at Hellman Park. Fiscal year 15-16 would have been the last year in which hours were sunrise to sunset at all trailheads. Overall ranger contacts decreased 70% Preserve-wide when comparing fiscal years 15-16 to 20-21. Budgeted MRCA staff hours for the various years fluctuated, primarily driven by financial resources. Budgeted MRCA staff hours for each fiscal year are as follows: FY 15-16, 85 hours; FY 16-17, 94 hours; FY 17-18, 94 hours; FY 18-19, 94 hours; FY 19-20, 90 hours; and FY 20-21, 84 hours.



The above chart illustrates the top ranger contact types over the past six years, as well as the overall ranger contacts for all 11 categories. For this past fiscal year the majority of contacts were made for In park after hours (666), Parking violations (338), and Other (405). These categories are consistently the most frequent reasons rangers make contact each year, with the exception of “Other” which increased in 20-21 due to pandemic considerations (warn and advise about mask wearing, social distancing, etc).



The above graph illustrates the overall contacts per community over the past six years, as well as the overall annual ranger contacts for all areas combined.

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Agenda Item 3b

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Lastly, ranger public outreach services have been downward-trending over the past decade. This coincides with the Authority's first docent training in 2009, launch of the Authority's Hills Alive program in 2009, and the rangers' change in patrol efforts to address the recreation increase over the years. Last year, all outreach efforts were suspended due to the pandemic and budget restrictions.

**MOUNTAINS RECREATION & CONSERVATION AUTHORITY**

Franklin Canyon Park
 2600 Franklin Canyon Drive
 Beverly Hills, California 90210
 Phone (310) 858-7272 Fax (310) 858-7212

June 30, 2021

**Puente Hills Habitat Preservation Authority
 2020-2021 Fourth Quarter Ranger contacts report**

The following list is the number of people that the rangers have contacted for illegal activity at the various locations.

	* Hacienda Heights				** La Habra Heights				*** Whittier				TOTAL			
QUARTERS	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Parking Violations	12	22	14	12	55	63	85	18	19	14	13	11	86	99	112	41
Bicycle Activity	0	0	0	2	0	0	0	2	6	6	9	6	6	6	9	10
Dogs Off Leash	0	3	4	2	0	2	3	2	6	5	5	4	6	10	12	8
In park after hour	12	11	10	9	23	19	21	22	126	135	167	111	161	165	198	142
Vehicles off-road	0	2	0	0	0	1	0	1	0	0	0	0	0	3	0	1
Alcohol	4	0	0	3	0	0	0	0	2	2	0	0	6	2	0	3
Marijuana	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2
Smoking / Fire	0	2	0	0	0	0	0	0	2	2	0	0	2	4	0	0
Vehicle code violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Trespass / Off Trail	4	0	0	0	0	0	0	0	0	4	4	0	4	4	4	0
Other	32	28	18	10	41	32	32	8	62	54	73	15	135	114	123	33
TOTAL	64	68	46	40	119	117	141	53	223	222	271	147	406	407	458	240

* **Hacienda Heights Property includes**: Ford property, Canyons 6, 7 & 8, Mallas property, and the Turnbull Canyon properties.

** **La Habra Heights Property includes**: All properties from Harbor Blvd. in the East to the Davies property in the West at the Whittier property line at the end of Punta Del Este.

*** **Whittier Property includes**: Arroyo Pescadero, Arroyo San Miguel, Worsham Canyon, Sycamore Canyon, Hellman Park, McFarland, Bowen, Childs/Hall, Canlas, and the Orleats property.

First quarter: July, August, September; **Second quarter**: October, November, December; **Third quarter**: January, February, March; **Fourth quarter**: April, May, June.

All violators contacted are either issued citations, or warned and advised.

"Other" category includes: drugs, paintball guns, bow and arrows, littering, defacing property, in the park after rain, vending, loud music, no masks for Covid, and curfew.

Puerto Hills Habitat Preservation Authority
Endowment Provided by the Puerto Hills Landfill

July 2015- June 2021

The following are lists of the number of people that the MRCA rangers have contacted (cited or warned and advised) for illegal activity.

TOTAL VIOLATIONS BY QUARTER

Quarters	Quarter 1						Quarter 2						Quarter 3						Quarter 4						Total					
Years	2015-16	16-17	17-18	18-19	19-20	20-21	2015-16	16-17	17-18	18-19	19-20	20-21	2015-16	16-17	17-18	18-19	19-20	20-21	2015-16	16-17	17-18	18-19	19-20	20-21	2015-16	16-17	17-18	18-19	19-20	20-21
Parking Violation	245	241	222	184	150	86	226	139	147	117	106	99	248	248	180	160	81	112	253	275	167	142	83	41	972	903	716	603	420	338
Bicycle Activity	4	4	0	4	4	6	4	4	0	4	2	6	3	4	4	8	0	9	4	10	5	6	2	10	15	22	9	22	8	31
Dogs off Leash	14	18	11	9	2	6	12	12	7	7	2	10	11	12	6	14	4	12	9	18	12	16	5	8	46	60	36	46	13	36
In park after hours	1137	1682	369	310	219	161	842	971	312	254	206	165	948	451	358	250	200	198	907	421	391	243	104	142	3834	3525	1430	1057	729	666
Vehicles off-road	0	0	0	0	0	0	0	0	0	1	0	3	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	4
Alcohol	0	0	0	0	0	6	4	5	0	0	0	2	0	0	0	0	0	0	0	4	0	0	0	3	4	9	0	0	0	11
Marijuana	6	0	0	0	0	0	6	0	2	2	0	0	2	0	0	0	5	0	4	0	0	0	0	2	18	0	2	2	5	2
Smoking / Fire	0	0	0	0	0	2	6	0	2	2	0	4	2	0	0	0	5	0	6	0	0	0	0	0	14	0	2	2	5	6
Vehicle code viol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Trespassing/off-tra	14	22	10	5	0	4	12	18	5	3	0	4	10	6	8	4	0	4	10	5	3	4	0	0	46	51	26	16	0	12
*Other	6	0	2	2	0	135	0	98	17	10	28	114	1	57	33	59	33	123	4	49	5	31	3	33	11	204	57	102	64	405
Total	1426	1967	614	514	375	406	1112	1247	492	400	344	407	1225	778	589	495	328	458	1197	782	583	442	197	240	4960	4774	2278	1851	1244	1511

TOTAL VIOLATIONS BY LOCATION

Locations	Hacienda Heights						La Habra Heights						Whittier						Total					
Years	2015-16	16-17	17-18	18-19	19-20	20-21	2015-16	16-17	17-18	18-19	19-20	20-21	2015-16	16-17	17-18	18-19	19-20	20-21	2015-16	16-17	17-18	18-19	19-20	20-21
Parking Violations	46	64	68	51	41	60	84	47	60	79	82	221	842	792	588	473	297	57	972	903	716	603	420	338
Bicycle Activity	0	0	0	0	0	2	0	0	0	0	0	2	15	22	9	22	8	27	15	22	9	22	8	31
Dogs off leash	14	16	12	12	1	9	11	18	10	14	8	7	21	26	14	20	4	20	46	60	36	46	13	36
In park after hours	1000	658	406	186	125	42	151	219	131	104	101	85	2683	2648	893	767	503	539	3834	3525	1430	1057	729	666
Vehicles off-road	0	0	0	0	0	2	0	0	0	1	0	2	0	0	0	0	0	0	0	0	0	1	0	4
Alcohol	2	2	0	0	0	7	0	0	0	0	0	0	2	7	0	0	0	4	4	9	0	0	0	11
Marijuana	6	0	2	2	3	2	2	0	0	0	0	0	10	0	0	0	2	0	18	0	2	2	5	2
Smoking / Fire	6	0	2	0	3	2	4	0	0	2	0	0	4	0	0	0	2	4	14	0	2	2	5	6
Vehicle code viol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Trespassing/off-tra	17	10	3	0	0	4	15	12	2	2	0	0	14	29	21	14	0	8	46	51	26	16	0	12
*Other	3	18	16	18	9	88	5	19	17	43	26	113	3	167	24	41	29	204	11	204	57	102	64	405
Total	1094	768	509	269	182	218	272	315	220	245	217	430	3594	3691	1549	1337	845	863	4960	4774	2278	1851	1244	1511

Quarter 1: July - Sept, Quarter 2: Oct - Dec, Quarter 3: Jan - Mar, Quarter 4: April - June

Hacienda Heights Property Includes: Ford property, Canyons 6, 7, and 8, Mallas Property and the Turnbull Canyon properties.
La Habra Heights Property Includes: All properties from Harbor Blvd. in the East to the Davies property in the West at the Whittier property line at the end of Punta Del Este.
Whittier Area Property Includes: Arroyo Pescadero, Arroyo San Miguel, Hellman Park, Worsham Canyon, Sycamore Canyon, McFarland, Bowen, Childs/Hall, Canlas and the Olaerts property.

**Other* category includes drugs, paintball guns, bows and arrows, littering, defacing property, in the park after rain, vending and curfew.



KEITH KNOX
TREASURER AND TAX COLLECTOR

COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 462, Los Angeles, California 90012
Telephone: (213) 974-2139 Fax: (213) 626-1701
ttc.lacounty.gov and propertytax.lacounty.gov

Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
SHEILA KUEHL
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

July 8, 2021

Ms. Andrea Gullo, Executive Director
Puente Hills Habitat Preservation Authority
7702 Washington Avenue, Suite C
Whittier, California 90602

Email: agullo@habitatauthority.org

Dear Ms. Gullo:

We have enclosed the Puente Hills Habitat Preservation Authority Portfolio Income Reconciliation Report (Earnings Report), Custom Position Report, Purchase Detail Report, and Chronological Detail Report for the month ended June 30, 2021, for your review and reference.

Should you have questions, you may contact Ms. Jennifer Koai, Assistant Operations Chief, of my staff at (213) 974-7371, or jkoai@ttc.lacounty.gov.

Very truly yours,

KEITH KNOX
Treasurer and Tax Collector

Nai-len Ishikawa
Assistant Treasurer and Tax Collector

DJJ:JK:az

Enclosures



Chronological Detail Report

From Date: 6/1/2021 To Date: 6/30/2021

Date Basis: Settlement

Run: 07/03/2021 12:14:37 PM

Reporting Currency: Local

LA County

Inv.	TXN	Description	Settle Date	Maturity	Rate	Yield	Par Value	Book Value	Interest	Amort / (Accret)	(Gain) / Loss	Settlement
Grand Total										0.00	0.00	



Chronological Detail Report

From Date: 6/1/2021 To Date: 6/30/2021

Date Basis: Settlement

Run: 07/03/2021 12:14:37 PM

Reporting Currency: Local

LA County



Chronological Detail Report

From Date: 6/1/2021 To Date: 6/30/2021

Date Basis: Settlement

Run: 07/03/2021 12:14:37 PM

Reporting Currency: Local

LA County

SUMMARY

Assets	Yield	Par Value	Original Face	Book Value	Prem / (Disc)	Amort / (Accret)	(Interest)	(Gain) / Loss	Settlement
Totals :	.000					0.00		0.00	



Chronological Detail Report

From Date: 6/1/2021 To Date: 6/30/2021

Date Basis: Settlement

Run: 07/03/2021 12:14:37 PM

Reporting Currency: Local

LA County



Custom Position Report

As Of Date: 06/30/2021

Run: 07/03/2021 12:11:28 PM

Reporting Currency: Local

LA County

Inv. No.	Description	CUSIP	Interest Rate	Maturity Date	Yield at Purchase	Par Value	Amortized Cost	Historical Cost	Accumulated Amort/Accr
Fund Grp: 4000 SPI-SPECIFIC PURPOSE INVSTMNT									
113193	FFCB 2.50 (CALLABLE)	3133ELUC6	2.500000	03/23/2035	2.500000	22,500,000.00	22,500,000.00	22,500,000.00	0.00
Inv Type: 1040 FFCB Fxd-(S) 30/360						22,500,000.00	22,500,000.00	22,500,000.00	0.00
114424	FHLMC 2.00 (CALLABLE)	3134GWSD9	2.000000	08/27/2043	2.000000	9,500,000.00	9,500,000.00	9,500,000.00	0.00
Inv Type: 1500 FHLMC Fxd-(S) 30/360						9,500,000.00	9,500,000.00	9,500,000.00	0.00
Fund: 4350 PHHPA-PH HABITAT PRESERVATION AU						32,000,000.00	32,000,000.00	32,000,000.00	0.00
Subtotal						32,000,000.00	32,000,000.00	32,000,000.00	0.00
Grand Total	Count 2					32,000,000.00	32,000,000.00	32,000,000.00	0.00



Run Date: 7/3/2021 12:05:19 PM

From Date: 6/1/2021 To Date: 6/30/2021

Inv No.	Security Description	CUSIP	Effect Rate	Stored Yield	Durat	Cur Par Value	Posted Int/Div	Beginning Prem/ (Disc)	Accretion Income	(Amortization) Expense	Scheduled Accruals	Gain (Loss)	Total Income
Fund: 4350 PHHPA-PH HABITAT PRESERVATION AU													
113193	FFCB 2.50 (C	3133ELUC6	2.5000	2.5000	11.6290	22,500,000.00	0.00	0.00	0.00	0.00	46,875.00	0.00	46,875.00
Inv Type: 1040 FFCB Fxd-			2.5000	2.5000	11.6290	22,500,000.00	0.00	0.00	0.00	0.00	46,875.00	0.00	46,875.00
114424	FHLMC 2.00 (3134GWSD9	2.0000	2.0000	17.8860	9,500,000.00	0.00	0.00	0.00	0.00	15,833.33	0.00	15,833.33
Inv Type: 1500 FHLMC Fxd			2.0000	2.0000	17.8860	9,500,000.00	0.00	0.00	0.00	0.00	15,833.33	0.00	15,833.33
Subtotal			2.3516	2.3516	13.4865	32,000,000.00	0.00	0.00	0.00	0.00	62,708.33	0.00	62,708.33
Grand Total		Count 2				32,000,000.00	0.00	0.00	0.00	0.00	62,708.33	0.00	62,708.33



Purchase Detail Report

From Date: 6/1/2021 To Date: 6/30/2021

Date Basis: Settlement

Run: 07/03/2021 11:57:04 AM

Reporting Currency: Local

LA County

Inv.	Description	Fund	Group	TXN	Bank	Broker	Settle	Maturity	Rate	Par	Principal	Purchase Interest
Grand Total		Count 0							.000			



Purchase Detail Report

From Date: 6/1/2021 To Date: 6/30/2021

Date Basis: Settlement

Run: 07/03/2021 11:57:04 AM

Reporting Currency: Local

LA County

SUMMARY

Assets	Yield	Par Value	Original Face	Book Value	Prem / (Disc)	Amort / (Accret)	(Interest)	(Gain) / Loss	Settlement
Totals :	.000					0.00		0.00	



KEITH KNOX
TREASURER AND TAX COLLECTOR

COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 462, Los Angeles, California 90012
Telephone: (213) 974-2139 Fax: (213) 626-1701
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Board of Supervisors
HILDA L. SOLIS
First District
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Second District
SHEILA KUEHL
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

August 6, 2021

Ms. Andrea Gullo, Executive Director
Puente Hills Habitat Preservation Authority
7702 Washington Avenue, Suite C
Whittier, California 90602

Email: agullo@habitatauthority.org

Dear Ms. Gullo:

We have enclosed the Puente Hills Habitat Preservation Authority Portfolio Income Reconciliation Report (Earnings Report), Custom Position Report, Purchase Detail Report, and Chronological Detail Report for the month ended July 31, 2021, for your review and reference.

Should you have questions, you may contact Ms. Jennifer Koai, Assistant Operations Chief, of my staff at (213) 974-7371, or jkoai@ttc.lacounty.gov.

Very truly yours,

KEITH KNOX
Treasurer and Tax Collector

Damia J. Johnson
Operations Chief

DJJ:JK:az

Enclosures

INCOME RECONCILIATION REPORT



Run Date: 8/2/2021 12:32:25 PM

From Date: 7/1/2021 To Date: 7/31/2021

Fund: 4350 PHHPA-PH HABITAT PRESERVATION AU

Inv No.	Security Description	CUSIP	Effect Rate	Stored Yield	Durat	Cur Par Value	Posted Int/Div	Beginning Prem/ (Disc)	Accretion Income	(Amortization) Expense	Scheduled Accruals	Gain (Loss)	Total Income
113193	FFCB 2.50 (C	3133ELUC6	2.5000	2.5000	.0000	22,500,000.00	175,000.00	0.00	0.00	0.00	21,875.00	0.00	21,875.00
117243	FFCB 2.50 (C	3133EMW65	2.5000	2.5000	15.8540	22,675,000.00	0.00	0.00	0.00	0.00	3,149.31	0.00	3,149.31
Inv Type: 1040 FFCB Fxd-													
114424	FHLMC 2.00 (3134GWSP9	2.0000	2.0000	17.8000	9,500,000.00	0.00	0.00	0.00	0.00	15,833.34	0.00	15,833.34
Inv Type: 1500 FHLMC Fxd													
			2.0000	2.0000	17.8000	9,500,000.00	0.00	0.00	0.00	0.00	15,833.34	0.00	15,833.34
Subtotal			2.4131	2.4131	9.6678	54,675,000.00	175,000.00	0.00	0.00	0.00	40,857.65	0.00	40,857.65
Grand Total			Count 3			54,675,000.00	175,000.00	0.00	0.00	0.00	40,857.65	0.00	40,857.65



Custom Position Report

As Of Date: 07/31/2021

LA County

Run: 08/02/2021 12:38:02 PM
Reporting Currency: Local

Inv. No.	Description	CUSIP	Interest Rate	Maturity Date	Yield at Purchase	Par Value	Amortized Cost	Historical Cost	Accumulated Amort/Accr
Fund Grp: 4000 SPL-SPECIFIC PURPOSE INVESTMT									
117243	FFCB 2.50 (CALLABLE)	3133EMW65	2.500000	07/29/2041	2.500000	22,675,000.00	22,675,000.00	22,675,000.00	0.00
Inv Type: 1040 FFCB Fxd-(S) 30/360						22,675,000.00	22,675,000.00	22,675,000.00	0.00
114424	FHLMC 2.00 (CALLABLE)	3134GWS9	2.000000	08/27/2043	2.000000	9,500,000.00	9,500,000.00	9,500,000.00	0.00
Inv Type: 1500 FHLMC Fxd-(S) 30/360						9,500,000.00	9,500,000.00	9,500,000.00	0.00
Fund: 4350 PHHPA-PH HABITAT PRESERVATION AU									
						32,175,000.00	32,175,000.00	32,175,000.00	0.00
Subtotal						32,175,000.00	32,175,000.00	32,175,000.00	0.00
Grand Total	Count 2					32,175,000.00	32,175,000.00	32,175,000.00	0.00



Date Basis: Settlement

LA County

Page 1 of 2



Purchase Detail Report

From Date: 7/1/2021 To Date: 7/31/2021

Date Basis: Settlement

Run: 08/02/2021 12:29:10 PM

Reporting Currency: Local

LA County

SUMMARY

Assets	Yield	Par Value	Original Face	Book Value	Prem / (Disc)	Amort / (Accret)	(Interest)	(Gain) / Loss	Settlement
PURC	2.500	22,675,000.00	0.00	22,675,000.00	0.00	0.00	0.00	0.00	-22,675,000.00
Totals :	2.500	22,675,000.00	0.00	22,675,000.00	0.00	0.00	0.00	0.00	-22,675,000.00



Chronological Detail Report

From Date: 7/1/2021 To Date: 7/31/2021

Date Basis: Settlement

Run: 08/02/2021 12:40:21 PM

Reporting Currency: Local

LA County

Inv.	TXN	Description	Settle Date	Maturity	Rate	Yield	Par Value	Book Value	Interest	Amort / (Accret)	(Gain) / Loss	Settlement
Fund Grp: 4000 SPI-SPECIFIC PURPOSE INVSTMNT												
113193	CALL	FCB 2.50 (CALL	07/15/21	03/23/35	2.500000	2.500000	-22,500,000.00	-22,500,000.00	-175,000.00	0.00	0.00	22,675,000.00
117243	PURC	FCB 2.50 (CALL	07/29/21	07/29/41	2.500000	2.500000	22,675,000.00	22,675,000.00	0.00	0.00	0.00	-22,675,000.00
Fund: 4350 PHHPA-PH HABITAT PRESERVATION AU							175,000.00	175,000.00	-175,000.00	0.00	0.00	0.00
Subtotal							175,000.00	175,000.00	-175,000.00	0.00	0.00	0.00
Grand Total							175,000.00	175,000.00	-175,000.00	0.00	0.00	0.00



Chronological Detail Report

From Date: 7/1/2021 To Date: 7/31/2021

Date Basis: Settlement

LA County

Run: 08/02/2021 12:40:21 PM
Reporting Currency: Local



Chronological Detail Report

From Date: 7/1/2021 To Date: 7/31/2021

Date Basis: Settlement

Run: 08/02/2021 12:40:21 PM

Reporting Currency: Local

LA County

SUMMARY

Assets	Yield	Par Value	Original Face	Book Value	Prem / (Disc)	Amort / (Accret)	(Interest)	(Gain) / Loss	Settlement
CALL	2.500	-22,500,000.00	0.00	-22,500,000.00	0.00	0.00	-175,000.00	0.00	22,675,000.00
PURC	2.500	22,675,000.00	0.00	22,675,000.00	0.00	0.00	0.00	0.00	-22,675,000.00
Totals :	2.500	175,000.00	0.00	175,000.00	0.00	0.00	-175,000.00	0.00	0.00



Chronological Detail Report

From Date: 7/1/2021 To Date: 7/31/2021

Date Basis: Settlement

LA County

Run: 08/02/2021 12:40:21 PM
Reporting Currency: Local



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

**ACCOUNTING DIVISION
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 603
LOS ANGELES, CALIFORNIA 90012-3682**

**ARLENE BARRERA
AUDITOR-CONTROLLER**

**OSCAR VALDEZ
CHIEF DEPUTY AUDITOR-CONTROLLER**

ASSISTANT AUDITOR-CONTROLLERS

**PETER HUGHES
KAREN LOQUET
CONNIE YEE**

August 2, 2021

**Andrea Gullo, Executive Director
Puente Hills Habitat Preservation Authority
7333 Greenleaf Ave
Whittier, CA 90602**

Dear Ms. Gullo:

Attached is the Statement of Receipts and Disbursements for the Puente Hills Habitat Preservation Authority for the quarter ended June 30, 2021.

If you have any questions, please contact Jung Son at (213) 974-8327, or Connie Diep at (213) 974-8345.

Very truly yours,

**Arlene Barrera
Auditor-Controller**

A handwritten signature in dark ink, appearing to read "Elaine Boyd". The signature is written in a cursive, flowing style.

**Elaine Boyd
Division Chief**

AB:OV:CY:EB:RA:JS:CD:mc

H:\Special Funds\Special Funds Unit\JOINT POWERS AUTHORITIES\PUENTE HILLS LANDFILL\FY20-21\FY21_Qtrly Stmt_Puente\Qtrly Letter_FY21_4th Qtr_Puente.docx

Attachment

c: Alan Nyberg, Los Angeles County Sanitation District

**LOS ANGELES COUNTY - PUENTE HILLS HABITAT
PRESERVATION AUTHORITY
STATEMENT OF RECEIPTS AND DISBURSEMENTS
APRIL 1, 2021 THROUGH JUNE 30, 2021**

Attachment
Page 1 of 3

Cash Balance, March 31, 2021

Fund V80
\$ 9,508,059.96

Receipts:

Description	Req. №	Unit №	Rev / Obj Code	Record Date	Amount	
Interests:						
INTEREST ALLOCATION FOR THE MONTH ENDING March 31, 2021				04/01/21	4,807.81	
INTEREST ALLOCATION FOR THE MONTH ENDING April 30, 2021				05/01/21	3,091.38	
INTEREST ALLOCATION FOR THE MONTH ENDING May 31, 2021				06/01/21	5,041.26	
Total Interests:						\$ 12,940.45
Coupon Calls - Interests:						
					-	
Total Coupon Calls - Interests:						-
Coupon Calls - Principal:						
					-	
Total Coupon Calls - Principal:						-
Other Revenues:						
MATRIX OIL CORP		53874	8363	04/14/21	4,733.95	Feb. property revenue
THE MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)		53874	9681	04/21/21	41,923.00	2020 citations
ANDREA GULLO for cash from Ric Olpaca for shirt		53874	9731	04/21/21	16.00	
ANTHONY J AVILA		53874	9686	04/28/21	100.00	donation
MATRIX OIL CORP		53874	8363	05/11/21	4,820.99	Mar. property revenue
WHITTIER AUDUBON SOCIETY		53874	9731	05/19/21	70.00	refund
STATE FARM		53874	9731	06/16/21	176.15	refund
MATRIX OIL CORP		53874	8363	06/16/21	4,096.20	Apr. property revenue
					55,936.29	
Total Receipts:						68,876.74
Total Cash Balance and Receipts						
						\$ 9,576,936.70

Disbursements:

Vendor Payments:

DS SERVICES OF AMERICA INC dba SPARKLETTES	2021-160	53874	3240	04/07/21	4.25	
SAN GABRIEL VALLEY WATER COMPANY	2021-157	53874	5222	04/07/21	199.46	trailhead
SAN GABRIEL VALLEY WATER COMPANY	2021-156	53880	5222	04/07/21	5,697.17	Olinda mitigation
LA HABRA HEIGHTS CO WATER DISTRICT	2021-159	53874	5222	04/07/21	138.66	trailhead
LA HABRA HEIGHTS CO WATER DISTRICT	2021-158	53879	5222	04/07/21	1,317.12	SCE mitigation
LA HABRA HEIGHTS CO WATER DISTRICT	2021-161	53879	5222	04/07/21	1,553.53	SCE mitigation
LA HABRA HEIGHTS CO WATER DISTRICT	2021-161	53881	5222	04/07/21	161.75	Brea 57 mitigation
CITY OF WHITTIER, PUBLIC WORKS DEPT	2021-162	53874	5222	04/14/21	649.08	4 street ends' water
CITY OF WHITTIER, PUBLIC WORKS DEPT	2021-163	53874	5222	04/14/21	360.17	1 street end's water
FRONTIER CALIFORNIA INC.	2021-166	53874	5222	04/14/21	316.23	
SUBURBAN WATER SYSTEMS	2021-164	53874	5222	04/14/21	83.17	trailhead
CITY OF LA HABRA HEIGHTS	2021-165	53874	3580	04/14/21	10,948.96	annual fire protection
CITY OF WHITTIER	2021-168	53874	5098	04/14/21	123.15	
CITY OF WHITTIER	2021-168	53874	3587	04/14/21	28,428.27	Feb. payroll
CITY OF WHITTIER	2021-168	53874	3556	04/14/21	280.00	
CITY OF WHITTIER	2021-168	53874	3182	04/14/21	61.95	
CITY OF WHITTIER	2021-168	53874	3280	04/14/21	103.84	
CITY OF WHITTIER	2021-168	53874	3202	04/14/21	54.25	
CITY OF WHITTIER	2021-168	53874	4786	04/14/21	1,017.98	inspection & signage
CITY OF WHITTIER	2021-168	53874	3240	04/14/21	140.07	
CITY OF WHITTIER	2021-168	53874	5222	04/14/21	145.96	
AT&T MOBILITY II LLC	2021-167	53874	5222	04/14/21	213.99	
PSOMAS AND ASSOCIATES	2021-172	53881	3580	05/04/21	14,395.00	Brea 57 mitigation
CITY OF WHITTIER	2021-187	53874	3587	05/04/21	28,999.01	March payroll
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2021-180	53874	3580	05/04/21	32,835.83	Dec.
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2021-180	53874	3580	05/04/21	34,536.00	Jan.
S&S SEEDS	2021-185	53879	3580	05/04/21	134.64	SCE mitigation
S&S SEEDS	2021-185	53879	3580	05/04/21	180.92	SCE mitigation
S&S SEEDS	2021-185	53879	3580	05/04/21	296.97	SCE mitigation
S&S SEEDS	2021-185	53879	3580	05/04/21	4,369.17	SCE mitigation
S&S SEEDS	2021-185	53879	3580	05/04/21	402.03	SCE mitigation
S&S SEEDS	2021-185	53879	3580	05/04/21	29.48	SCE mitigation
S&S SEEDS	2021-185	53879	3580	05/04/21	104.74	SCE mitigation
S&S SEEDS	2021-185	53879	3580	05/04/21	1,371.27	SCE mitigation
ALESHIRE & WYNDER LLP	2021-186	53874	3717	05/04/21	6,379.30	
ALESHIRE & WYNDER LLP	2021-186	53874	3717	05/04/21	4,537.40	
NAKAE & ASSOCIATES, INC	2021-178	53874	3580	05/04/21	6,168.37	longterm landscaping
NAKAE & ASSOCIATES, INC	2021-177	53874	3580	05/04/21	1,318.50	Harbor mitigation
NAKAE & ASSOCIATES, INC	2021-176	53879	3580	05/04/21	1,995.49	SCE mitigation
NAKAE & ASSOCIATES, INC	2021-179	53881	3580	05/04/21	3,528.00	Brea 57 mitigation

**LOS ANGELES COUNTY - PUENTE HILLS HABITAT
PRESERVATION AUTHORITY
STATEMENT OF RECEIPTS AND DISBURSEMENTS
APRIL 1, 2021 THROUGH JUNE 30, 2021**

Attachment
Page 2 of 3

Description	Req. №	Unit №	Code	Rev / Obj	Record Date	Amount	
NAKAE & ASSOCIATES, INC	2021-181	53874	3580		05/04/21	2,652.88	longterm landscaping
NAKAE & ASSOCIATES, INC	2021-175	53880	3580		05/04/21	129,782.88	Olinda mitigation
NAKAE & ASSOCIATES, INC	2021-175	53880	3580		05/04/21	20,116.89	Olinda mitigation
NAKAE & ASSOCIATES, INC	2021-176	53879	3580		05/04/21	89,397.00	SCE mitigation
LAND IQ, LLC	2021-183	53874	3580		05/04/21	729.75	Harbor mitigation
LAND IQ, LLC	2021-174	53879	3580		05/04/21	3,424.44	SCE mitigation
LAND IQ, LLC	2021-182	53880	3580		05/04/21	5,288.88	Olinda mitigation
LAND IQ, LLC	2021-170	53880	3580		05/04/21	8,435.36	Olinda mitigation
LAND IQ, LLC	2021-170	53880	3580		05/04/21	1,782.94	Olinda mitigation
LAND IQ, LLC	2021-184	53879	3580		05/04/21	2,581.34	SCE mitigation
LAND IQ, LLC	2021-173	53881	3580		05/04/21	1,712.50	Brea 57 mitigation
SALIAN GARCIA	2021-171	53874	3580		05/04/21	127.50	
ESRI - ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	2021-196	53874	3182		05/09/21	400.00	
DS SERVICES OF AMERICA INC dba SPARKLETTES	2021-190	53874	3240		05/09/21	4.25	
CITY OF WHITTIER, PUBLIC WORKS DEPT	2021-188	53874	5222		05/09/21	355.98	2 street ends' water
SAN GABRIEL VALLEY WATER COMPANY	2021-191	53874	5222		05/09/21	195.56	trailhead
SAN GABRIEL VALLEY WATER COMPANY	2021-192	53880	5222		05/09/21	8,909.85	Olinda mitigation
LA HABRA HEIGHTS CO WATER DISTRICT	2021-194	53879	5222		05/09/21	672.48	SCE mitigation
LA HABRA HEIGHTS CO WATER DISTRICT	2021-193	53874	5222		05/09/21	138.66	trailhead
LA HABRA HEIGHTS CO WATER DISTRICT	2021-195	53881	5222		05/09/21	245.86	Brea 57 mitigation
LA HABRA HEIGHTS CO WATER DISTRICT	2021-195	53879	5222		05/09/21	2,659.16	SCE mitigation
CHRISTOPHER WOO dba ICON TECH	2021-197	53874	3580		05/09/21	156.60	
SUBURBAN WATER SYSTEMS	2021-198	53874	5222		05/18/21	83.17	trailhead
MOSS, LEVY & HARTZHEIM	2021-201	53874	3529		05/19/21	4,417.04	audit
AT&T MOBILITY II LLC	2021-200	53874	5222		05/19/21	213.98	
FRONTIER CALIFORNIA INC.	2021-199	53874	5222		05/19/21	314.68	
AUDITOR CONTROLLER	2021-189	53874	3672		05/24/21	9,187.61	
TIWV INSURANCE SERVICES, LLC dba TOLMAN & WIKER INSURANC	2021-202	53874	2302		05/27/21	7,274.25	annual renewal
TIWV INSURANCE SERVICES, LLC dba TOLMAN & WIKER INSURANC	2021-202	53874	2302		05/27/21	10,038.00	annual renewal
TIWV INSURANCE SERVICES, LLC dba TOLMAN & WIKER INSURANC	2021-202	53874	2302		05/27/21	29,441.43	annual renewal
DS SERVICES OF AMERICA INC dba SPARKLETTES	2021-205	53874	3240		06/03/21	4.25	
LA HABRA HEIGHTS CO WATER DISTRICT	2021-207	53879	5222		06/03/21	4,236.96	SCE mitigation
LA HABRA HEIGHTS CO WATER DISTRICT	2021-208	53879	5222		06/03/21	5,121.54	SCE mitigation
LA HABRA HEIGHTS CO WATER DISTRICT	2021-206	53874	5222		06/03/21	138.66	trailhead
LA HABRA HEIGHTS CO WATER DISTRICT	2021-208	53881	5222		06/03/21	328.86	Brea 57 mitigation
CHRISTOPHER WOO dba ICON TECH	2021-209	53874	3580		06/03/21	556.00	
CHRISTOPHER WOO dba ICON TECH	2021-203	53874	3580		06/03/21	65.25	
CHRISTOPHER WOO dba ICON TECH	2021-203	53874	3580		06/03/21	10.86	
CHRISTOPHER WOO dba ICON TECH	2021-209	53874	3580		06/03/21	517.00	
CITY OF WHITTIER	2021-204	53874	3587		06/06/21	53,828.04	Apr. payroll
SAN GABRIEL VALLEY WATER COMPANY	2021-210	53880	5222		06/10/21	4,406.17	Olinda mitigation
CITY OF WHITTIER, PUBLIC WORKS DEPT	2021-216	53874	5222		06/13/21	411.93	1 street end's water
SAN GABRIEL VALLEY WATER COMPANY	2021-215	53874	5222		06/13/21	199.46	trailhead
CITY OF WHITTIER, PUBLIC WORKS DEPT	2021-211	53874	5222		06/14/21	649.08	4 street ends' water
IRRI-CARE PLUMBING AND BACKFLOW TESTING, INC	2021-212	53874	3580		06/14/21	75.00	
CHRISTOPHER WOO dba ICON TECH	2021-213	53874	3580		06/14/21	84.92	
SUBURBAN WATER SYSTEMS	2021-214	53874	5222		06/15/21	83.17	trailhead
AT&T MOBILITY II LLC	2021-218	53874	5222		06/17/21	188.99	
FRONTIER CALIFORNIA INC.	2021-217	53874	5222		06/17/21	14.12	
FRONTIER CALIFORNIA INC.	2021-217	53874	5222		06/17/21	46.24	
LAND IQ, LLC	2021-222	53880	3580		06/17/21	2,533.14	Olinda mitigation
LAND IQ, LLC	2021-220	53879	3580		06/17/21	10,517.40	SCE mitigation
LAND IQ, LLC	2021-221	53881	3580		06/17/21	1,096.00	Brea 57 mitigation
LAND IQ, LLC	2021-223	53874	3580		06/17/21	4,512.27	Brea Power mitigation
S&S SEEDS	2021-219	53880	3580		06/17/21	1,440.00	Olinda mitigation
CITY OF WHITTIER, PUBLIC WORKS DEPT	2021-226	53874	5222		06/27/21	335.02	2 street ends' water
CHARTER COMMUNICATIONS HOLDINGS LLC	2021-225	53874	5222		06/27/21	99.00	
GARDNER TRACTOR SERVICE	2021-229	53874	3580		06/27/21	22,577.04	
ALESHIRE & WYNDRER LLP	2021-227	53874	3717		06/27/21	5,688.20	
ALESHIRE & WYNDRER LLP	2021-227	53874	3717		06/27/21	5,264.80	
ALESHIRE & WYNDRER LLP	2021-227	53874	3717		06/27/21	83.70	
ALESHIRE & WYNDRER LLP	2021-227	53874	3717		06/27/21	7,096.00	
LA HABRA HEIGHTS CO WATER DISTRICT	2021-240	53874	5222		06/28/21	138.66	trailhead
LA HABRA HEIGHTS CO WATER DISTRICT	2021-241	53879	5222		06/28/21	485.25	SCE mitigation
CAL ARBORIST COMPLETE TREE CA RE INC	2021-238	53874	3580		06/28/21	71,250.00	
NAKAE & ASSOCIATES, INC	2021-230	53874	3580		06/28/21	118.54	longterm landscaping
NAKAE & ASSOCIATES, INC	2021-231	53880	3580		06/28/21	25,280.36	Olinda mitigation
NAKAE & ASSOCIATES, INC	2021-231	53880	3580		06/28/21	20,095.11	Olinda mitigation
NAKAE & ASSOCIATES, INC	2021-234	53874	3580		06/28/21	688.00	Harbor mitigation
NAKAE & ASSOCIATES, INC	2021-232	53879	3580		06/28/21	89,397.00	SCE mitigation
NAKAE & ASSOCIATES, INC	2021-232	53879	3580		06/28/21	39,183.72	SCE mitigation
NAKAE & ASSOCIATES, INC	2021-231	53880	3580		06/28/21	18,142.11	Olinda mitigation
NAKAE & ASSOCIATES, INC	2021-224	53874	3580		06/28/21	765.00	Brea Power mitigation
NAKAE & ASSOCIATES, INC	2021-233	53881	3580		06/28/21	784.00	Brea 57 mitigation
NAKAE & ASSOCIATES, INC	2021-230	53874	3580		06/28/21	3,012.80	longterm landscaping
NAKAE & ASSOCIATES, INC	2021-224	53874	3580		06/28/21	85.00	Brea Power mitigation

**LOS ANGELES COUNTY - PUENTE HILLS HABITAT
PRESERVATION AUTHORITY
STATEMENT OF RECEIPTS AND DISBURSEMENTS
APRIL 1, 2021 THROUGH JUNE 30, 2021**

Attachment
Page 3 of 3

Description	Req. №	Unit №	Rev / Obj Code	Record Date	Amount	
LAND IQ, LLC	2021-237	53881	3580	06/28/21	336.50	Brea 57 mitigation
LAND IQ, LLC	2021-235	53879	3580	06/28/21	14,935.22	SCE mitigation
LAND IQ, LLC	2021-236	53880	3580	06/28/21	1,340.72	Olinda mitigation
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2021-228	53874	3580	06/28/21	28,675.21	Feb.
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2021-228	53874	3580	06/28/21	32,816.60	March
Total Vendor Payments:						1,014,060.92
Investment Purchases - Management Fees by Treasurer Tax Collector:						
Management Fees - March 2021				04/23/21	1,358.90	
Management Fees - April 2021				05/13/21	1,315.07	
Management Fees - May 2021				06/14/21	1,358.90	
Total Investment Purchases - Management Fees by Treasurer Tax Collector:						4,032.87
Total Disbursements						\$ 1,018,093.79
Ending Cash Balance, June 30, 2021						\$ 8,558,842.91


Prepared by Los Angeles County Department of Auditor-Controller, Accounting Division MC 7/29/2021

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: August 19, 2021

To: Board Members

From: 
Andrea Gullo, Executive Director

Subject: Agenda Item No. 5) Presentation, receive and file-end-of-the-fiscal-year 2020-21 Authority activity update.

Recommendation:

Receive and file the end of the year update.

Background:

The agency did not adopt a fiscal year 2020-21 agency workplan so this report is an end-of-the-year update of activities, and also attached is an update of restoration activities. Typically, staff has also provided an end-of-the-year Interpretive Participants Reached chart, however due to the pandemic and limited budget, outdoor educational programs were suspended so the associated chart has been omitted. Staff and rangers continued to blend efforts and coordinate activities. The Authority activities were in accordance with its mission, below, and Strategic Planning Guidelines, also attached.

Mission: The Puente Hills Habitat Preservation Authority (Habitat Authority) is dedicated to the acquisition, restoration, and management of open space in the Puente Hills for preservation of the land in perpetuity, with the primary purpose to protect the biological diversity. Additionally, the agency will endeavor to provide opportunities for outdoor education and low-impact recreation.

Interpretation¹:

Per the Authority's Strategic Planning Guidelines, the agency is committed to providing high quality outdoor learning opportunities and opportunities for community involvement. These efforts were previously coordinated by the Authority's part-time Interpretive Programs Coordinator, Terri Hernandez, and part-time Naturalist, Lina Ochoa. However, in October 2020, Ms. Hernandez accepted a full-time position elsewhere and, due to budget limitations, the position has not been filled. Before the Covid-19 pandemic first emerged in the spring of 2020 there were approximately 60 volunteers that the Interpretive Programs Coordinator and Naturalist worked to recruit, train, coordinate and retain. After Ms. Hernandez departed Naturalist Ochoa remained, working at approximately 25% capacity of a full-time position. During the social distancing requirements of the pandemic, she kept interested volunteers

¹ Interpreters connect visitors to important natural, cultural, and historical resources at parks and anywhere that people come to learn about places. The National Association for Interpretation defines interpretation as "a mission-based communication process that forges emotional and intellectual connections between the interests of the audience and the meanings inherent in the resource."

engaged with monthly zoom meetings, and various other outreach efforts. Now that we are emerging from the restraints of the pandemic, staff expects to soon be reaching out to all volunteers for reengagement.

Typically, the types of volunteers coordinated are Docents, Trail Watchers, special needs (Transition) individuals, and day-of-event volunteers. However, this past year volunteers were limited to mainly Fourth of July static patrol, Trail Watch, photo processing for the wildlife study, virtual Earth Day and monthly zoom meetings. All Hills Alive, outdoor educational programming and the Transition volunteer's trailhead clean-up efforts were suspended.

This year approximately 750 volunteer hours (a 61% decrease from the year prior) were recorded, equivalent to \$25,207 worth of value to the Authority. The first volunteer docent training effort was in the spring of 2009. Since record keeping began in fiscal year 2010-11, approximately 25,183 volunteer hours have been tracked, equating to approximately \$699,539 in value to the Authority's efforts.

Historical Record of Volunteer Time (past 6 years)

Fiscal Year	Docent Hours	Trail Watch Hours	Other Volunteers	Total	*Hourly Rate	Total Value
15-16	984	947	N/C	1,931	\$27.59	\$53,276.29
16-17	547	550	1,160	2,257	\$28.46	\$64,234.22
17-18	1,949	466	1,504	3,919	\$29.09	\$114,003.71
18-19	1,424	576	696	2,696	\$29.95	\$80,745.2
19-20	874	603	414	1,891	\$31.51	\$59,577.53
20-21	22	415	313**	750***	\$33.61	\$25,207.50
Totals since 2010-11				25,183		\$699,539

* Valuation of California volunteers taken from Independentsector.org

N/C = NOT COUNTED, **256 hours were photo processing for wildlife study, ***Approximation

The Trail Watch volunteers continue to provide us with valuable information about the goings-on in the hills. They have alerted us to illegal trails, homeless encampments, potential hazards, graffiti, bonfires/party spots, and other trail conditions. These volunteers also perform valuable tasks to keep the Preserve safe and clean such as static patrol for the rangers on the 4th of July, picking up trash on the trails, removing graffiti, helping lost hikers, providing water for trail users, and warning and advising trail users of the rules.

Main interpretive activities included producing educational videos, signage, volunteer coordination, and information announcements via the kiosks and online avenues. A couple of virtual public events were also conducted. Social media continues to be coordinated by Advisory Committee Member Andros, former Advisory Committee Member Garbat and staff.

Over the past five fiscal years, the Habitat Authority provided outreach to an average of 2,858 participants. This includes approximately 15-20 various Hills Alive programs (967 students on average ranging from kindergarten through 6th grades), public hikes, several other outreach events, and at least four Jr. Ranger programs (493 students on average ranging from 1st through 5th grades). Again, these in-person and other public outreach efforts were suspended last fiscal year due to the pandemic. Provided below is a comparative chart of participants reached from

fiscal year 2015-16 through 2020-21:

Historical Record of Participants Reached (past 6 years)

Fiscal Year	Hills Alive-students	Jr. Ranger-students	Total Students from Hills Alive and Jr. Rangers	Other	ALL Outreach TOTAL (includes all events)
2015/16	992	599	1,591	1,210	2,801
2016/17	840	514	1,354	1,601	2,955
2017/18	1,064	462	1,526	1,252	2,778
2018/19	966	353	1,319	1,059	2,378
2019/20	741	333	1074	711	1,785
2020/21	0	0	0	35*	35
Total since 2007-08					35,459

*Approximation

In December 2020 we recognized four volunteers for their leadership and outstanding contributions with social media, the wildlife camera study and trail watching.

Resource Management:

The Habitat Authority is committed to promoting and protecting biodiversity in the Preserve through restoration and preservation, while balancing recreational activities. With this mission in mind, the main ecological activities this past year included going out to bid for, and overseeing, the survey for the conservation easement legal description for the Brea 57/Lambert in-lieu fee mitigation project and recording the easement; planting and seeding the Olinda in-lieu fee mitigation project; removal of non-native vegetation at several locations in the Preserve; initiating Preserve-wide photomonitoring, which is recommended as occurring every five years per the Preserve's Resource Management Plan (RMP); and continuing the Preserve-wide wildlife camera study. Additionally, ecological activities included responding to planning documents, such as the County's Notice of Preparation for the Hsi Lai Monastery project, and preparing various comment letters such as support for listing the southern California Mountain Lion populations under the California Endangered Species Act.

Restoration projects are on schedule and budget, and by the end of FY 2020-21, 100.92 acres were being restored. To date 203.04 acres in the Preserve have been fully restored. Below is a list of current restoration activities overseen by the Ecologist.

Restoration Activities Preserve-wide

Powder Canyon	Southern California Edison, ILF*
Powder Canyon	Monterey Park Retail Partners, PIM*
Powder Canyon	Brea 57/Lambert, ILF
Arroyo San Miguel	Olinda- Orange County Waste Recycling, ILF
Arroyo San Miguel	Brea Power II/Broadrock Renewables, ILF
Turnbull Canyon	Sentinel Peak Resources California LLC, PIM
Multiple locations	Annual landscaping contract with Nakae and Associates

**ILF, in-lieu fee, projects are fully implemented by the Habitat Authority (HA). PIM projects are Permittee Implemented Mitigation in which the HA supervises and reviews. Both avenues require HA approval of sign-off.*

Attached is a detailed updated workplan of restoration activities in the Preserve. Below is a compilation of restoration activities in the Preserve and their revenue generated.

Habitat Restoration	Implemented By	Fees Received from 2002 to present*	Acreage Ongoing	Acreage Complete	Total
Restoration	Habitat Authority	not applicable	0.75	120.47	121.22
Mitigation	Habitat Authority (ILF)	\$3,052,404	83.02	23.61	160.63
Mitigation	Outside Entity (PIM)	\$1,083,550	16.35	59.76	76.11
Totals		\$4,135,954	100.92	203.04	303.96

**Fees include mitigation access, administration, and management*

Recreational use has increased considerably over the past decade impacting ecological values and the quality of recreation experiences. To help monitor recreation effects on wildlife, in January 2020 a wildlife camera study was initiated, and it continued through FY 2020-21. This effort fulfills the recommended periodic monitoring of wildlife movement, per the Preserve's Resource Management Plan. This study also collects data recommended per the 2015 Visitor Management report, generated by Authority consultant Confluence Research and Consulting, to help staff manage Preserve use and carrying capacity. An update of the findings was presented at the December 2020 Advisory and Board meetings. Several volunteers have been trained to process the photographs collected by the wildlife cameras and the data that was collected during the first 15 days of each month in 2020 was completely processed by the end of the fiscal year. Those data are currently being summarized and analyzed. The cameras have detected a wide suite of native species including amphibians, reptiles, birds, and mammals. Additionally, reproduction of bobcats, coyotes, and deer have been documented within the Preserve at several of the camera locations. The camera data have also helped inform the rangers of prohibited activities, such as the presence of motorized bikes, after-hours trail use, and recreational use within the Core habitat area. The wildlife cameras will remain in the field through December 2021, at which time staff will reassess how, and if, data collection will continue.

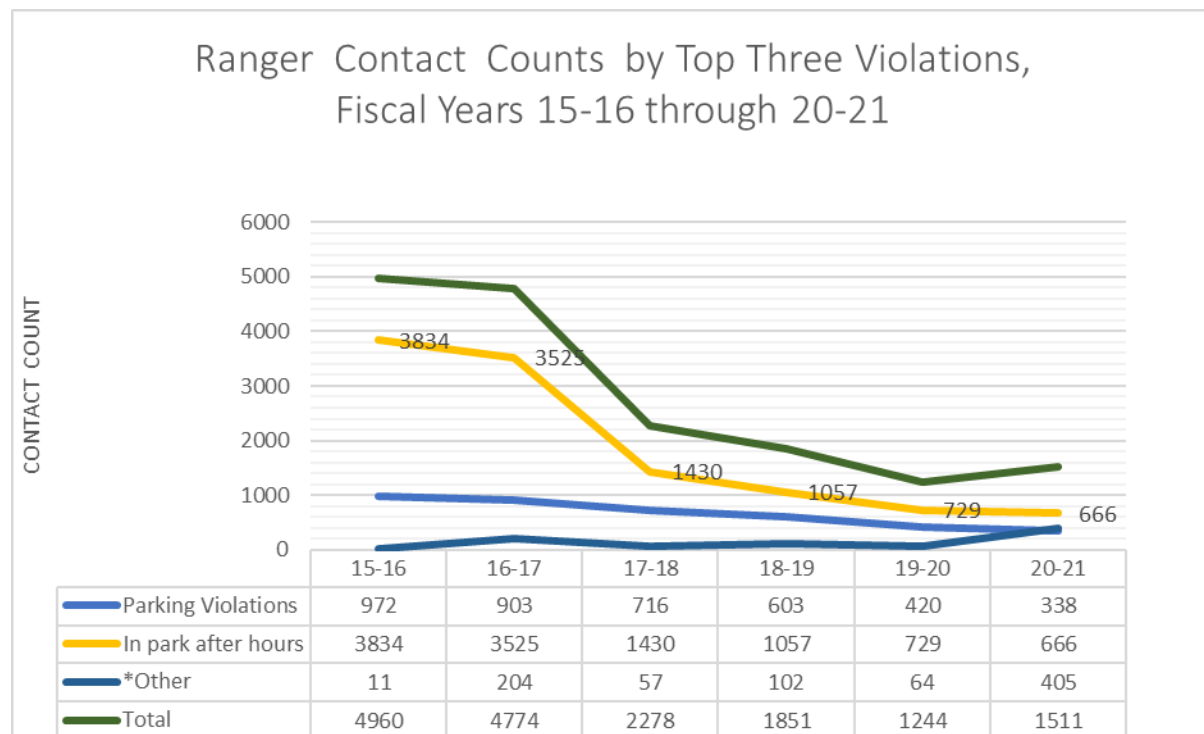
Preserve Management:

While protecting biodiversity is our primary mission, the Authority is committed to offering low-impact recreational opportunities when at least balanced with ecological sustainability. Main preserve management activities of the Habitat Authority this past year included removing various dead and hazardous trees; conducting general landscaping services along trails and at trailheads prior to nesting season; overseeing three annual fuel modification contracts; and maintaining trail clearance, which was performed by the rangers. The rangers, Ecologist and Executive Director worked closely together on these projects. Additionally, all trailhead parking areas, except for Hellman parking area, were reopened after having been closed due to the pandemic.

In the spring, at the Board's request staff and rangers dedicated their time to working on a special project, investigating the installation of an open-air water tank for helicopter use on the

Authority's Diaz property in La Habra Heights to assist fire departments in fire suppression activities.

The Authority is committed to providing adequate public safety and management services. The Authority contracts with the Mountains Recreation and Conservation Authority (MRCA) for open space services, and they continue to oversee various contracts, maintain facilities and provide law enforcement. Routine trail (over 20 miles) and trailhead maintenance and fuel modification clearing is ongoing. In FY 2020-21 due to financial restraints, budgeted ranger/park personnel hours in the MRCA annual contract were reduced per week from 90 to 84, and all educational outreach was suspended. The ranger end-of-the-year patrol and outreach reports are provided under a separate agenda item. Below is a summary over the past six years of the three most common contacts rangers make with the public (parking, in park after hours, and other).



*"Other" category includes: drugs, paintball guns, bow and arrows, littering, defacing property, in the park after rain, vending, loud music, no masks for Covid, and curfew.

Administration/General Operations:

The Habitat Authority operates on a minimal level for staffing and professional services support. It employs three full-time staff and one (decreased from two) part-time staff members. The Habitat Authority contracts out for personnel services with the City of Whittier as well as financial and investment support with the County of Los Angeles. It also contracts out for legal services. To assist the agency with fulfilling its obligations and accomplishing projects, 5 new contracts were solicited and executed this past fiscal year, and there were approximately 11 existing contracts.

Staff continues to maintain organizational capacities and equipment for operations. Operations include but are not limited to technology services, grant processing, document retention,

accounts payable, the website, public records requests, vehicle and housing upkeep, insurance, Board and CTAC functioning, endowment oversight, and personnel services.

This past year, due to the pandemic, staff worked remotely, and all public meetings were held virtually via Zoom. Emergency budgeting was conducted primarily in the first quarter of the year and monitored throughout. Also, in the fall, the agency embarked on an evaluation process to explore a long-term alternative financing mechanism. The agency's revenues have decreased while its costs to maintain and protect its land and to prevent local wildfires have increased due to the greater use of the properties and warmer temperatures, which have increased the risk of wildfires. The Habitat Authority is a public agency that does not collect state or local tax such as the 1% ad valorem property tax, sales tax nor fire fee taxes made available to cities and counties.

Staff dedicated a considerable amount of time this spring into grant funding for Authority operations. This in part included attempts for reimbursement from past years from Los Angeles County Proposition A, assessing changes to the County Measure A guidelines, applying and processing a grant from the Rivers and Mountains Conservancy, and applying for a grant from CalFire.

The Authority strives to provide friendly and responsive service to the community. Staff responded to a minimum of 37 issue-specific contacts (compared to 60, 55, 58, 131 and 88 in years past) mainly from local residents, and unrecorded additional calls related to trail hours and general inquiries. In response, several house calls were made by rangers and staff when necessary. Rangers also handled many emergency services calls. In May 2021, the agency switched to an internet-based phone system. This new system now answers all incoming calls and provides the caller with the option to choose who they want to speak with or if they are calling for trails related questions. This new system reduces our administrative workload of answering all calls manually and allows all calls to be forwarded to the selected employee's laptop when working remotely.

In preparation of the office move scheduled for July 2021, we switched all of our digital files over to a cloud-based service in May to minimize the need for hard wiring at the new location. The cloud-based service also makes remote accessing of files easier.

This past year staff refiled with the Internal Revenue Service to update its employee identification number to enable the Authority to qualify for a local bank account which would facilitate a website "donate" option for the public. Also, over 260 payment request memos to the County (who is the Authority's Controller) were made and at least an additional 12 were made to City to facilitate payment of credit card costs.

PUENTE HILLS HABITAT PRESERVATION AUTHORITY
Endowment Provided by the Puente Hills Landfill
Strategic Planning Guidelines

1. Administration and General Operations

Goal A: Create effective financial and operational forecasts.

Goal B: Develop and maintain organizational capacities for operational needs.

2. Acquisition

Goal A: Add acreage to strengthen existing habitat areas.

Goal B: Ensure linkage to eastern habitat area.

Priority of Acquisitions:

High Priority

- Dark Canyon
- Linkage area at Hacienda Boulevard and restricted “Corridor” between Powder Canyon and former Unocal property

Priority

- Additional open space to strengthen existing habitat areas

Other

- Opportunity purchases

3. Preserve Management

Goal A: Provide adequate public safety and management services.

Goal B: Offer access and recreational opportunities for the public benefit, balancing with ecological sustainability.

Goal C: Facilitate various maintenance projects that benefit the Preserve.

4. Public Outreach, Education and Involvement (Interpretation)

Goal A: Provide high-quality educational and outdoor learning opportunities.

Goal B: Provide opportunities for community involvement.

5. Resource Management

Goal A: Promote and protect biodiversity as well as natural and cultural resources.

Goal B: Promote management practices that protect ecological health of the environment.

Goal C: Address various projects that have the potential to negatively affect the Preserve, and work to avoid, minimize or mitigate their impacts.

Jan 2012

**Restoration Work Plan
End of the Fiscal Year Update**

SUMMARY:					
Overall (Habitat Authority and Mitigation) restoration projects:					
100.12	acres ongoing restoration				
203.84	acres completed				
303.96	acres total				
Habitat Authority Projects:					
<u>Restoration Projects - 0.75 acre Ongoing, 120.47 acres Complete, 121.22 acres Total</u>					
Ongoing Projects	Activity	Original Completion Date	Estimated Completion Date	Status	Comments
Peppergrass Restoration (0.75 ac)	Planting and maintenance	Spring 2019	TBD based on site performance and available funds	Ongoing	Hand weeding around planted cactus groupings, quarterly as needed
<u>Volunteer Projects - 1.42 acres Complete, 1.42 acres Total</u>					
HABITAT AUTHORITY PROJECTS SUMMARY					
0.75	ACRES ONGOING				
118.53	ACRES COMPLETE				
119.28	ACRES TOTAL				
Mitigation Projects:					
<u>Outside Entity Implementing (16.35 acres Ongoing, 59.76 acres Complete, 76.11 acres Total)</u>					
Ongoing Projects	Activity	Original Completion Date	Estimated/Actual Completion Date	Status	Comments
PXP/Sentinel					
1.35 acres riparian (Turnbull Canyon)	Original mitigation restoration project	Fall 2017		Discontinued	
	Remedial restoration project		Fall 2025	Planned	Remedial restoration is expected to commence Fall 2021

**Restoration Work Plan
End of the Fiscal Year Update**

Ongoing Projects (continued)	Activity	Original Completion Date	Estimated/Actual Completion Date	Status	Comments
Monterey Park Marketplace					
15 acres CSS (Powder Canyon)	Site Preparation	Fall 2017		Complete	Grazing conducted Oct-Nov 2017
	Temporary Irrigation Installation	Fall 2017		Complete	
	Grow & Kill*	Fall 2019	Winter 2018	Complete	One year of weed abatement; Feb 2018 - Feb 2019
	Planting*	Winter 2019	Spring 2019	Complete	March - April 2019
	Hydroseeding*	Winter 2019	Spring 2019	Complete	
	Maintenance*	Spring 2025	Spring 2024	Ongoing	
	Final performance monitoring report*	Winter 2025	Winter 2024	Planned	Project sign-off expected by Feb 2025
Habitat Authority Implementing (83.02 acres Ongoing, 23.61 acres Complete, 106.63 acres Total)					
Broadrock - Phase II					
0.5-acre CSS	Maintenance	Winter 2019	Winter 2020	Complete	Additional year of site maintenance approved by resource agencies
	Final performance monitoring report	Winter 2020	Winter 2021	In progress	Project sign-off expected by Winter 2021
SCE					
60 acres	Site Preparation	Fall 2016		Complete	Sept 2016-Dec 2018
	Temporary Irrigation - install	Fall 2016		Complete	
	Grow & Kill*	Fall 2018	Winter 2018	Complete	
	Planting*	Winter 2018	Spring 2019	Complete	Fall 2018-Spring 2019
	Hydroseeding*	Winter 2018	Spring 2019	Complete	Fall 2018-Spring 2019
	Maintenance	Spring 2024		Ongoing	
	Final performance monitoring report	Fall 2024		Planned	Project signoff expected by December 2024

*Original completion dates assume two years of grow and kill cycles

**Restoration Work Plan
End of the Fiscal Year Update**

Ongoing Projects (continued)	Activity	Original Completion Date	Estimated/Actual Completion Date	Status	Comments
Olinda (OCWR2)					
19.86 acres CSS	Site Preparation	Fall 2018		Complete	
	Temporary Irrigation - install	Fall 2018		Complete	
	Grow & Kill*	Fall 2020		Complete	
	Planting*	Winter 2020	Spring 2021	Complete	
	Hydroseeding*	Winter 2020	Spring 2021	Complete	
	Maintenance	Spring 2026		Ongoing	Plant establishment period ended July 2021
	Final performance monitoring report	Winter 2026		Planned	Project signoff expected by February 2027
Brea 57 / Lambert					
2.1 acres CSS (Powder Canyon)	Site Preparation	Fall 2019		Complete	
	Temporary Irrigation - install	Fall 2019		Complete	
	Grow & Kill*	Fall 2021		Ongoing	
	Planting*	Winter 2021		Planned	
	Hydroseeding*	Winter 2021		Planned	
	Maintenance	Spring 2027		Planned	
	Final performance monitoring report	Winter 2027		Planned	Project signoff expected by February 2028
Harbor Blvd	Site Preparation	Summer/Fall 2019		Complete	
0.56 acre CSS	Hydroseeding	Fall 2019	Winter 2019	Complete	
	Maintenance	Winter 2022		Ongoing	
<u>MITIGATION PROJECTS SUMMARY</u>					
	99.37 ACRES ONGOING				
	83.37 ACRES COMPLETE				
	182.74 ACRES TOTAL				

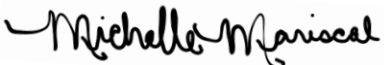
*Original completion dates assume two years of grow and kill cycles

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: August 19, 2021

To: Andrea Gullo, Executive Director

From: 
Michelle Mariscal, Ecologist

Subject: Agenda Item No. 6) Discussion and possible action regarding Authority comments on Draft City-wide General Plan Update and Housing Element (2021-2029) Update for the City of Whittier, SCH # 2021040762, and associated Draft Environmental Impact Report.

Recommendation:

That the Board approve the attached comment letter.

Background:

The City of Whittier has a General Plan that was adopted in 1994 with a Housing Element that was last updated in 2014. The current proposed updates to the General Plan, including the Housing Element (2021-2029), will supersede those earlier documents and will serve as the guide for the City's future growth and development. As the Lead Agency, the City of Whittier has determined that the proposed General Plan Updates will require preparation of an Environmental Impact Report (EIR) pursuant to the California Environmental Quality Act (CEQA). A Notice of Preparation (NOP) of the Draft EIR was released on April 30, 2021. After its May 20th Board of Directors meeting, the Habitat Authority submitted comments pertaining to the NOP of the Draft EIR, specifically requesting that proposed land use designations be changed back to "Open Space" in the General Plan Update (Plan) for all lands owned/managed by the Habitat Authority in Whittier. The Draft Plan and associated Draft EIR were released for public review on July 8.

Although the Existing Land Use Plan and Proposed Land Use Plan figures of the Draft Plan and EIR were revised to reflect the Habitat Authority's request, as mentioned above, many of the remaining figures presented in the Draft Plan and Draft EIR still have inconsistencies in the mapped Puente Hills Preserve Boundary. This, and other requests/comments, are presented in the attached comment letter for the Board's review. Authority staff have communicated with City staff regarding several of these comments.

The deadline for submitting comments is August 23, 2021. The Notice of Preparation, Draft Program EIR, and Draft General Plan Update are posted on the City's website: <http://www.envisionwhittier.com>



DRAFT

August 19, 2021

Sonya Lui, Principal Planner
City of Whittier
Community Development Department, Planning Services Division
13230 Penn Street
Whittier, CA 90602
slui@cityofwhittier.org

**Re: Comments on Draft City-wide General Plan Update and Housing Element (2021-2029)
Update for the City of Whittier, SCH # 2021040762, and associated DEIR**

Dear Ms. Lui:

The Puente Hills Habitat Preservation Authority (Habitat Authority) appreciates the opportunity to comment on the City of Whittier's Draft General Plan Update and Housing Element (2021-2029) Update (Plan) and associated Draft Environmental Impact Report (DEIR) released July 9, 2021. The Board of Directors for the Habitat Authority met on August 19, 2021 and is submitting these comments for your consideration.

The Habitat Authority is a joint powers authority established pursuant to California Government Code Section 6500 *et seq.* with a Board of Directors consisting of the City of Whittier, County of Los Angeles, Sanitation Districts of Los Angeles County, and the Hacienda Heights Improvement Association. According to its mission, the Habitat Authority is dedicated to the acquisition, restoration, and management of open space in the Puente Hills for preservation of the land in perpetuity, with the primary purpose to protect the biological diversity. Additionally, the agency endeavors to provide opportunities for outdoor education and low-impact recreation.

In the Puente Hills, the Habitat Authority manages the open space in its ownership as well as open spaced owned by the City of Whittier and Sanitation Districts, totaling over 3,880 acres, within the Cities of Whittier, La Habra Heights and the County unincorporated area known as Hacienda Heights. These lands are collectively referred to as the Puente Hills Preserve and comprehensively managed as one unit. The proposed Plan and DEIR pertain to lands that are managed by the Habitat Authority through Agreements with the City of Whittier, A97-172 and A15-128.

The Habitat Authority submitted comments on May 20 pertaining to the Notice of Preparation of the Environmental Impact Report, specifically requesting that proposed land use designations be changed back to "Open Space" in the Plan for all lands owned/managed by the Habitat

Authority in Whittier to be consistent with our management as preserved lands. We appreciate that Figure LUCC-4 of the Draft General Plan Update was revised to reflect that request.

Overall, we applaud the City of Whittier's efforts with the documents and appreciate the partnership with the City of Whittier for the management of its open space. Detailed Authority comments on the Draft General Plan and DEIR are in Exhibit A for your consideration.

Thank you for your consideration, and feel free to contact me, Ecologist Michelle Mariscal (mmariscal@habitatauthority.org) or Executive Director Andrea Gullo at (562) 945-9003 or agullo@habitatauthority.org for further discussion. Also, please maintain our agency on the contact list for this planning process.

Sincerely,

DRAFT

Mike Hughes
Chair

cc: Board of Directors
Citizens Technical Advisory Committee

Exhibit A

Upon review of the Draft General Plan Update we have the following comments and/or requests:

Global Comments-

1. There are inconsistencies in the base map depicting the boundaries of the Puente Hills Preserve. We request that all Figures in the General Plan Update be revised to reflect the current boundaries of those open space lands owned and/or managed by the Habitat Authority, as provided to the City via shapefile on May 21, 2021.
2. We request that the title of our agency, the Puente Hills Habitat Preservation Authority, be referenced correctly throughout the document (e.g., please correct errors on pages 150, 176, 220, 230).

Additionally-

3. Please consider imbedding hyperlinks in the Table of Contents to improve navigation within the document.
4. Figure LUCC-4 Land Use Policy Map (p. 37) – Please confirm that the “Public and Quasi Public” land use designation for Hellman Park Trailhead parking lot does not exclude current and future trail use of the property.
5. Figure LUCC-5 Sphere of Influence (p. 38) – Please remove the designation for residential development on Habitat Authority-owned property, Turnbull Canyon. This property is managed as open space and was purchased with Los Angeles County voter-approved Proposition A funding which prohibits its development.
6. Definition of Public and Quasi public (p. 70) – Please consider broadening the definition to include trails, such as by adding “...Accommodates..., **trail use**,...”. This would address current use of Hellman and possible future trail development in Dark Canyon, a parcel within the City’s Sphere of Influence currently designated as “public or quasi public”.
7. Mobility and Infrastructure, Goal MI-6.2 (p. 97) – Please consider the following bolded and strikethrough modifications to this goal, “**Collaborate with the Puente Hills Habitat Preservation Authority to develop** a strategy to address parking near trailheads to address parking intrusion into adjacent residential neighborhoods. This strategy could include parking restrictions for non-residents, creation of trailhead lots, and provision of remote parking with shuttle service”. Changes to parking facilities and access to the trailheads directly affects the management and sustainability of the Puente Hills Preserve. The Habitat Authority manages Puente Hills Preserve trailheads and associated parking lots pursuant to the agreement with the City and welcomes collaborative efforts with the City to address these important issues.
8. Figure RM-2 Recreation Facilities and Access (p. 139) – Hellman Park is indicated on this figure in a different color representing it as a City Park in contrast to the rest of the Puente Hills Preserve, which is represented as open space. Our understanding is that the entire Preserve is considered open space, including Hellman Park. Please consider correcting the figure to represent the Puente Hills Preserve, in whole, as open space.
9. Table RM-2 Parks and Recreation Facilities (p. 140) – Arroyo Pescadero is managed by the Habitat Authority as a Natural Park which allows for passive recreation; please

change the designation accordingly from its current designation in the draft General Plan as a Specialty Park which allows for active recreation. Additionally, the Habitat Authority manages Hellman and Arroyo Pescadero pursuant to the agreement with the City, therefore, we suggest revising the column title from “Managed” to “Managed **or Owned**” to clarify the role of the City. Lastly, considerations could be made to add and identify Murphy Baseball Fields as a Specialty Park.

10. Resource Management Element (p.143, paragraph 1) – While the Schabarum Trail traverses the Puente Hills Preserve and connects to several Habitat Authority managed trails, it is operated by Los Angeles County, not the Habitat Authority. Please revise this section accordingly.
11. Oil and Gas, Goal 8 (p. 148) – Please consider adding an additional goal, or modifying Goal RM-8.4, to exclude resource production from the Core Habitat area of the Preserve (La Canada Verde). As an example, consider the following bolded changes to Goal RM-8.4: “Minimize **or avoid** environmental impacts of oil-production related activity on threatened **or** endangered species, habitat and natural resources **including in the Core Habitat of the Puente Hills Preserve.**”
12. Goals and Policies: Wildfire, Goal 5, PSNH-5.9 (p. 176) – We strongly support this goal, and suggest the following bolded modification to address retrofitting existing development (i.e., home hardening) as supported by Assembly Bill (AB) 38 chaptered into law in 2019:

“Conduct a survey of existing residential structures within the Very High Hazard Severity Zones to identify nonconforming buildings related to fire safety standards and consult with property owners to bring these properties into compliance with the most current building and fire safety standards **such as home hardening.**”

Below are details about this new home hardening legislation.

Assembly bill 38 was passed in October of 2019, codified as Sections 1102.6f and 1102.19 of the Civil Code & section 4123.7 of the Public Resources Code. This legislation provides mechanisms to develop the best practices for community-wide resilience against wildfires through home hardening, defensible space, and other measures. It requires that starting January 21, 2021, the seller of any real property which is determined by the Director of Forestry and Fire Protection to be in a high or very high fire hazard severity zone (which areas around the Puente Hills Preserve are designated) provide a disclosure notice to the buyer, if the home being sold was constructed before January 1, 2010. The disclosure must include the following:

- A statement disclosing that the property is located in high or very high fire hazard zone and the home was built before the implementation of the Wildfire Urban Interface building codes.
- A list of low-cost retrofits developed and listed pursuant to Section 51189 of the Government Code. (Starting on or after 7/1/2025)
- A list of features that make the home vulnerable to wildfire and flying embers (including: eaves, roof coverings made of untreated wood shingles, combustible landscaping etc.) For a full list see Civ. Code, § 1102.6f

Also, more information can be found at CalFire's website
<https://www.readyforwildfire.org/prepare-for-wildfire/get-ready/hardening-your-home/>

13. Goals and Policies: Wildfire, Goal 5 (p. 176) – Please consider the following bold and strikethrough modifications to Goal PSNH-5.13: “Collaborate with regional fire agencies and the Puente Hills ~~Landfill~~ Habitat Preservation Authority on different **and proven effective** strategies available to maintain diverse plant composition (e.g., less combustible native plants), undertake appropriate thinning of vegetation, and maintain ~~fuel breaks~~ **emergency access roads** without permanently damaging native habitat **or landscape-wide ecosystem functioning.**” Other than emergency access roads, no fuel breaks are currently maintained on the Puente Hills Preserve outside of the fuel modification zones at the urban-wildland interface. The emergency access roads that are currently maintained on the Puente Hills Preserve also function as fuel breaks.
14. Goals and Policies: Pollution and Exposure, Goal 7 (p. 184) – Please consider the following bold modifications to Goal PSNH-7.5, “Minimize **or avoid** environmental impacts and protect the ecological resources and native habitat resources within the Puente Hills Habitat Preservation Authority’s **Puente Hills Preserve** associated with any oil drilling and production project.”
15. Figure PSNH-8, Oil Production Areas (p.185) – The map mistakenly shows an active oil well just west of Colima within the Puente Hills Preserve, however, according to the California Department of Conservation’s Geologic Energy Management Division's (CalGEM) online mapping application Well Finder, it is an idle well. Please see <https://maps.conservation.ca.gov/doggr/wellfinder/#openModal/-117.99168/33.97179/16>
16. Implementation Plan: Program 22, Fire Hazards Severity Zones (p. 218) – Please consider adding a bullet point that encourages public education about home hardening as a result of AB 38 (see bullet #12 herein).
17. Implementation Plan: Program 113, Fire Prevention/Fuel Modification Plan (p. 236)– The Habitat Authority has historically conducted annual fuel modification clearance on City owned open space properties as directed by the County of Los Angeles. The Draft General Plan indicates that the City consider preparing with the Habitat Authority a Wildlife Management Plan. This may have been a typographical error, and the actual intent was for a *Wildfire* Management Plan, in which case we support this endeavor.

Upon review of the DEIR we have the following comments and/or requests:

Global comments-

1. There are inconsistencies in the base map depicting the boundaries of the Puente Hills Preserve. We request that all Figures in the DEIR be revised to reflect the current boundaries of those open space lands owned and/or managed by the Habitat Authority, as provided to the City via shapefile on May 21, 2021.
2. We request that the title of our agency, the Puente Hills Habitat Preservation Authority, be referenced correctly throughout the document (e.g., pages 132, 152).

Additionally-

3. Exhibit 4.1-1: Corridor, Gateways, & Landmarks (p. 63) – Hellman Park is indicated on this map by a ‘Park’ symbol, implying it is a City Park in contrast to the rest of the

Puente Hills Preserve, which is represented as open space. Our understanding is that the entire Preserve is considered open space, including Hellman Park. Please consider revising the figure to represent the Puente Hills Preserve, in whole, as a landmark feature.

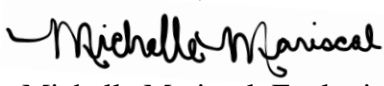
4. 4.4 Biological Resources, Section 4.4.1 – Environmental Setting (p.129) – Please correct all mentions of the Puente Hills Reserve to the Puente Hills **Preserve**.
5. 4.4 Biological Resources, Table 4.4-1 (p. 130) – Per the Puente Hills Preserve’s Resource Management Plan (see Appendices E and F, available at: <https://www.habitatauthority.org/resource-management-plan/>) and biological data collected since that Plan was written, several species listed in table 4.4-1 as having low potential of occurrence in the Planning Area have been documented as occurring in the Whittier area within the Puente Hills Preserve and should be reclassified in the table:
 - *Setophaga petechia*, Yellow warbler
 - *Eumops perotis californicus*, Western mastiff bat
 - *Taxidea taxus*, American badger
 - *Lasiurus blossevillii*, Western red bat
 - *Lasiurus xanthinus*, Western yellow bat
 - *Aspidoscelis tigris stenjnegeri*, Coastal whiptail
 - *Calochortus plummerae*, Plummer’s mariposa-lily
 - *Calochortus weedii* var. *intermedius*, Intermediate mariposa-lily

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: August 19, 2021

To: Andrea Gullo, Executive Director


From: Michelle Mariscal, Ecologist

Subject: Agenda Item No. 7) Discussion and possible action authorizing Executive Director to execute a non-bid contract with Nakae and Associates in the amount of \$14,350 for invasive species removal on Authority managed property in Whittier known as the Chevron property, to be funded by the Authority Grant Agreement with the San Gabriel and Lower Los Angeles River and Mountains Conservancy (RMC20008).

Recommendation:

That the Board approve a non-bid contract with Nakae and Associates, Inc. in the amount of \$14,350 and authorize Executive Director to execute.

Background:

Staff have identified 65 non-native trees, including eucalyptus saplings, for removal in the Arroyo Pescadero area (west of Colima Road, north of Arroyo San Miguel trail) of the Preserve in an effort to reduce the fuel load. The overall area for these efforts is across approximately 24.6 acres. A large number of mature eucalyptus trees were removed from this approximate area in 2008 by Los Angeles County Fire Department for the same reason. The existing trees are resprouts and saplings that have germinated since those prior efforts. At the request of staff, the Authority's current landscape maintenance contractor, Nakae and Associates, submitted a proposal for the work (Exhibit 1) in March 2021. The stumps of the felled trees would be treated with herbicide to prevent resprouts and the work would be performed outside of the avian nesting season, likely September 2021. The contract would be in the amount of \$14,350.00 which includes a \$250 performance bond. In accordance with the Authority's Purchasing Policies, contracts over \$10,000 need Board approval.

According to Section 3 of the Authority's Purchasing Policies, the Board can authorize non-bid contracts for services if, in part, prior experience and/or professional qualifications have proven that a particular service is more satisfactory or economical for Authority purposes. Nakae is recommended as a non-bid contract because (1) the proposed contractor is known to possess the needed experience and qualifications, and is the most satisfactory for Habitat Authority purposes, and (2) they are uniquely familiar with the Habitat Authority's Preserve.

Nakae is a licensed landscape/general engineering contractor established in 1984 and incorporated in 1985. They have experience restoring and maintaining over 7,000 acres of native habitats with projects in California, Utah and Arizona. Nakae has served the Authority exceptionally well with several contracts over the years. Their communication, flexibility, coordination, and quality of work has been outstanding. Additionally, they have always stayed within their budgets. Their knowledge of the Preserve's native vegetation and invasive weeds has proven to be extremely effective and beneficial for meeting the Authority's unique needs.

These efforts are a part of a state grant-funded project to reduce the fuel load in the Puente Hills Preserve this fiscal year. The State of California has enacted the Early Action Budget Act of 2020, which provides funds for the San Gabriel and Lower Los Angeles River and Mountains Conservancy (RMC) Wildfire Prevention grant program. The RMC awarded the Authority a \$300,000 grant (Table 1; Exhibit 2) This project is a part of the RMC grant \$36,850 line item below for removal of dead trees, invasive or highly flammable trees, or flashy fuels.

Table 1.

RMC20008 Grant	Puente Hills Fuels Reduction and Wildfire Prevention
FY 21-22	
160,000	*Annual Urban Wildland Interface fuels reduction
36,850	Removal of dead trees, invasive or highly flammable trees, or flashy fuels > \$14,350 invasive removal on former Chevron, \$22,500 other removal efforts
72,000	Equipment (Mower)
268,850	Subtotal
11,465	*Project Management 6%
19,685	*Overhead 10%
300,000	Total

The activities of the grant are exempt from the California Environmental Quality Act.

Fiscal Impact:

There is no fiscal impact. The work will be funded by the Authority Grant Agreement with the RMC (RMC20008).

01 March 2021

PUENTE HILLS HABITAT
 PRESERVATION AUTHORITY
 Attn: Ms. Michelle Mariscal
 7702 Washington Avenue, Suite C
 Whittier, CA 90602

Re: Maintenance Contract Work 2021 – Work Prior to March 15th

Subject: Perform Work at Hacienda Hills, Powder Canyon and Arroyo Pescadero

Dear Ms. Mariscal:

Thank you for allowing us the opportunity to provide the following proposal for the above referenced project. Our proposal is based on the tasks outlined in your email dated 02/11/2021.

Scope of Work

I. Work to be Completed Prior to March 15th

- **HACIENDA HILLS:** Vegetation along the gravel access road from the trailhead entrance to the Coyote Trail will be pruned back to the edge of the road bed with a 10' vertical clearance.

Vegetation will be removed along the western property line wall to provide 3-5 feet of clearance.

All cut vegetation will be hauled off to an on-site legal landfill.

Hacienda Hills Subtotal \$ 5,470.00

- **POWDER CANYON:** Trees and vegetation around the parking lot will be pruned as needed in order to provide horizontal and vertical clearance.

Vegetation adjacent to the second access gate near the horse ring will be pruned.

Two (2) Acacia trees near the intersection of Powder Canyon Trail and Black Walnut Trail will be cut at grade. Stumps will be treated with glyphosate.

All cut vegetation will be hauled off to an on-site legal landfill.

Powder Canyon Subtotal \$ 1,540.00

Page 2 of 2
 Maintenance Contract Work 2021
 Work Prior to March 15th – cont.

- ARROYO PESCADERO: Approximately sixty five (65) trees (eucalyptus, pepper, chinese elm, acacia) northwest of the upper Arroyo San Miguel trail will cut at grade and taken to an off-site legal landfill. After trees have been removed, stumps will be treated with Garlon 4 or Roundup Pro Max herbicide.
- One (1) canary island date palm will be sprayed with Roundup Pro Max where it will be left to die.

Arroyo Pescadero Subtotal \$ 14,100.00
 +\$250 performance bond = \$14,350

~~XXX\$2,XXX.00~~

Note: All work will be completed on a 'Time and Materials' basis utilizing our contractual rates

Specific Exclusions

- Permits and fees.
- Repair or replacement due to force majeure, vandalism or negligent acts by others, detrimental soil conditions.
- Biological and project monitoring or reports.
- Survey / staking.
- SWPPP (plan or implementation).
- Erosion control devices of any kind.
- Repair of erosion.
- Fencing and signage of any kind.
- Grading and / or fine grading.
- Container planting.
- Seeding of any kind.
- Pedestrian control.
- Maintenance of any kind.
- Spraying or removal of Plumbago and Vinca groundcover at Powder Canyon.
- Removal of rootballs.

If you have any questions regarding this proposal, please contact me at (949) 786-0405.

Sincerely,



Reid K. Dowden

Proposed Fuel Reduction Areas Puente Hills Preserve

Created: May 2021

Puente Hills

Habitat Preservation Authority

Endowment Provided by the Puente Hills Landfill

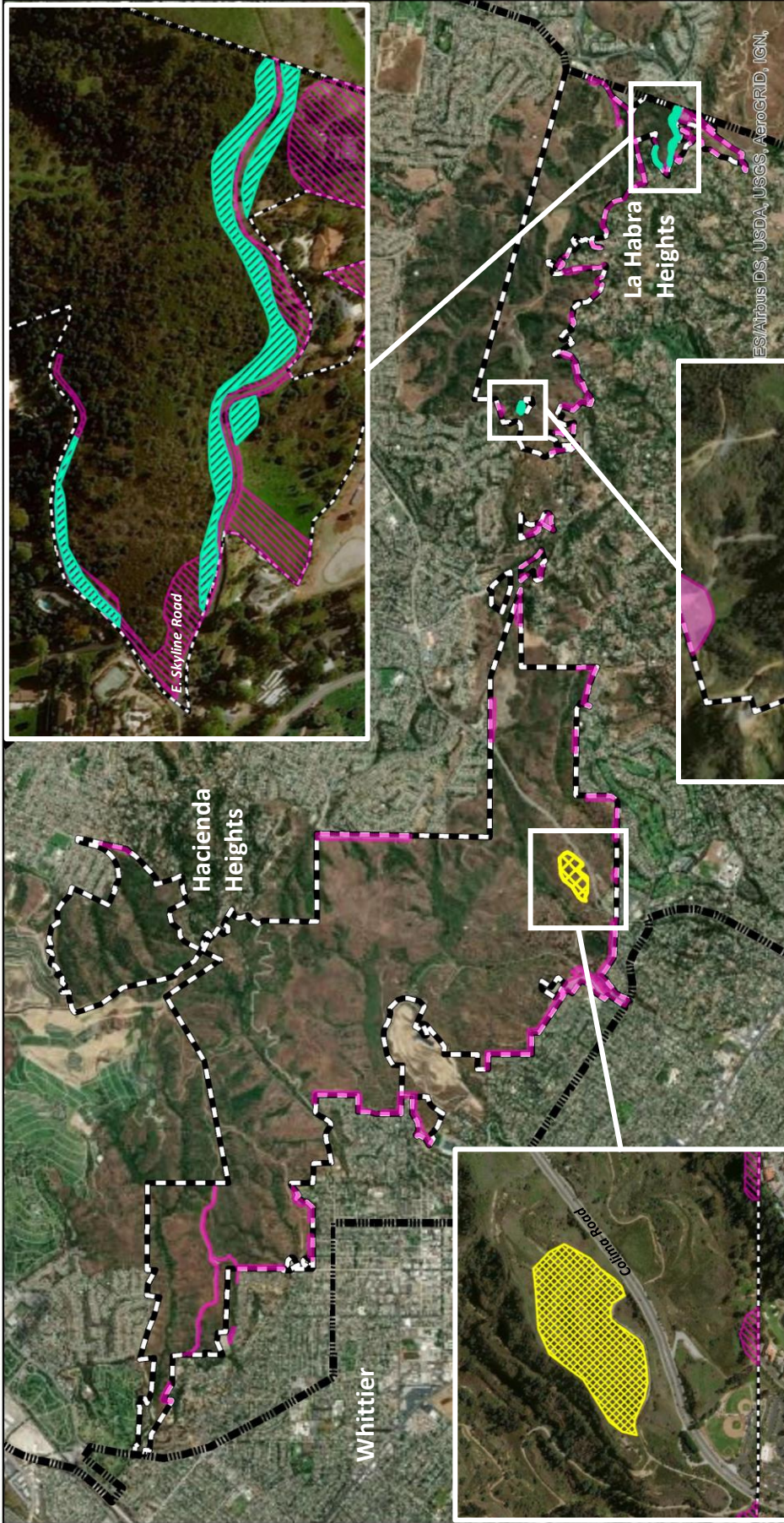


2 Miles

1

0.5

0



Legend

Dead tree removal areas

Eucalyptus and invasive tree removal area

Fuel modification zones (187.5 ac)

Puente Hills Preserve Boundary


Habitat Authority Jurisdictional Boundary

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

MEMORANDUM

Date: August 19, 2021

To: Board Members

From: 
Andrea Gullo, Executive Director

Subject: Agenda Item No.8) Discussion and possible action authorizing Executive Director to enter into Memorandum of Understanding with Conservation Corps of Long Beach to perform fuel reduction activities as directed by Authority.

Recommendation:

To authorize Executive Director to execute the above mentioned and attached Memorandum of Understanding (MOU).

Background:

The Conservation Corps of Long Beach (CCLB) recently reached out to the Habitat Authority for a partnership to perform clearance work on properties owned or managed by the Authority. The CCLB has been awarded grant funds from the San Gabriel and Lower Los Angeles River and Mountains Conservancy (RMC) for fuel reduction efforts. At staff's and ranger direction, the fuel reduction work will be primarily focused on emergency access routes and will complement annual mowing efforts already conducted.

The attached document has been reviewed by legal counsel for the Habitat Authority.

The activities of the MOU are exempt from the California Environmental Quality Act.

Fiscal Impact:

There is no significant fiscal impact, except the time involved by rangers and staff to coordinate the work.

**Memorandum of Understanding
Between
Conservation Corps of Long Beach
and
Puente Hills Habitat Preservation Authority**

1. **Purpose:** The purpose of this Memorandum of Understanding (MOU) is to set forth the terms and conditions under which the Conservation Corps of Long Beach (CCLB) and the Puente Hills Habitat Preservation Authority (PHHPA) agree to cooperate and potentially collaborate to better serve the youth and communities of their respective service areas.
2. **Responsibilities of CCLB:**
 - Provide a crew of 10 to perform fuel reductions for 12 weeks with an average work day of 8 hours, 4 days a week by providing Trail Fire Fuels removal on trails and areas in Arroyo Pescadero, La Canada Verde, Arroyo San Miguel, Sycamore Canyon, Powder Canyon, Turnbull Canyon area, Hacienda Heights, and Worsham Canyon.
 - Responsible for all daily crew logistics
 - Provide program development updates on project plans and timelines in verbal and written form
 - Adhere to Safety Guidelines, and incorporated herein by reference.
3. **Responsibilities of PHHPA:**
 - Provide staff or representatives to identify work project area and any potential hazards
 - Provide location for green waste
4. **No Third Party Beneficiaries:** This MOU is not intended to and shall not create any rights for any third parties who are not signatories to the MOU. Nothing in this MOU shall constitute any contractual relationship between any others and CCLB or any obligation on the part of CCLB to pay, or to be responsible for the payment of, any sums to any subcontractors of PHHPA.
5. **Compensation:** CCLB will be compensated for all of the work of this project through a grant between the CCLB and the Rivers and Mountains Conservancy. In the event that either party subcontracts private or public funding to the other, a separate project or program specific agreement (subcontract) will be required outlining funding, payment, and compensation details.
6. **Term:** Subject to the provisions of Paragraph 7 and unless terminated earlier pursuant to Paragraph 8 of this MOU or extended by written amendment of this MOU, this MOU will commence August 20, 2021 and terminate July 31, 2022. This MOU may be extended beyond July 31, 2022 upon mutual written consent of both parties.
7. **Pre-Conditions for Effectiveness:** This MOU shall be effective when all of the following conditions have been satisfied:

- (1) this MOU has been signed on behalf of CCLB by the person(s) authorized and designated by the Board, officer or employee authorized to obligate CCLB to this MOU; and
 - (2) this MOU has been signed on behalf of PHHPA by the person(s) authorized and designated by the Board, officer or employee authorized to obligate PHHPA to this MOU.
8. **Termination:** We acknowledge that this MOU proceeds at the will of the parties and any party may cancel upon written notice to the other party. In the event a party fails to comply with any term or condition of this MOU, or fails to provide the services in the manner agreed upon by the parties, this shall constitute a material breach of the MOU. Written notice of cancellation shall be given to the other party at least thirty (30) days in advance of the effective termination date.
 9. **Liability:** The CCLB and PHHPA each agree to indemnify and hold harmless the other, its officers, directors, employees and lawful agents from all claims and demands of liability arising out of or in connection with a party's negligent performance of or failure to perform any term, provision, covenant or condition of this MOU, except claims or liabilities occurring as a result of a party's sole negligence or willful acts or omissions
 10. **Assignment:** No party may assign this MOU or any interest therein without the prior written consent of the other party.
 11. **Insurance:** CCLB must carry errors and omissions, worker's compensation, auto and general liability insurance to fully cover all employees and related project sites. General liability policies shall provide or be endorsed to provide that PHHPA and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.
 12. **Non-Discrimination:** All agreements relating to the design and/or implementation of the potential projects, shall contain a clause prohibiting discrimination against any employee or employee applicant engaged in project operations on the basis of race, religion, gender, sexual orientation, ancestry, age, physical handicap or national origin. Such clause shall include all aspects of employee and employee-employer relations.
 13. **Compliance with Applicable Laws:** Both parties agree to comply with all federal, state, and local laws, ordinances, codes, and regulations and orders of public authorities in the performance of this MOU.
 14. **Amendment:** This MOU may be amended or modified only by mutual written agreement of all contractual parties.
 15. **Continued Effect:** Should any part of this MOU be determined by a court of competent jurisdiction to be invalid, the remainder of the MOU shall continue in effect.

16. **Governing Laws:** This MOU shall be governed by and construed in accordance with the laws of the State of California, without reference to its choice of law doctrine, and with venue in the State of California, County of Los Angeles.

17. **No Formal Partnerships:** Nothing contained in this MOU shall be construed as obligating the CCLB and PHHPA to constitute a formal partnership, joint venture, or co-ownership of or in a joint or common undertaking. Neither CCLB nor PHHPA, nor any director, officer, employee or agent thereof, shall be deemed to be a legal representative of the other for any purpose, unless expressly agreed and memorialized in a separate agreement detailing such representation. Neither party is granted, and neither party shall exercise any right or authority to assume or create, any obligation or responsibility on behalf of or in the name of the other party.

18. **Assigned Personnel:**

List assigned personnel for Puente Hill Habitat Preservation Authority (PHHPA)

Telephone & Email

Andrea Gullo, Executive Director (562) 945-9003, agullo@habitatauthority.org

List assigned personnel from Conservation Corps of Long Beach (CCLB)

Telephone & Email

Dan Knapp, Executive Director/CEO (562) 986-1249, dknapp@cclb-corps.org

Irene Lopez-Muro, Director of Conservation Projects

(562) 597-8071, ilopezmuro@cclb-corps.org

19. **Notices:** Any notices from either party to the other shall be given in writing to the attention of the person(s) listed below, or to other such addresses or addressees as may hereafter be designated in writing for notices by either party to the other. A notice shall be deemed received when delivered or three (3) days after deposit in the U. S. Mail, postage prepaid, whichever first occurs.

Dan Knapp, Executive Director/CEO
Conservation Corps of Long Beach
340 Nieto Avenue
Long Beach, CA, 90814
(562) 986-1249 / (562) 986-9390 [fax]

Andrea Gullo, Executive Director
Puente Hills Habitat Preservation Authority
7333 Greenleaf Ave., First Floor
Whittier, CA 90602
(562) 945-9003


20. **Execution:**

In witness hereof, the CCLB and PHHPA have caused this MOU to be executed by their duly authorized representatives.

Conservation Corps of Long Beach



Dan Knapp, Executive Director/CEO



Date

Puente Hill Habitat Preservation Authority

Andrea Gullo, Executive Director

Date

Additional Materials

Minutes
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
CITIZENS TECHNICAL ADVISORY COMMITTEE
May 18, 2021

The regular meeting of the Citizens Technical Advisory Committee was held on Tuesday, May 18, 2021, via video and telephonically.

I. CALL TO ORDER.

The Chair, Charles Lawrence, called the meeting to order at approximately 7:00 p.m.

II. ROLL CALL.

A roll call was taken, and there was a quorum at this time.

Members Present:	Shelley Andros	Whittier
	Charles Lawrence, Chair	Whittier
	Ray Wong	Whittier
	Gina Natoli	County of Los Angeles
	John Houser	County of Los Angeles
	Karen Chang	County of Los Angeles
	Catherine Houwen	La Habra Heights
	Roy Francis, Vice Chair	La Habra Heights
	Adam Nazaroff	La Habra Heights

Members Absent: none

Authority Representatives Present:

Andrea Gullo, Executive Director
Michelle Mariscal, Ecologist
Melissa Miller, Administrative Assistant
Kenn Hughes, Deputy Chief Ranger, Mountains Recreation
and Conservation Authority (MRCA)
Mike Hughes, Chair, Board of Directors of Puente Hills
Habitat Preservation Authority
Jessica Martinez, Alternate Director, Board of Directors of
Puente Hills Habitat Preservation Authority

**Members of the
Public Present:**

Steve Huber, Whittier Audubon
Jim Kelly, Friends of the Whittier Hills
One unidentified member of the public

III. PUBLIC COMMENTS.

Steve Huber from Whittier Audubon reported that the spring bird migrants continue to be very active in the Sycamore Canyon area, with two active redtail hawk nests now noticeable.

IV. APPROVAL OF MINUTES FOR THE APRIL 13, 2021, REGULAR MEETING.

Member Natoli motioned to approve these minutes as drafted.
Member Andros seconded this motion, and in a roll call vote the motion passed.

V. STANDING REPORTS:

a. REPORT BY BOARD LIAISON ON APRIL 15, 2021, AUTHORITY BOARD MEETING.

Member Houwen reported that there was much public comment in addition to Board discussion regarding the proposed heli-hydrant project in La Habra Heights, and the Board decided to reopen the parking lot at Powder Canyon within a few days, with the status of Hellman Park Trailhead to be evaluated at its next meeting. She added that the Board approved proceeding with getting a draft lease for new office space at the Depot location in Whittier, and the rangers continue to work with Whittier Police regarding vehicle break-ins and with La Habra Heights Fire regarding preparations for the oncoming fire season. The Committee received and filed this report.

b. REPORT FROM SOCIAL MEDIA SUBCOMMITTEE.

Member Andros reported that the major theme of the Authority's social media channels this past month was the leave-no-trace ethos, with much use of photographs from longtime Authority volunteer Bruce Everett to continue positive messaging. The Committee received and filed this report.

c. COMMITTEE MEMBER FEEDBACK FROM THE PUBLIC AS IT RELATES TO THE HABITAT AUTHORITY.

There was no feedback to report.

VI. UPDATE REGARDING RESIGNATION OF FOUNDING AUTHORITY BOARD MEMBER BOB HENDERSON.

Executive Director Gullo reported that former Director Bob Henderson's resignation was effective on May 5, and she briefly described his extensive

efforts on behalf of the Authority over the previous 24 years. Authority Board Chair Hughes noted that Bob has always been at the center of the Authority's work, and Alternate Board Director Martinez stated that he will be very missed. Member Houwen reminded that Bob will be continuing his advocacy efforts, and Member Nazaroff suggested that the agenda for the next CTAC meeting contain consideration of public acknowledgement of Bob's achievements for the Authority.

VII. DISCUSSION, RECEIVE AND FILE FEBRUARY AND MARCH 2021 AND THIRD QUARTERLY 2020-2021 MOUNTAINS RECREATION AND CONSERVATION AUTHORITY (MRCA) RANGER REPORTS.

Deputy Chief Ranger Hughes briefly reviewed these reports, adding that compliance with requirements for wearing masks is improving but problems with noise pollution continue. He added that the contact numbers for this past quarter are similar to those for the third quarter of fiscal year 2018-2019. Member Natoli asked about the numbers of hikers being locked in after trails close, and suggested that this could be the next theme of the Authority's social media channels. She also asked about the high number of parking violations recently in La Habra Heights, and Deputy Chief Ranger Hughes stated that the City of La Habra Heights has recently placed marked k-rails on Fullerton Road to assist with enforcement efforts. Member Andros advised that she is lately seeing more electric-powered mountain bikes that are capable of speeds up to 50 miles per hour, and Deputy Chief Ranger Hughes noted that electric bikes continue to be prohibited in the ordinances. The Committee received and filed these reports.

VIII. RECEIVE AND FILE UPDATE ON APRIL 18, 2021 ONE-ACRE FIRE IN THE WORSHAM AREA ALONG THE SCHABARUM TRAIL, ON THE AUTHORITY'S PRESERVE IN UNINCORPORATED LOS ANGELES COUNTY.

Ecologist Mariscal briefly reviewed this item as presented in the staff report, and there was little discussion. The Committee received and filed this report.

IX. VERBAL UPDATE, DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD OF DIRECTORS ABOUT TRAIL, TRAILHEAD AND PARKING LOT OPENINGS AND CLOSURES, AND SOCIAL DISTANCING REQUIREMENTS IN RESPONSE TO THE PANDEMIC, INCLUDING RESPONSE TO YELLOW TIER RISK REDUCTION MEASURES.

Executive Director Gullo briefly reviewed this item, reminding that all trails continue to be open. Member Wong asked if the new parking structure in Uptown Whittier is anticipated to alleviate the parking issues in the Hellman and Turnbull areas, and Alternate Director Martinez replied that while that structure is

a little far from these trails, the shuttle or people-mover program that the City of Whittier is working on would definitely have the Hellman Park Trailhead as one of its stops. The Committee received and filed this update.

X. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD OF DIRECTORS REGARDING AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE NEW LEASE WITH THE CITY OF WHITTIER FOR THE HABITAT AUTHORITY OFFICE.

Executive Director Gullo advised that the City of Whittier is requesting that the Authority vacate its current office space during the third week of July. Member Wong asked if any other space could be found in Whittier, since he's aware that the population of homeless people in the Depot area is a real concern, as Board Vice Chair Ivan Sulic has confirmed to him. Alternate Director Martinez said she will ask the city manager about this again. Member Natoli noted the 39% decrease in office space inherent in a move to the Depot location, and questioned the draft lease's stipulations regarding property taxes, mechanics' liens, and insurance-coverage changes that could increase costs to the Authority. She also wondered if the city's enforcement of rules in the Depot building extends to that location's parking area as well.

Member Natoli motioned to recommend to the Board of Directors that they authorize the Executive Director to execute a new lease with the City of Whittier. Vice Chair Francis seconded this motion, and in a roll call vote the motion passed with Member Wong opposing.

XI. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD OF DIRECTORS ABOUT ENVIRONMENTAL CONSIDERATIONS AND ENTERING INTO APPROPRIATE AGREEMENTS WITH THE CITY OF LA HABRA HEIGHTS' REGARDING THE PROPOSED HELI-HYDRANT PROJECT.

Executive Director Gullo and Ecologist Mariscal reviewed this item as presented in the staff report, and there was discussion. Member Natoli asked if there would be a ramp on the outside of the proposed tank, and the frequency of the maintenance that the tank would require. She also noted that a chainlink fence can be easily climbed by humans, and that mitigation for such a pristine area of coastal sage scrub should be at least 5:1 instead of 2:1 and should also be very near the site being mitigated. Lastly, she stated that a full environmental impact report will be required, not just a mitigated negative declaration, and she asked why the vacant parcel north of La Habra Heights' civic center or part of the city's golf course could not be used. Member Nazaroff asked if the Authority's Board may have acted precipitously in considering this location on the former Diaz property, since no written list of requirements versus impediments seems to have

been presented for the various possible locations, and the city would not be able to proceed with this project until the requirements of the California Environmental Quality Act have been completed.

Member Natoli motioned to recommend to the Board of Directors that they deny this request for a heli-hydrant installation at the proposed location, due to its conflicts with the Authority's Resource Management Plan and the rushed nature of the request. Member Wong seconded this motion, but Member Andros suggested that the motion be restated to convey that the objection is not to the hydrant itself but to the location being proposed.

Member Natoli amended her original motion to recommend to the Board of Directors that they not proceed with establishing a heli-hydrant on the Preserve property formerly owned by Diaz because that would impact critical habitat and the regional wildlife corridor, and instead CTAC believes there are other opportunities for siting of the heli-hydrant and offers its assistance to the City and the Board in finding other possible locations that will meet requirements of the appropriate fire department authority. Member Nazaroff seconded this motion, and in a roll call vote the motion passed with Vice Chair Francis opposed.

XII. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD OF DIRECTORS ABOUT LOBBYING EFFORTS FOR THE AUTHORITY.

Executive Director Gullo briefly introduced this item, and Member Natoli stated that the Authority's lobbying efforts should go beyond the submission of letters, in order to increase not only the chances of the Authority's being heard but also its ability to learn about impending legislative efforts before they progress beyond the Authority's ability to influence them. Member Wong agreed that such lobbying is critical for the long-term viability of the Authority.

Member Natoli motioned to recommend to the Board of Directors that they increase and improve the Authority's lobbying of its local and state and federal representatives. Member Wong seconded this motion, and the motion passed unanimously in a roll call vote.

XIII. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD OF DIRECTORS REGARDING HOLDING JOINT ADVISORY COMMITTEE AND BOARD MEETING.

Chair Lawrence stated that such meetings would at least allow CTAC to get more extensive feedback regarding the most important concerns to be focused upon.

Member Natoli motioned to recommend to the Board of Directors that they hold meetings jointly with CTAC whether it's once or twice a year but at whatever frequency they determine is convenient because it's important to see each other and have conversations about the Preserve in real time. Member Wong seconded this motion, and the motion passed unanimously in a roll call vote.

XIV. DISCUSSION AND POSSIBLE RECOMMENDATION REGARDING SAFETY ISSUES AT COLIMA ROAD AND ACCESS AT THE ARROYO PESCADERO TRAILHEAD.

Executive Director Gullo briefly reviewed this item as presented in the staff report, and there was discussion. Member Andros stated that a portion of the parking lot of the Whittier Area Community Church is kept chained when not in use, and that opening the parking area next to Arroyo San Miguel will most likely not help but instead merely increase the number of people on the more ecologically sensitive Arroyo San Miguel Trail. She also noted that exiting the parking area at Arroyo San Miguel is very dangerous due to the blind curve to its southwest blocking the view of oncoming traffic on this typically high-speed road.

Member Natoli motioned to recommend to the Board of Directors that they not consider opening the parking area at Arroyo San Miguel due to the likely adverse effects on traffic at that trail and the possible impacts to a federally listed threatened species, in addition to the financial issues created by another trailhead. Member Andros seconded this motion, but Member Nazaroff asked that no-pedestrian-crossing signage be installed.

Member Natoli amended her original motion to recommend to the Board of Directors that they discuss further with the City of Whittier regarding how to improve the safety for pedestrians and others who are crossing Colima to enter the Arroyo Pescadero Trailhead. Member Andros seconded this motion, and the motion passed unanimously in a roll call vote.

XV. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD OF DIRECTORS REGARDING COMMENT LETTER ON THE NOTICE OF PREPARATION FOR THE CITY OF WHITTIER'S GENERAL PLAN.

Ecologist Mariscal briefly reviewed this item as presented in the staff report, and Member Natoli suggested that the Authority should just go ahead and request that resource production / extraction be disallowed in the open space areas, instead of simply asking that their possibility be clarified.

Member Nazaroff motioned to recommend to the Board of Directors that they approve this draft comment letter with Member Natoli's change of requesting the disallowance of resource production/extraction in open space areas. Member Natoli seconded this motion, and the motion passed in a roll call vote.

Vice Chair Francis exited the meeting during this item.

XVI. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD OF DIRECTORS REGARDING BEGINNING THE PROCESS OF ENTERING INTO A RIGHT OF ENTRY AGREEMENT WITH THE ROWLAND WATER DISTRICT FOR ACCESS TO MAKE FENCE IMPROVEMENTS AND LONG-TERM MAINTENANCE.

Executive Director Gullo briefly reviewed this item as presented in the staff report, and Member Natoli cautioned that the Rowland Water District be closely monitored due to their previous record of encroaching onto the Preserve for tree removal.

Member Andros motioned to recommend to the Board of Directors that they begin the process of entering into this right of entry agreement. Member Houser seconded this motion, and the motion passed in a roll call vote.

XVII. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE BOARD OF DIRECTORS APPROVING AUTHORITY RESOLUTION NO. 2021-02 AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A GRANT AGREEMENT AND ANY OTHER REQUIRED GRANT-RELATED DOCUMENTS WITH THE RIVERS AND MOUNTAINS CONSERVANCY.

Executive Director Gullo briefly reviewed this item as presented in the staff report, and there was little discussion. Member Natoli asked what is the difference between "eucalyptus trees" and "eucalyptus," and Executive Director

Gullo responded that this was an administrative typo and the difference of the two groups is a the circumference of the tree trunks.

Member Natoli motioned to recommend to the Board of Directors that they approve this grant-required Resolution 2021-02 authorizing the Executive Director to submit and execute associated grant documents as needed. Member Andros seconded this motion, and the motion passed in a roll call vote.

XVIII. DISCUSSION, RECEIVE AND FILE INFORMATION REGARDING AUTHORITY BUDGET.

Executive Director Gullo briefly reviewed this item as presented in the staff report, adding that she anticipates further information being available before CTAC's next meeting. Member Andros asked that this item be tabled to next month's meeting, due to time constraints, and the Committee agreed.

XIX. DISCUSSION, COMMITTEE MEMBERS' STATEMENTS, EXECUTIVE DIRECTOR'S COMMENTS, RESPONSES OR QUESTIONS.

Member Andros asked when in-person meetings are anticipated to resume, and Executive Director Gullo replied that the July meeting is the first probable such meeting but the advice of Authority counsel has not yet been provided.

Chair Lawrence asked that the residents of the Grande Vista area of Whittier be kept apprised of the rangers' and other law enforcement's planning for the upcoming July 4 holiday, in view of past incidents at that area on that holiday. He also noted the recent \$25 million Annenberg challenge grant toward the costs of the wildlife crossing bridge over the 101 Freeway.

XX. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING.

There being no further comments, or business to be discussed, Chair Lawrence adjourned the meeting at 10:13 p.m. The next regularly scheduled meeting date is June 15, 2021.