

**MEETING AGENDA
BOARD OF DIRECTORS
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
Endowment Provided by the Puente Hills Landfill**

The special meeting of the Board of Directors, **OCTOBER 22, 2025, at 3 pm** will take place in-person and also available for remote access.

Members of the public can observe and participate in the meeting as follows:

In-person: **Joint Administration Office of the County
Sanitation Districts of Los Angeles County
1955 Workman Mill Road, Whittier, California 90601**
Location: Room information to be provided at 1955 Workman Mill Road
on the day of the meeting.

And remotely for members of the public via Zoom by joining at this address:

<https://us02web.zoom.us/j/3397206095>
Zoom ID **339 720 6095**

PUBLIC COMMENTS: Members of the public may provide electronic comments by 3 p.m. on Tuesday, October 21, 2025, before the meeting to info@HabitatAuthority.org. Please label the email in the subject heading as “Public Comments”. Public comments may also be verbally heard during item #1 of the meeting, either in person or via Zoom.

Agency	Director	Alternate
County of Los Angeles	SULIC, Chair	YOKOMIZO
City of Whittier	PACHECO, Vice Chair	MARTINEZ
Hacienda Heights Improvement Association	GARCIA	MONARES
Sanitation Districts of Los Angeles County	FERRANTE	REVILLA

The Puente Hills Habitat Preservation Authority is a public entity established pursuant to the Joint Exercise of Powers Act by agreement with the City of Whittier, County of Los Angeles, and Los Angeles County Sanitation Districts. Questions about any agenda items can be directed to Andrea Gullo, Executive Director, at 562.945.9003.

72 hours prior to Board of Directors meetings, the entire Board of Directors agenda package is available for review, along with any meeting-related writings or documents provided to a majority of the Board members after distribution of the agenda package, at www.HabitatAuthority.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, including auxiliary aids or services, please call Carlos Zelaya 562.945.9003 at least 48 hours prior to meeting.

Pursuant to Section 54956 of the Government Code the Puente Hills Habitat Preservation Authority (Authority), a Special Meeting of the Board of Directors of the Authority will be held at the call of the Chair of the Authority at the above time and place for the purpose of:

1. Consideration of Vice Chair Pacheco's request to attend the meeting via teleconference for just cause, pursuant to Government Code Sections 54953(f)(2)(A)(i) and 54953(j)(2)C. This is Vice Chair Pacheco's first request to attend a Board meeting remotely for just cause.
2. Receipt of Public Comments. Members of the public may address the Board of Directors on any topic within the jurisdiction of the Habitat Authority, or any item on the agenda.
3. Report by Authority's Citizens Technical Advisory Committee.
4. Consent Calendar:
 - a. Approval of Authority Meeting Minutes of September 18, 2025.
 - b. Receive and file Authority's Portfolio Earnings Report and Custom by Instrument Type for September 2025 prepared by the County of Los Angeles Treasurer and Tax Collector.
 - c. Receive and file Authority's Wells Fargo account reconciliation quarterly report.
 - d. Reappointment of Cathy Houwen to Authority's Citizens Technical Advisory Committee representing La Habra Heights.
 - e. Receive and file Receipts and Disbursements for the Authority for the quarters ending June 30, 2025, and September 30, 2025, as submitted by the Los Angeles County Department of Auditor-Controller.
5. Update, receive and file of Authority's quarterly budget report.
6. Update and ranger report from the Authority's contractor for ranger and maintenance service, the Mountains Recreation and Conservation Authority.
7. Discussion and possible action about moving regular Board meetings from 3 p.m. to a morning hour.
8. Discussion and possible action sending opposition letter(s) regarding Catalina Island Conservancy's plan to eradicate the island's deer population.
9. Discussion regarding updating the joint powers agreement of the Authority.
10. Discussion and possible action authorizing Executive Director to execute a contract with Land IQ in the amount of \$170,000 for preparing a Preserve-wide vegetation map using grant funds from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy.
11. Discussion and possible action authorizing Executive Director to execute contracts with Nakae & Associates for 1) Los Angeles County Measure A grant funded native landscape maintenance in the amount of \$100,000; 2) native habitat enhancement and vegetation maintenance in the amount of \$80,000 over two years using grant funds from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy; 3) Monterey Mitigation Long-term Management Program in the amount of \$29,500 over five years; and 4) SCE Mitigation Long-term Management Program in the amount of \$80,000 over five years.

12. Discussion and possible action approving Authority Resolution No. 2026-____ entitled Establishing the Salary, Benefits and Management for Employees.
13. Pending litigation – Initiation of litigation in one case. A closed session will be held, because the Board of Directors has decided or is deciding whether to initiate litigation. (This item can be heard in closed session pursuant to Government Code Section 54956.9(c), (d)(4).)
14. Board Members' statements, responses, questions or directions to staff, and Executive Director's comments.
15. Adjournment and announcement of next meeting.

CONSENT CALENDAR
AGENDA ITEM 4A

DRAFT Minutes of Special Meeting – September 18, 2025
BOARD OF DIRECTORS
PUENTE HILLS HABITAT PRESERVATION AUTHORITY

This meeting was held at the Joint Administration Office of the County Sanitation Districts of Los Angeles County: 1955 Workman Mill Road, Whittier, CA 90601

And remotely for members of the public via Zoom at this address:
<https://us02web.zoom.us/j/3397206095>, Zoom ID 339 720 6095

At 9:36 a.m., the meeting was called to order and a roll call was taken.

From Sanitation Districts of Los Angeles County:

Present: Mark Revilla, Alternate Director

From County of Los Angeles

Present: Ivan Sulic, Chair

From City of Whittier:

Present: Councilmember Mary Ann Pacheco, Vice Chair

From Hacienda Heights:

Present: Cassandra Garcia, Director

Authority representatives present:

Andrea Gullo, Authority Executive Director
Michelle Mariscal, Authority Ecologist
Carlos Zelaya, Authority Program Analyst
Elena Gerli, Esq., Burke, Williams, Sorensen LLP, Authority Counsel
Cathy Houwen, CTAC's Board Liaison

1. RECEIPT OF PUBLIC COMMENTS. MEMBERS OF THE PUBLIC MAY ADDRESS THE BOARD OF DIRECTORS ON ANY TOPIC WITHIN THE JURISDICTION OF THE HABITAT AUTHORITY, OR ANY ITEM SHOWN ON THE AGENDA.

Steve Huber from Whittier Area Audubon shared information regarding beginner bird walks in Sycamore Canyon. After a summer hiatus, walks will be the second Saturday of every month moving forward. During the first walk, there were thirty-three species of birds and a variety of other wildlife.

2. REPORT BY AUTHORITY'S CITIZENS TECHNICAL ADVISORY COMMITTEE.

Liaison to the Board, Cathy Houwen, provided a report for the September 16, 2025 CTAC Meeting.

3. CONSENT CALENDAR:

A. Approval of Authority Meeting Minutes of July 17, 2025.

B. Receive and file Authority's Portfolio Earnings Reports and Custom by Instrument Type for July 2025 and August 2025 prepared by the County of Los Angeles

DRAFT Minutes of Special Meeting – September 18, 2025
BOARD OF DIRECTORS
PUENTE HILLS HABITAT PRESERVATION AUTHORITY

Treasurer and Tax Collector.

- C. Receive and file Authority’s Wells Fargo account reconciliation quarterly report.**
- D. Receive and file Authority financial audit, Management Report and Auditor’s Communication Letter for fiscal year 2023-24, prepared by Moss, Levy and Hartzheim, LLP, contracted by Los Angeles County Auditor-Controller.**
- E. Receive and file update regarding 0.08 acre fire in Powder Canyon.**
- F. Receive and file update regarding encroachments on Authority property.**

Vice Chair Pacheco motioned to approve items A through F on the consent calendar. Director Garcia seconded the motion and, in a vote, the motioned passed unanimously.

4. DISCUSSION AND POSSIBLE ACTION APPROVING BOARD RESOLUTION 2026-01 RECOMMENDING TO THE LOS ANGELES COUNTY BOARD OF SUPERVISORS TO NAME THE PUENTE HILLS LANDFILL PARK IN HONOR OF SUPERVISOR HILDA L. SOLIS.

Director Pacheco motioned to approve resolution 2026-01 recommending to the Los Angeles County Board of Supervisors to name the Puente Hills Landfill Park in honor of Supervisor Hilda L. Solis. Director Garcia seconded the motion and, in a vote, the motioned passed unanimously.

5. DISCUSSION AND POSSIBLE ACTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AMENDMENTS FOR ADDITIONAL FUEL CLEARANCE WITH EXISTING CONTRACTORS USING GRANT FUNDS FROM THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS CONSERVANCY: A) CONTRACT AMENDMENT NO. 2 WITH CALIFORNIA ARBORIST IN AN AMOUNT UP TO \$82,500, B) CONTRACT AMENDMENT NO.1 WITH NORTH STAR LAND CARE IN AN AMOUNT UP TO \$179,600, AND C) CONTRACT AMENDMENT NO.1 WITH 805 DISCING IN AN AMOUNT UP TO \$48,400.

Director Garcia motioned to approve authorizing Executive Director to execute contract amendments for additional fuel clearance with existing contractors using grant funds from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy: a) contract amendment no. 2 with California Arborist in an amount up to \$82,500, b) contract amendment no.1 with North Star Land Care in an amount up to \$179,600, and c) contract amendment no.1 with 805 Discing in an amount up to \$48,400, including edits to the North Star amendment as suggested by Citizens Technical Advisory Committee and Counsel. Vice Chair Pacheco seconded the motion and, in a vote, the motioned passed unanimously.

6. DISCUSSION AND POSSIBLE ACTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH WYATT TRAPP INC. IN THE AMOUNT OF \$510,372.26 FOR IMPROVEMENTS TO AUTHORITY FACILITY INCLUDING HOME HARDENING IN PART USING GRANT FUNDS FROM THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS CONSERVANCY, AND

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PUENTE HILLS HABITAT PRESERVATION AUTHORITY

CALTRANS.

Director Garcia motioned to approve authorizing Executive Director to execute contract with Wyatt Trapp Inc. In the amount of \$510,372.26 for improvements to Authority facility including home hardening in part using grant funds from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy, and Caltrans. Vice Chair Pacheco seconded the motion and, in a vote, the motioned passed unanimously.

7. DISCUSSION AND POSSIBLE ACTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH WSP FOR CONTRACTOR INSPECTION, MANAGEMENT AND DESIGN SERVICES ON A REIMBURSABLE BASIS USING GRANT FUNDS FROM THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS CONSERVANCY FOR TIME AND MATERIALS IN AN AMOUNT OF \$64,500.

Director Garcia motioned to approve authorizing the Executive Director to execute contract with WSP for contractor inspection, management and design services on a reimbursable basis using grant funds from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy for time and materials in an amount of \$64,500. Vice Chair Pacheco seconded the motion and, in a vote, the motioned passed:

Ayes: Garcia, Pacheco and Revilla

Nays: Sulic

8. DISCUSSION AND POSSIBLE ACTION AUTHORIZING EXECUTIVE DIRECTOR TO PURCHASE WILDFIRE RESILIENCY EQUIPMENT USING GRANT FUNDS FROM THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS CONSERVANCY FROM A) VALEW QUALITY TRUCK BODIES IN THE AMOUNT OF \$227,900, PLUS TAXES, B) RANCH WORKS INC. IN THE AMOUNT OF \$26,519.98, AND C) EBERHARDT IN THE AMOUNT OF \$16,106.91, FOR A TOTAL AMOUNT OF \$270,527, PLUS TAXES.

Director Garcia motioned to approve authorizing Executive Director to purchase wildfire resiliency equipment using grant funds from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy from a) Valew Quality Truck Bodies in the amount of \$227,900, plus taxes, b) Ranch Works Inc. In the amount of \$26,519.98, and c) Eberhardt in the amount of \$16,106.91, for a total amount of \$270,527, plus taxes. Director Revilla seconded the motion and, in a vote, the motioned passed unanimously.

9. DISCUSSION AND POSSIBLE ACTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH PSOMAS IN THE AMOUNT OF \$46,400.00 FOR THE SERVICES OF SURVEYING, MAPPING AND CREATING A LEGAL DESCRIPTION FOR A CONSERVATION EASEMENT ASSOCIATED WITH THE METRO HEIGHTS HABITAT MITIGATION RESTORATION PROJECT IN LA HABRA HEIGHTS.

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PUENTE HILLS HABITAT PRESERVATION AUTHORITY

Director Revilla motioned to approve authorizing Executive Director to execute a contract with Psomas in the amount of \$46,400.00 for the services of surveying, mapping and creating a legal description for a conservation easement associated with the Metro Heights habitat mitigation restoration project in La Habra Heights. Director Garcia seconded the motion and, in a vote, the motioned passed unanimously.

10. DISCUSSION AND POSSIBLE ACTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH MPR FOR COMMUNICATION SERVICES IN THE AMOUNT OF \$60,000.

Director Garcia motioned to approve authorizing Executive Director to execute contract with MPR for communication services in the amount of \$60,000. Vice Chair Pacheco seconded the motion and, in a vote, the motioned passed unanimously.

There was a recess at 10:55 am. The meeting resumed at 11:04 am.

Closed session items:

At 11:04 am Chair Sulic moved to continue the discussion of items 11 through 13 in Closed Session.

11. PENDING LITIGATION – INITIATION OF LITIGATION IN TWO CASES. A CLOSED SESSION WILL BE HELD, BECAUSE THE BOARD OF DIRECTORS HAS DECIDED OR IS DECIDING WHETHER TO INITIATE LITIGATION IN TWO SEPARATE CASES. (THIS ITEM CAN BE HEARD IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(C), (D)(4).)

12. INSTRUCTION TO NEGOTIATORS ON PROPERTY NEGOTIATIONS FOR ASSESSOR PARCEL NUMBER 8267-013-006. NEGOTIATING PARTIES INCLUDE BOARD CHAIR, EXECUTIVE DIRECTOR, AND PROPERTY REPRESENTATIVE JOSEPH LEE. (THIS ITEM CAN BE HEARD IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8 REGARDING REAL ESTATE NEGOTIATIONS.)

13. INSTRUCTION TO NEGOTIATORS ON PROPERTY NEGOTIATIONS FOR EASEMENT ON ASSESSOR PARCEL NUMBER 8126-001-903. NEGOTIATING PARTIES INCLUDE BOARD CHAIR, EXECUTIVE DIRECTOR, AND MATRIX (RMX) OIL AND/OR ROSE HILLS CEMETERY. (THIS ITEM CAN BE HEARD IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8 REGARDING REAL ESTATE NEGOTIATIONS.)

At 11:55 p.m. Chair Sulic moved to end the Closed Session, and the Open Session recommenced. Items 11 through 13 were discussed and no reportable action was taken.

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BOARD OF DIRECTORS
PUENTE HILLS HABITAT PRESERVATION AUTHORITY

Vice Chair Pacheco left the meeting during closed session.

14. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2026-02, AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE ALL DOCUMENTS FOR THE ACQUISITION OF THE PROPERTY LOCATED AT 2358 FULLERTON ROAD, LA HABRA HEIGHTS, APN 8267-013-006.

Director Garcia motioned to approve Resolution 2026-02, authorizing Executive Director to execute all documents for the acquisition of the property located at 2358 Fullerton Road, La Habra Heights, APN 8267-013-006 in the amount of \$1,560,000 using grant funds from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy. Director Revilla seconded the motion and, in a vote, the motioned passed unanimously.

15. BOARD MEMBERS' STATEMENTS, RESPONSES, QUESTIONS OR DIRECTIONS TO STAFF, AND EXECUTIVE DIRECTOR'S COMMENTS.

Chair Sulic congratulated Program Analyst/Board Secretary for recent nuptials.

Executive Director, Gullo stated that she attended a community event for the Whittier Neighborhood Watch, provided a presentation regarding fire prevention and how Measure PH will be used. She also attended the September 15 Hacienda Heights Improvement Association (HHIA) meeting, gave a presentation and invited guests to the Mid-Autumn Nature Walk in October. She also attended a two-day CalFire Training regarding defensible space and home hardening.

16. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING.

There being no further comments, or business to be discussed, Chair Sulic adjourned the meeting at 12:08 p.m. The next regularly scheduled Board meeting is planned for October 16, 2025.

Approved:

Ivan Sulic, Board Chair

Carlos Zelaya, Program Analyst, Board Secretary

CONSENT CALENDAR
AGENDA ITEM 4B



ELIZABETH BUENROSTRO GINSBERG
TREASURER AND TAX COLLECTOR

COUNTY OF LOS ANGELES
TREASURER AND TAX COLLECTOR

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 437
Los Angeles, California 90012
Telephone: (213) 974-3385 Fax: (213) 626-1701
ttc.lacounty.gov and propertytax.lacounty.gov

Board of Supervisors

HILDA L. SOLIS
First District

HOLLY J. MITCHELL
Second District

LINDSEY P. HORVATH
Third District

JANICE HAHN
Fourth District

KATHRYN BARGER
Fifth District

October 3, 2025

Andrea Gullo, Executive Director
Puente Hills Habitat Preservation Authority
7333 Greenleaf Avenue, First Floor
Whittier, CA 90602

Email: agullo@habitatauthority.org

Dear Andrea Gullo:

PUENTE HILLS HABITAT PRESERVATION AUTHORITY
MONTHLY INVESTMENT REPORTS

Enclosed are the Puente Hills Habitat Preservation Authority Portfolio Income Report (Earnings Report), Custom Position Report, Purchase Detail Report, and Chronological Report for the month ended September 30, 2025, for your review and reference.

Should you have questions, please contact Ms. Sona Kyupelyan, Assistant Operations Chief, of my staff at (213) 584-1269, or skyupelyan@ttc.lacounty.gov

Very truly yours,

ELIZABETH BUENROSTRO GINSBERG
Treasurer and Tax Collector

A handwritten signature in black ink that reads "Coia Walker". The signature is fluid and cursive.

Coia Walker
Operations Chief

CW:SK:pl

Enclosures

c: czelaya@habitatauthority.org



Income Report - PHHPA

09/01/2025 - 09/30/2025

Specific Purpose Invest Agg (299402)

Dated: 10/01/2025

SPI

Original Lot ID	Detailed Description	CUSIP	Coupon Rate	PAR Value	Interest/Dividend Received	Accretion Income	Amortization Expense	Interest Income	Net Gain/Loss	Net Income
821801196	FREDDIE MAC 2.000 08/27/43 '25 MTN	3134GWSD9	2.000	9,500,000.00	0.00	0.00	0.00	15,833.33	0.00	15,833.33
821801198	FED FARM CR BNKS 2.500 07/29/41 '25	3133EMW65	2.500	22,675,000.00	0.00	0.00	0.00	47,239.58	0.00	47,239.58
---	---	---	2.367	32,175,000.00	0.00	0.00	0.00	63,072.91	0.00	63,072.91

* Grouped by: Aggregate Accounts. * Groups Sorted by: Aggregate Accounts. * Filtered By: LA Fund Number = "PHHPA". * Weighted by: Ending Market Value + Accrued. * Holdings Displayed by: Lots without MMF Collapse.



Custom Position Report - PHHPA

As of 09/30/2025

Specific Purpose Invest Agg (299402)

Dated: 10/01/2025

SPI

Original Lot ID	Detailed Description	CUSIP	Coupon Rate	Final Maturity	Purchase Yield	PAR Value	Amortized Cost	Historical Cost	Net Accumulated Amortization/Accretion
821801198	FED FARM CR BNKS 2.500 07/29/41 '25	3133EMW65	2.500	07/29/2041	2.500	22,675,000.00	22,675,000.00	22,675,000.00	0.00
821801196	FREDDIE MAC 2.000 08/27/43 '25 MTN	3134GWSD9	2.000	08/27/2043	2.000	9,500,000.00	9,500,000.00	9,500,000.00	0.00
---	---	---	2.352	03/10/2042	2.352	32,175,000.00	32,175,000.00	32,175,000.00	0.00

* Grouped by: Aggregate Accounts. * Groups Sorted by: Aggregate Accounts. * Filtered By: LA Fund Number = "PHHPA". * Weighted by: PAR Value. * Holdings Displayed by: Lots without MMF Collapse.



Purchase Detail Report - PHHPA

09/01/2025 - 09/30/2025

Specific Purpose Invest Agg (299402)

Dated: 10/02/2025

LA Fund Number	Original Lot ID	Description	Settle Date	Final Maturity	Coupon Rate	PAR Value	Principal	Purchased Accrued Income	Settlement Amount
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* Grouped by: Aggregate Accounts. * Groups Sorted by: Aggregate Accounts. * Filtered By: Settle Date \geq 09/01/2025 and Settle Date \leq 09/30/2025 and LA Fund Number = "PHHPA". * Weighted by: Ending Market Value + Accrued. * Holdings Displayed by: Lot.
* Purchased Accrued Income = -[Purchased Accrued Income], Summary Calculation: Sum. * Settlement Amount = [Ending Original Cost]+(-[Purchased Accrued Income]), Summary Calculation: Sum.



Chronological Report - PHHPA

09/01/2025 - 09/30/2025

Specific Purpose Invest Agg (299402)

Dated: 10/01/2025

LA Fund Number	Original Lot ID	Detailed Description	Settle Date	Final Maturity	Change In Current FV	Purchases	Maturities/Redemption	Purchased Accrued Interest	Coupon Payment
---	---	---	---	---	0.00	0.00	0.00	0.00	0.00

* Filtered By: LA Fund Number = "PHHPA" and Cash Affecting Amount = 0.00. * Weighted by: Absolute Value of Principal Amount. * MMF transactions are collapsed. * Trade transactions are expanded. * Cash Entry transactions are expanded.

* Change In Current FV = (IF([Transaction Type]='Buy'),[Original Units],0)+(IF([Transaction Type]='Maturity'),[Original Units],0), Summary Calculation: Sum. * Purchases = IF([Transaction Type]='Buy'),[Original Units],0, Summary Calculation: Sum. * Maturities/Redemption = IF([Transaction Type]='Maturity'),[Original Units],0, Summary Calculation: Sum.

CONSENT CALENDAR
AGENDA ITEM 4C

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

AGENDA ITEM NO. 4C_

MEMORANDUM

Date: October 22, 2025

To: Board Members

From: *Andrea Gullo*
Andrea Gullo, Executive Director

Subject: Receive and file Authority's Wells Fargo account reconciliation quarterly report.

Recommendation:

Receive and file the quarterly reconciliation of the Wells Fargo Bank Account for July through September 2025.

Background:

At the October 2020 Board meeting the Board authorized the Executive Director to open an Authority bank account with Wells Fargo Bank for donations and electronic payments for matters such as facilitating payments by volunteers for uniforms. According to Authority policies, a minimum balance of \$500 should be maintained, and an individual with no deposit or check writing responsibilities should do the reconciliation reports.

The attached report prepared by the Authority's accounting consultant from Lance, Soll & Lunghard, LLP, Krystal Cabrera, is for your review. To date, the Authority has collected \$6,769.17 through this account and has earned \$0.89 in interest income.

Fiscal Impact:

There is a positive fiscal impact from donations of \$171.62 for the first quarter from this account.

Puente Hills Habitat Preservation Authority
Wells Fargo Bank Reconciliation
FY 2025-2026

	<u>Q1</u>
Beginning Balance	580.02
Deposits	171.62
Payments	(196.65)
Interest	0.02
Ending Balance	<u><u>555.01</u></u>

Prepared By: Krystal Cabrera (LSL CPAS)

Reviewed By: *Andrea Gullo* PHHPA, Ex. Dir.)

Cummulative Amounts	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Total
Deposits	1,725.00	626.80	2,913.17	1,886.70	171.62	7,323.29
Payments	-	(1,561.52)	(3,154.23)	(1,856.77)	(196.65)	(6,769.17)
Interest	0.12	0.51	0.16	0.08	0.02	0.89

CONSENT CALENDAR
AGENDA ITEM 4D

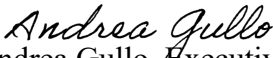
Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

AGENDA ITEM NO. 4D

MEMORANDUM

Date: October 22, 2025

To: Board Members

From: 
Andrea Gullo, Executive Director

Subject: Reappointment of Cathy Houwen to Authority's Citizens Technical Advisory Committee representing La Habra Heights.

Recommendation:

That the Board appoint the above recommended representative to the CTAC with the term running to February 2030.

Background:

In 1997 the Board of Directors established a nine-member Citizens Advisory Committee, later to be known as the Citizens Technical Advisory Committee (CTAC). It is made up of representatives from the communities of Whittier, La Habra Heights, and the unincorporated areas of Hacienda Heights and Rowland Heights in Los Angeles County per the 97-01 Board resolution. The resolution provides for the Board's ability to appoint CTAC members who have been recommended by the respective city councils and the Supervisor representing the supervisorial district which includes the Subject Jurisdiction.

In June 2025, Authority staff reached out to the various stakeholders for recommendations for (re)appointments to the CTAC. To date, the City of La Habra Heights took action in September 2025 to recommend that Cathy Houwen be reappointed to CTAC to ensure uninterrupted service when her current term expires in February 2026.

The four-year terms of the CTAC members are set by rotating dates, not by when they are appointed. Therefore, if approved, Cathy Houwen's term would be from 2/1/26 through 2/1/30.

Attachments:

CTAC term schedule

PUENTE HILLS HABITAT PRESERVATION AUTHORITY
Endowment Provided by the Puente Hills Landfill

CITIZENS TECHNICAL ADVISORY COMMITTEE

Members' Term Schedule

	<u>Member Start Date</u>	<u>Start Date of Current Term</u>	<u>End Date of Term</u>	<u><i>Next term date</i></u>
<u>City Of Whittier</u>				
Michelle Pekko-Seymoure	8/17/23	2/1/25	2/1/29	
Shelley Andros	2/3/11 and 8/17/23	2/1/22	2/1/26	2/1/2030
Janis Cavanaugh	8/17/23	2/1/23	2/1/27	
 <u>City Of La Habra Heights</u>				
Adam Nazarovf	1/21/21	2/1/25	2/1/29	
Catherine Houwen	3/22/12	2/1/22	2/1/26	2/1/2030
Roy Francis	3/23/17 and 5/25/23	2/1/23	2/1/27	
 <u>County Of Los Angeles</u>				
Vacant		2/1/25	2/1/29	
Matthew Liang	8/18/22	2/1/22	2/1/26	2/1/2030
Bryan Coreas	1/19/23	2/1/23	2/1/27	

Length of all terms is 4 years.

Revised June 2025

CONSENT CALENDAR
AGENDA ITEM 4E



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

AGENDA ITEM
NO. 4E_

ACCOUNTING DIVISION
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 603
LOS ANGELES, CALIFORNIA 90012-3682

OSCAR VALDEZ
AUDITOR-CONTROLLER

CONNIE YEE
CHIEF DEPUTY AUDITOR-CONTROLLER

ASSISTANT AUDITOR-CONTROLLERS

**MAJIDA ADNAN
RACHELLE ANEMA
ROBERT G. CAMPBELL**

July 17, 2025

Andrea Gullo, Executive Director
Puente Hills Habitat Preservation Authority
7333 Greenleaf Ave, First Floor
Whittier, CA 90602

Dear Ms. Gullo:

Attached is the Statement of Receipts and Disbursements for the Puente Hills Habitat Preservation Authority for the quarter ended June 30, 2025.

If you have any questions, please contact Jung Son at (213) 974-8327 or via e-mail at jeson@auditor.lacounty.gov.

Very truly yours,

Oscar Valdez
Auditor-Controller

Elaine Wu
Division Chief

OV:CY:RA:EW:JS:ES:kl

H:\Special Funds\Special Funds Unit\JOINT POWERS AUTHORITIES\PUENTE HILLS LANDFILL\FY24-25\FY25 QtrlyStmnt PHHPA\Quarter 4\Qtrly Letter_FY25_4th Qtr_Puente.docx

Attachment

c: Jeremy Freelove, Los Angeles County Sanitation District

LOS ANGELES COUNTY
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
STATEMENT OF RECEIPTS AND DISBURSEMENTS
4TH QUARTER APRIL 1, 2025 THRU JUNE 30, 2025

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Cash Balance, April 1, 2025

Fund V80
\$ 9,703,953.20

Receipts:

Description	Req. No	Unit No	Rev / Obj Code	Record Date	Amount	
Interests:						
INTEREST ALLOCATION FOR THE MONTH ENDING MAR 31, 2025		53874	8605	04/01/2025	44,480.84	
INTEREST ALLOCATION FOR THE MONTH ENDING APR 30, 2025		53874	8605	05/01/2025	39,139.84	
INTEREST ALLOCATION FOR THE MONTH ENDING MAY 31, 2025		53874	8605	06/01/2025	<u>38,213.20</u>	
Total Interests:						\$ 121,833.88
Coupon Calls Interests:						
PHHPA-Coupon Payment on FED FARM CR BNKS 3.270 12/26/41 for LOT ID #821801199			3811	06/26/2025	<u>114,450.00</u>	
Total Coupon Calls Interests:						114,450.00
Other Revenues:						
MONTEREY PARK RETAIL PARTNERS, LLC		53879	9731	04/14/2025	1,178.73	
MATRIX OIL CORPORATION		53874	8363	04/14/2025	4,172.67	
DONATION		53874	9686	04/14/2025	200.00	
MATRIX OIL CORPORATION		53874	8363	04/28/2025	4,572.61	
SLATED DATED WARRANT		53874	3580	04/28/2025	28,300.00	
CAL FIRE		53882	8831	05/01/2025	398,059.93	
SAN DIEGO FOUNDATION		53934	8831	05/06/2025	37,589.33	
SAN DIEGO FOUNDATION		53933	8831	05/06/2025	48,764.29	
MATRIX OIL CORPORATION		53874	8363	05/12/2025	4,560.74	
CITY OF WHITTIER		53888	8831	05/13/2025	60,000.00	
STATE OF CALIFORNIA		53883	8831	06/05/2025	52,092.41	
STATE OF CALIFORNIA		53883	8831	06/05/2025	71,250.34	
MATRIX OIL CORPORATION		53874	8363	06/12/2025	3,354.00	
THE MOUNTAINS RECREATION & CONSERVATION AUTHORITY		53874	9681	06/13/2025	14,193.00	
STATE OF CALIFORNIA		53883	8831	06/26/2025	<u>22,571.79</u>	
Total Other Revenues:						<u>750,859.84</u>
Total Receipts:						<u>987,143.72</u>
Total Cash Balance and Receipts						\$ 10,691,096.92

Disbursements:

Vendor Payments:

LA HABRA HEIGHTS CO WATER DISTRICT	2025-337	53874	5222	04/01/2025	108.04
CAL ARBORIST COMPLETE TREE CARE INC	2025-339	53874	3580	04/01/2025	1,000.00
ICON TECH	2025-338	53874	5222	04/01/2025	89.12
LAND IQ, LLC	2025-270	53932	3580	04/01/2025	1,067.50
TED DEAN PLUMBING INC	2025-336	53874	3580	04/01/2025	492.94
SOUTHERN CALIFORNIA EDISON	2025-341	53874	5222	04/16/2025	378.45
SAN GABRIEL VALLEY WATER COMPANY	2025-342	53880	5222	04/16/2025	115.70
SAN GABRIEL VALLEY WATER COMPANY	2025-342	53932	5222	04/16/2025	123.91
TED DEAN PLUMBING INC	2025-340	53874	3580	04/16/2025	274.23
SAN GABRIEL VALLEY WATER COMPANY	2025-347	53874	5222	04/20/2025	228.48
SUBURBAN WATER SYSTEMS	2025-346	53888	5222	04/20/2025	98.94
CITY OF WHITTIER	2025-363	53884	5222	04/22/2025	398.49
CITY OF WHITTIER	2025-364	53884	5222	04/22/2025	340.36
CITY OF WHITTIER	2025-365	53874	5222	04/22/2025	157.71
CITY OF WHITTIER	2025-366	53888	5222	04/22/2025	201.05
CITY OF WHITTIER	2025-366	53888	5222	04/22/2025	157.71
CITY OF WHITTIER	2025-366	53888	5222	04/22/2025	157.71
DEWEY PEST CONTROL	2025-353	53874	3580	04/22/2025	74.30
DEWEY PEST CONTROL	2025-354	53874	3580	04/22/2025	74.30
SOUTHERN CALIFORNIA EDISON	2025-343	53874	5222	04/22/2025	149.89
AT&T MOBILITY	2025-361	53874	5222	04/22/2025	179.20
DIAMOND ENVIRONMENTAL SERVICES	2025-349	53888	3580	04/22/2025	493.93
DIAMOND ENVIRONMENTAL SERVICES	2025-350	53888	3580	04/22/2025	735.38
DIAMOND ENVIRONMENTAL SERVICES	2025-351	53884	3580	04/22/2025	394.77
DIAMOND ENVIRONMENTAL SERVICES	2025-352	53884	3580	04/22/2025	406.13
BURKE, WILLIAMS & SORENSEN, LLP	2025-362	53874	3717	04/22/2025	100.20
BURKE, WILLIAMS & SORENSEN, LLP	2025-362	53874	3717	04/22/2025	4,973.05
LA HABRA HEIGHTS CO WATER DISTRICT	2025-345	53874	5222	04/22/2025	194.70
CAL ARBORIST COMPLETE TREE CARE INC	2025-356	53888	3580	04/22/2025	1,925.00
VALLEY VISTA SERVICES	2025-344	53884	3580	04/22/2025	147.76
ICON TECH	2025-348	53874	5222	04/22/2025	89.12
LAND IQ, LLC	2025-357	53879	3580	04/22/2025	7,885.00
LAND IQ, LLC	2025-358	53880	3580	04/22/2025	1,663.40
LAND IQ, LLC	2025-359	53932	3580	04/22/2025	2,039.00
LAND IQ, LLC	2025-360	53881	3580	04/22/2025	680.00
NORTH STAR LAND CARE	2025-355	53884	3580	04/22/2025	7,207.04
NORTH STAR LAND CARE	2025-355	53874	3580	04/22/2025	1,833.79
SCI CONSULTING GROUP	2025-373	53874	3580	04/23/2025	17,070.00
CITY OF WHITTIER	2025-372	53874	3587	04/23/2025	50,349.55
CITY OF WHITTIER	2025-372	53883	3587	04/23/2025	183.02
LANCE, SOLL & LUNGWARD, LLP dba LSL CPAs	2025-369	53874	3580	04/23/2025	2,697.50
LANCE, SOLL & LUNGWARD, LLP dba LSL CPAs	2025-369	53874	3580	04/23/2025	652.50
DIAMOND ENVIRONMENTAL SERVICES	2025-370	53884	3580	04/23/2025	976.58
CHARTER COMMUNICATIONS	2025-371	53874	5222	04/23/2025	106.25
REPUBLIC SERVICES	2025-368	53874	3580	04/23/2025	206.00
LA HABRA HEIGHTS CO WATER DISTRICT	2025-367	53881	5222	04/23/2025	315.52
LA HABRA HEIGHTS CO WATER DISTRICT	2025-367	53932	5222	04/23/2025	611.25
NAKAE & ASSOCIATES, INC	2025-374	53932	3580	04/23/2025	41,296.50
NORTH STAR LAND CARE	2025-375	53874	3580	04/23/2025	451.26
ESRI - ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	2025-379	53874	3580	04/29/2025	429.75
ESRI - ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	2025-379	53874	3580	04/29/2025	30.25

LOS ANGELES COUNTY
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
STATEMENT OF RECEIPTS AND DISBURSEMENTS
4TH QUARTER APRIL 1, 2025 THRU JUNE 30, 2025

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Description	Req. №	Unit №	Rev / Obj Code	Record Date	Amount
CITY OF LA HABRA HEIGHTS	2025-380	53874	3580	04/29/2025	12,226.23
ICON TECH	2025-378	53874	3580	04/29/2025	30.00
ICON TECH	2025-378	53874	3580	04/29/2025	250.00
TED DEAN PLUMBING INC	2025-377	53874	3580	04/29/2025	210.78
LA COUNTY - REGISTRAR-RECORDER	2025-376	53874	3580	04/30/2025	373,935.52
SO CAL GAS	2025-383	53874	5222	05/04/2025	58.62
LA HABRA HEIGHTS CO WATER DISTRICT	2025-381	53932	5222	05/04/2025	363.85
LA HABRA HEIGHTS CO WATER DISTRICT	2025-381	53881	5222	05/04/2025	347.95
LA HABRA HEIGHTS CO WATER DISTRICT	2025-382	53874	5222	05/04/2025	194.70
CITY OF WHITTIER	2025-390	53888	5222	05/08/2025	161.65
CITY OF WHITTIER	2025-390	53888	5222	05/08/2025	157.71
DEWEY PEST CONTROL	2025-387	53874	3580	05/08/2025	74.30
DEWEY PEST CONTROL	2025-388	53874	3580	05/08/2025	74.30
REPUBLIC SERVICES	2025-392	53874	3580	05/08/2025	206.00
SAN GABRIEL VALLEY WATER COMPANY	2025-385	53874	5222	05/08/2025	228.48
SAN GABRIEL VALLEY WATER COMPANY	2025-386	53932	5222	05/08/2025	1,633.01
SAN GABRIEL VALLEY WATER COMPANY	2025-386	53880	5222	05/08/2025	115.70
SUBURBAN WATER SYSTEMS	2025-393	53888	5222	05/08/2025	108.53
LA HABRA HEIGHTS CO WATER DISTRICT	2025-391	53874	5222	05/08/2025	108.04
PAUL JACOBSON - DIGITAL SERVICES	2025-389	53874	3580	05/08/2025	889.00
AUDITOR CONTROLLER	2025-384	53874	3672	05/08/2025	8,000.00
AUDITOR CONTROLLER	2025-384	53874	3672	05/08/2025	8,000.00
SOUTHERN CALIFORNIA EDISON	2025-400	53874	5222	05/18/2025	347.31
DIAMOND ENVIRONMENTAL SERVICES	2025-395	53874	3580	05/18/2025	394.77
DIAMOND ENVIRONMENTAL SERVICES	2025-396	53888	3580	05/18/2025	493.95
DIAMOND ENVIRONMENTAL SERVICES	2025-397	53888	3580	05/18/2025	735.40
DIAMOND ENVIRONMENTAL SERVICES	2025-398	53874	3580	05/18/2025	406.15
ICON TECH	2025-399	53874	5222	05/18/2025	88.28
SOUTHERN CALIFORNIA EDISON	2025-402	53874	5222	05/26/2025	90.35
SOUTHERN CALIFORNIA EDISON	2025-403	53874	5222	05/26/2025	250.67
AT&T MOBILITY	2025-405	53874	5222	05/26/2025	178.54
LANCE, SOLL & LUNGARD, LLP dba LSL CPAs	2025-417	53874	3580	05/26/2025	4,724.85
LANCE, SOLL & LUNGARD, LLP dba LSL CPAs	2025-417	53874	3580	05/26/2025	2,755.00
BURKE, WILLIAMS & SORESENSEN, LLP	2025-401	53874	3717	05/26/2025	67.49
BURKE, WILLIAMS & SORESENSEN, LLP	2025-401	53874	3717	05/26/2025	167.00
BURKE, WILLIAMS & SORESENSEN, LLP	2025-401	53874	3717	05/26/2025	1,824.00
BURKE, WILLIAMS & SORESENSEN, LLP	2025-401	53874	3717	05/26/2025	4,478.08
SUBURBAN PROPANE	2025-404	53874	5222	05/26/2025	779.13
VALLEY VISTA SERVICES	2025-406	53874	3580	05/26/2025	147.76
NAKAE & ASSOCIATES, INC	2025-408	53879	3580	05/26/2025	8,708.40
NAKAE & ASSOCIATES, INC	2025-409	53879	3580	05/26/2025	7,322.82
NAKAE & ASSOCIATES, INC	2025-410	53880	3580	05/26/2025	15,235.56
NAKAE & ASSOCIATES, INC	2025-411	53880	3580	05/26/2025	7,479.11
NAKAE & ASSOCIATES, INC	2025-413	53881	3580	05/26/2025	1,761.20
LAND IQ, LLC	2025-407	53879	3580	05/26/2025	4,925.35
LAND IQ, LLC	2025-414	53932	3580	05/26/2025	1,427.50
LAND IQ, LLC	2025-415	53880	3580	05/26/2025	5,108.55
LAND IQ, LLC	2025-416	53881	3580	05/26/2025	1,574.65
NAKAE & ASSOCIATES, INC	2025-412	53932	3580	05/27/2025	55,761.70
CITY OF WHITTIER	2025-420	53884	5222	05/28/2025	325.14
CITY OF WHITTIER	2025-421	53874	5222	05/28/2025	157.71
CITY OF WHITTIER	2025-422	53888	5222	05/28/2025	157.71
CITY OF WHITTIER	2025-422	53888	5222	05/28/2025	157.71
CITY OF WHITTIER	2025-422	53888	5222	05/28/2025	157.71
CITY OF WHITTIER	2025-394	53874	3240	05/29/2025	371.21
CITY OF WHITTIER	2025-394	53874	2363	05/29/2025	20.00
CITY OF WHITTIER	2025-394	53874	3280	05/29/2025	28.00
CITY OF WHITTIER	2025-394	53874	5098	05/29/2025	47.93
CITY OF WHITTIER	2025-394	53874	2780	05/29/2025	242.55
CITY OF WHITTIER	2025-394	53874	3556	05/29/2025	236.38
CITY OF WHITTIER	2025-394	53874	3587	05/29/2025	28,804.22
CITY OF WHITTIER	2025-394	53874	3202	05/29/2025	25.17
CITY OF WHITTIER	2025-394	53874	3580	05/29/2025	520.56
CITY OF WHITTIER	2025-423	53874	3587	05/29/2025	44,493.42
CHARTER COMMUNICATIONS	2025-418	53874	5222	05/29/2025	106.25
SO CAL GAS	2025-424	53874	5222	05/29/2025	28.60
STATE COMPENSATION INSURANCE FUND	2025-419	53874	2302	05/29/2025	248.38
ASSURED PARTNERS OF CALIFORNIA INS SERVICES LLC	2025-425	53874	2302	06/04/2025	30.09
ASSURED PARTNERS OF CALIFORNIA INS SERVICES LLC	2025-425	53874	2302	06/04/2025	577.80
ASSURED PARTNERS OF CALIFORNIA INS SERVICES LLC	2025-425	53874	2302	06/04/2025	577.80
ASSURED PARTNERS OF CALIFORNIA INS SERVICES LLC	2025-425	53874	2302	06/04/2025	549.31
ASSURED PARTNERS OF CALIFORNIA INS SERVICES LLC	2025-425	53874	2302	06/04/2025	46,652.29
ASSURED PARTNERS OF CALIFORNIA INS SERVICES LLC	2025-425	53874	2302	06/04/2025	1,129.92
ASSURED PARTNERS OF CALIFORNIA INS SERVICES LLC	2025-425	53874	2302	06/04/2025	9,977.66
ASSURED PARTNERS OF CALIFORNIA INS SERVICES LLC	2025-425	53874	2302	06/04/2025	8,929.08
ASSURED PARTNERS OF CALIFORNIA INS SERVICES LLC	2025-425	53874	2302	06/04/2025	1,262.60
ASSURED PARTNERS OF CALIFORNIA INS SERVICES LLC	2025-425	53874	2302	06/04/2025	5,903.53
DEWEY PEST CONTROL	2025-429	53874	3580	06/09/2025	74.30
DEWEY PEST CONTROL	2025-431	53874	3580	06/09/2025	74.30
LA HABRA HEIGHTS CO WATER DISTRICT	2025-427	53874	5222	06/09/2025	181.96
LA HABRA HEIGHTS CO WATER DISTRICT	2025-428	53874	5222	06/09/2025	104.86
NAKAE & ASSOCIATES, INC	2025-426	53874	3580	06/09/2025	19,421.62
SAN GABRIEL VALLEY WATER COMPANY	2025-430	53932	5222	06/10/2025	123.47
SAN GABRIEL VALLEY WATER COMPANY	2025-430	53880	5222	06/10/2025	115.70
SAN GABRIEL VALLEY WATER COMPANY	2025-437	53874	5222	06/10/2025	228.48
LA HABRA HEIGHTS CO WATER DISTRICT	2025-432	53881	5222	06/10/2025	315.52
LA HABRA HEIGHTS CO WATER DISTRICT	2025-432	53932	5222	06/10/2025	325.05
NAKAE & ASSOCIATES, INC	2025-433	53931	3580	06/10/2025	3,976.00

**LOS ANGELES COUNTY
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
STATEMENT OF RECEIPTS AND DISBURSEMENTS
4TH QUARTER APRIL 1, 2025 THRU JUNE 30, 2025**

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Description	Req. №	Unit №	Rev / Obj Code	Record Date	Amount
NAKAE & ASSOCIATES, INC	2025-434	53932	3580	06/10/2025	54,526.50
NAKAE & ASSOCIATES, INC	2025-435	53881	3580	06/10/2025	5,203.80
NAKAE & ASSOCIATES, INC	2025-436	53874	3580	06/10/2025	3,035.00
SCI CONSULTING GROUP	2025-442	53874	3580	06/12/2025	10,068.14
CITY OF WHITTIER	2025-438	53874	5222	06/12/2025	404.11
LANCE, SOLL & LUNGHARD, LLP dba LSL CPAs	2025-441	53874	3580	06/12/2025	797.50
LANCE, SOLL & LUNGHARD, LLP dba LSL CPAs	2025-441	53874	3580	06/12/2025	69.00
REPUBLIC SERVICES	2025-440	53874	3580	06/12/2025	206.00
SUBURBAN WATER SYSTEMS	2025-443	53874	5222	06/12/2025	170.83
BURKE, WILLIAMS & SORESENSEN, LLP	2025-439	53874	3717	06/12/2025	1,302.60
BURKE, WILLIAMS & SORESENSEN, LLP	2025-439	53874	3717	06/12/2025	3,507.40
BURKE, WILLIAMS & SORESENSEN, LLP	2025-439	53874	3717	06/12/2025	6,042.00
LAND IQ, LLC	2025-444	53881	3580	06/12/2025	1,898.80
LAND IQ, LLC	2025-445	53932	3580	06/12/2025	1,761.50
LAND IQ, LLC	2025-446	53880	3580	06/12/2025	2,538.30
LAND IQ, LLC	2025-447	53879	3580	06/12/2025	611.00
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2025-450	53874	3580	06/17/2025	82,249.23
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2025-450	53889	3580	06/17/2025	15,194.32
SOUTHERN CALIFORNIA EDISON	2025-448	53874	5222	06/17/2025	414.54
SOUTHERN CALIFORNIA EDISON	2025-455	53874	5222	06/17/2025	344.57
SOUTHERN CALIFORNIA EDISON	2025-456	53874	5222	06/17/2025	436.21
AT&T MOBILITY	2025-454	53874	5222	06/17/2025	178.54
VALLEY VISTA SERVICES	2025-452	53874	3580	06/17/2025	147.76
ICON TECH	2025-453	53874	5222	06/17/2025	88.28
IRRI-CARE PLUMBING AND BACKFLOW TESTING, INC	2025-451	53874	3580	06/17/2025	95.00
CHARTER COMMUNICATIONS	2025-457	53874	5222	06/25/2025	106.25
PAUL JACOB SOHN - DIGITAL SERVICES	2025-458	53874	3580	06/25/2025	850.00
BELLFREE CONTRACTORS, INC.	2025-449	53931	3580	06/26/2025	14,576.00
805 DISCING AND GRADING INC.	2025-459	53889	3580	06/29/2025	15,255.01
805 DISCING AND GRADING INC.	2025-459	53874	3580	06/29/2025	944.12
805 DISCING AND GRADING INC.	2025-459	53884	3580	06/29/2025	22,929.05
805 DISCING AND GRADING INC.	2025-459	53881	3580	06/29/2025	5,025.00
Total Vendor Payments:					1,114,256.52
Investment Purchases Management Fees by Treasurer Tax Collector:					
MANAGEMENT FEES MAR 2025		53874	3856	04/17/2025	1,366.34
MANAGEMENT FEES APR 2025		53874	3856	05/12/2025	1,322.26
MANAGEMENT FEES MAY 2025		53874	3856	06/13/2025	1,366.34
Total Investment Purchases Management Fees by Treasurer Tax Collector:					4,054.94
Total Disbursements					\$ 1,118,311.46
Ending Cash Balance, June 30, 2025					\$ 9,572,785.46

Prepared by: Kevin Leung 07/10/2025
Los Angeles County Department of Auditor-Controller
Accounting Division



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

**AGENDA ITEM
NO. 4E_**

ACCOUNTING DIVISION
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 603
LOS ANGELES, CALIFORNIA 90012-3682

OSCAR VALDEZ
AUDITOR-CONTROLLER

CONNIE YEE
CHIEF DEPUTY AUDITOR-CONTROLLER

ASSISTANT AUDITOR-CONTROLLERS

**MAJIDA ADNAN
RACHELLE ANEMA
ROBERT G. CAMPBELL**

October 15, 2025

Andrea Gullo, Executive Director
Puente Hills Habitat Preservation Authority
7333 Greenleaf Ave, First Floor
Whittier, CA 90602

Dear Ms. Gullo:

Attached is the Statement of Receipts and Disbursements for the Puente Hills Habitat Preservation Authority for the quarter ended September 30, 2025.

If you have any questions, please contact Jung Son at (213) 974-8327 or via e-mail at jeson@auditor.lacounty.gov.

Very truly yours,

Oscar Valdez
Auditor-Controller

Elaine Wu
Chief Accountant

OV:CY:RA:EW:JS:ES:kl

H:\Special Funds\Special Funds Unit\JOINT POWERS AUTHORITIES\PUENTE HILLS LANDFILL\FY25-26\FY26 Qtrly Stmt PHHPA\Quarter 1\Qtrly Letter_FY26_1st Qtr_Puente.docx

Attachment

c: Jeremy Freelove, Los Angeles County Sanitation District

LOS ANGELES COUNTY
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
STATEMENT OF RECEIPTS AND DISBURSEMENTS
1ST QUARTER JULY 1, 2025 THRU SEPTEMBER 30, 2025

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Cash Balance, July 1, 2025

Fund V80
\$ 9,572,785.46

Receipts:

Description	Req. №	Unit №	Rev / Obj Code	Record Date	Amount	
Interests:						
INTEREST ALLOCATION FOR THE MONTH ENDING JUN 30, 2025		53874	8605	07/01/2025	32,470.73	
INTEREST ALLOCATION FOR THE MONTH ENDING JUL 31, 2025		53874	8605	08/01/2025	32,959.04	
INTEREST ALLOCATION FOR THE MONTH ENDING AUG 31, 2025		53874	8605	09/01/2025	25,163.78	
Total Interests:						\$ 90,593.55
Coupon Calls Interests:						
PHHPA-Coupon Payment on FED FARM CR BNKS 3.270 12/26/41 for LOT ID #821801199			3811	07/01/2025	(114,450.00)	
PHHPA-Coupon Payment on FED FARM CR BNKS 2.500 07/29/41 '25 for LOT ID # 821801198			3811	07/29/2025	283,437.50	
PHHPA-Coupon Payment on FREDDIE MAC 2.000 08/27/43 '25 for LOT ID # 821801196			3811	08/27/2025	95,000.00	
Total Coupon Calls Interests:						263,987.50
Other Revenues:						
MATRIX OIL CORPORATION		53874	8363	07/07/2025	3,762.04	
MATRIX OIL CORPORATION		53874	8363	08/06/2025	1,351.63	
MATRIX OIL CORPORATION		53874	8363	08/06/2025	3,960.50	
LAC REGIONAL PARK AND OPEN SPACE DISTRICT		53889	99B6	08/08/2025	88,929.13	
LAC REGIONAL PARK AND OPEN SPACE DISTRICT		53889	9952	08/08/2025	58,786.91	
DONATION		53874	9686	08/19/2025	136.64	
DONATION		53874	9686	08/19/2025	60.01	
COAST COMMUNITY COLLEGE DISTRICT		53874	9679	08/29/2025	1,032.00	
MATRIX OIL CORPORATION		53874	8363	09/09/2025	1,607.20	
MATRIX OIL CORPORATION		53874	8363	09/09/2025	4,709.29	
Total Other Revenues:						164,335.35

Total Receipts: 518,916.40

Total Cash Balance and Receipts \$ 10,091,701.86

Disbursements:

Vendor Payments:						
EBERHARD EQUIPMENT	2025-466	53874	2363	07/07/2025	7,994.71	
WARE DISPOSAL	2026-001	53874	3580	07/07/2025	131.67	
CITY OF WHITTIER	2025-461	53874	3240	07/07/2025	465.36	
CITY OF WHITTIER	2025-461	53874	4102	07/07/2025	142.66	
CITY OF WHITTIER	2025-461	53874	3580	07/07/2025	500.00	
CITY OF WHITTIER	2025-461	53874	3580	07/07/2025	522.41	
CITY OF WHITTIER	2025-461	53874	5098	07/07/2025	114.98	
CITY OF WHITTIER	2025-461	53874	3556	07/07/2025	2,516.12	
CITY OF WHITTIER	2025-461	53874	2363	07/07/2025	2,269.19	
CITY OF WHITTIER	2025-461	53874	3202	07/07/2025	81.98	
CITY OF WHITTIER	2025-461	53874	3587	07/07/2025	35,378.15	
CITY OF WHITTIER	2025-467	53874	5222	07/07/2025	165.59	
CITY OF WHITTIER	2025-467	53874	5222	07/07/2025	157.71	
SOCAL GAS	2025-464	53874	5222	07/07/2025	23.58	
SAN GABRIEL VALLEY WATER COMPANY	2025-460	53874	5222	07/07/2025	228.48	
SAN GABRIEL VALLEY WATER COMPANY	2025-476	53880	5222	07/07/2025	115.70	
SAN GABRIEL VALLEY WATER COMPANY	2025-476	53932	5222	07/07/2025	1,598.87	
LA HABRA HEIGHTS CO WATER DISTRICT	2025-463	53874	5222	07/07/2025	108.04	
LA HABRA HEIGHTS CO WATER DISTRICT	2025-465	53874	5222	07/07/2025	181.96	
LA HABRA HEIGHTS CO WATER DISTRICT	2025-477	53881	5222	07/07/2025	315.52	
LA HABRA HEIGHTS CO WATER DISTRICT	2025-477	53932	5222	07/07/2025	1,231.35	
STATE COMPENSATION INSURANCE FUND	2025-462	53874	2302	07/07/2025	129.80	
STATE COMPENSATION INSURANCE FUND	2025-462	53874	2302	07/07/2025	259.61	
NAKAE & ASSOCIATES, INC	2025-468	53889	3580	07/07/2025	9,468.00	
NAKAE & ASSOCIATES, INC	2025-469	53933	3580	07/07/2025	6,206.00	
NAKAE & ASSOCIATES, INC	2025-470	53874	3580	07/07/2025	3,483.00	
NAKAE & ASSOCIATES, INC	2025-471	53879	3580	07/07/2025	23,843.00	
NAKAE & ASSOCIATES, INC	2025-478	53934	3580	07/07/2025	3,276.00	
BELLFREE CONTRACTORS, INC.	2025-475	53879	3580	07/07/2025	11,680.00	
LAND IQ, LLC	2025-472	53932	3580	07/07/2025	587.50	
LAND IQ, LLC	2025-473	53880	3580	07/07/2025	5,219.60	
LAND IQ, LLC	2025-474	53881	3580	07/07/2025	707.50	
DEWEY PEST CONTROL	2026-002	53874	3580	07/08/2025	78.30	
DEWEY PEST CONTROL	2026-003	53874	3580	07/08/2025	78.30	
LANCE, SOLL & LUNGHARD, LLP dba LSL CPAs	2025-479	53874	3580	07/10/2025	69.00	
LANCE, SOLL & LUNGHARD, LLP dba LSL CPAs	2025-479	53874	3580	07/10/2025	942.50	
REPUBLIC SERVICE	2026-004	53874	3580	07/10/2025	284.21	
SUBURBAN WATER SYSTEMS	2025-480	53874	5222	07/10/2025	276.25	
BURKE, WILLIAMS & SORENSEN, LLP	2025-483	53874	3717	07/21/2025	3,139.60	
BURKE, WILLIAMS & SORENSEN, LLP	2025-483	53874	3717	07/21/2025	2,622.00	
BURKE, WILLIAMS & SORENSEN, LLP	2025-483	53874	3717	07/21/2025	484.50	
BURKE, WILLIAMS & SORENSEN, LLP	2025-483	53874	3717	07/21/2025	3,502.55	
BURKE, WILLIAMS & SORENSEN, LLP	2025-483	53874	3717	07/21/2025	4.00	
LAND IQ, LLC	2025-482	53879	3580	07/21/2025	3,751.70	
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2025-481	53889	3580	07/22/2025	8,815.30	
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2025-481	53874	3580	07/22/2025	70,373.62	

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AUDITOR CONTROLLER	2025-493	53874	3672	07/30/2025	8,000.00
SCI CONSULTING GROUP	2025-487	53874	3580	07/30/2025	1,802.31
SOUTHERN CALIFORNIA EDISON	2025-486	53874	5222	07/30/2025	297.17
SOUTHERN CALIFORNIA EDISON	2025-486	53874	5222	07/30/2025	148.59
SOUTHERN CALIFORNIA EDISON	2025-489	53874	5222	07/30/2025	203.79
SOUTHERN CALIFORNIA EDISON	2025-489	53874	5222	07/30/2025	407.57
SOUTHERN CALIFORNIA EDISON	2025-490	53874	5222	07/30/2025	153.10
SOUTHERN CALIFORNIA EDISON	2025-490	53874	5222	07/30/2025	306.21
AT&T MOBILITY	2025-488	53874	5222	07/30/2025	123.13
AT&T MOBILITY	2025-488	53874	5222	07/30/2025	55.41
SOCAL GAS	2026-010	53874	5222	07/30/2025	3.76
SOCAL GAS	2026-010	53874	5222	07/30/2025	18.81
CAL ARBORIST COMPLETE TREE CARE INC	2025-485	53931	3580	07/30/2025	900.00
STATE COMPENSATION INSURANCE FUND	2026-007	53874	2302	07/30/2025	389.41
VALLEY VISTA SERVICES	2026-009	53874	3580	07/30/2025	147.76
ICON TECH	2026-006	53874	3580	07/30/2025	88.24
IRRI-CARE PLUMBING AND BACKFLOW TESTING, INC	2026-005	53874	3580	07/30/2025	4,117.55
ADVANCED COPIERS & PRINTERS	2026-008	53874	3240	07/30/2025	461.51
CAL ARBORIST COMPLETE TREE CARE INC	2025-492	53884	3580	07/31/2025	77,475.00
NORTH STAR LAND CARE	2025-484	53884	3580	07/31/2025	936.00
NORTH STAR LAND CARE	2025-484	53889	3580	07/31/2025	10,240.00
NORTH STAR LAND CARE	2025-484	53884	3580	07/31/2025	74,744.00
NORTH STAR LAND CARE	2025-484	53874	3580	07/31/2025	1,280.00
MOSS, LEVY,HARTZHEIM LLP	2025-494	53874	3529	08/03/2025	5,095.00
BETTER IMPACT USA INC.	2026-011	53874	3556	08/05/2025	661.62
BETTER IMPACT USA INC.	2026-011	53874	3556	08/05/2025	135.38
DEWEY PEST CONTROL	2026-014	53874	3580	08/06/2025	78.30
DEWEY PEST CONTROL	2026-015	53874	3580	08/06/2025	78.30
SAN GABRIEL VALLEY WATER COMPANY	2026-017	53874	5222	08/06/2025	188.27
SAN GABRIEL VALLEY WATER COMPANY	2026-017	53874	5222	08/06/2025	47.07
SUBURBAN WATER SYSTEMS	2026-016	53888	5222	08/06/2025	467.90
LA HABRA HEIGHTS CO WATER DISTRICT	2026-012	53874	5222	08/06/2025	100.24
LA HABRA HEIGHTS CO WATER DISTRICT	2026-012	53874	5222	08/06/2025	93.55
LA HABRA HEIGHTS CO WATER DISTRICT	2026-013	53874	5222	08/06/2025	59.52
LA HABRA HEIGHTS CO WATER DISTRICT	2026-013	53874	5222	08/06/2025	55.56
CITY OF WHITTIER	2025-495	53874	5222	08/07/2025	66.71
CITY OF WHITTIER	2025-495	53874	5222	08/07/2025	450.26
CITY OF WHITTIER	2025-496	53874	5222	08/07/2025	396.15
CITY OF WHITTIER	2025-496	53874	5222	08/07/2025	22.01
CITY OF WHITTIER	2025-497	53874	5222	08/07/2025	20.35
CITY OF WHITTIER	2025-497	53874	5222	08/07/2025	20.35
CITY OF WHITTIER	2025-497	53874	5222	08/07/2025	20.35
CITY OF WHITTIER	2025-497	53874	5222	08/07/2025	137.36
CITY OF WHITTIER	2025-497	53874	5222	08/07/2025	137.36
CITY OF WHITTIER	2025-497	53874	5222	08/07/2025	137.36
CITY OF WHITTIER	2025-498	53874	5222	08/07/2025	20.35
CITY OF WHITTIER	2025-498	53874	5222	08/07/2025	137.36
LA HABRA HEIGHTS CO WATER DISTRICT	2026-018	53932	5222	08/10/2025	354.32
LA HABRA HEIGHTS CO WATER DISTRICT	2026-018	53881	5222	08/10/2025	180.02
LA HABRA HEIGHTS CO WATER DISTRICT	2026-018	53932	5222	08/10/2025	408.84
LA HABRA HEIGHTS CO WATER DISTRICT	2026-018	53881	5222	08/10/2025	156.01
CAL ARBORIST COMPLETE TREE CARE INC	2026-019	53884	3580	08/10/2025	3,600.00
CITY OF WHITTIER	2026-023	53874	4422	08/11/2025	1.00
LANCE, SOLL & LUNGHARD, LLP dba LSL CPAs	2026-020	53874	3580	08/11/2025	4,144.00
LANCE, SOLL & LUNGHARD, LLP dba LSL CPAs	2026-020	53874	3580	08/11/2025	640.00
REPUBLIC SERVICE	2026-021	53874	3580	08/11/2025	284.21
SAN GABRIEL VALLEY WATER COMPANY	2026-024	53880	5222	08/11/2025	91.20
SAN GABRIEL VALLEY WATER COMPANY	2026-024	53932	5222	08/11/2025	97.33
SAN GABRIEL VALLEY WATER COMPANY	2026-024	53880	5222	08/11/2025	27.76
SAN GABRIEL VALLEY WATER COMPANY	2026-024	53932	5222	08/11/2025	29.62
NAKAE & ASSOCIATES, INC	2026-022	53933	3580	08/11/2025	6,305.50
NAKAE & ASSOCIATES, INC	2025-499	53880	3580	08/12/2025	13,226.76
NAKAE & ASSOCIATES, INC	2026-025	53934	3580	08/12/2025	3,651.63
CITY OF WHITTIER	2025-501	53874	3580	08/18/2025	198.78
CITY OF WHITTIER	2025-501	53874	3556	08/18/2025	241.98
CITY OF WHITTIER	2025-501	53874	5098	08/18/2025	57.56
CITY OF WHITTIER	2025-501	53874	4102	08/18/2025	52.00
CITY OF WHITTIER	2025-501	53874	3202	08/18/2025	33.32
CITY OF WHITTIER	2025-501	53874	5110	08/18/2025	27.25
CITY OF WHITTIER	2025-501	53874	3240	08/18/2025	513.63
CITY OF WHITTIER	2025-501	53874	2363	08/18/2025	1,722.26
CITY OF WHITTIER	2025-501	53874	3580	08/18/2025	81.75
CITY OF WHITTIER	2025-501	53874	3587	08/18/2025	47,068.38
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2025-500	53874	3580	08/18/2025	54,376.13
MOUNTAINS RECREATION & CONSERVATION AUTHORITY (MRCA)	2025-500	53889	3580	08/18/2025	12,853.58
CHARTER COMMUNICATIONS	2026-029	53874	5222	08/19/2025	106.25
AT&T MOBILITY	2026-026	53874	5222	08/20/2025	178.54
VALLEY VISTA SERVICES	2026-028	53874	3580	08/20/2025	147.76
ICON TECH	2026-027	53874	5222	08/20/2025	88.24
SOUTHERN CALIFORNIA EDISON	2026-036	53874	5222	08/26/2025	389.24
SOUTHERN CALIFORNIA EDISON	2026-037	53874	5222	08/26/2025	656.58

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SOUTHERN CALIFORNIA EDISON	2026-038	53874	5222	08/26/2025	467.91
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53884	3580	08/26/2025	163.42
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53874	3580	08/26/2025	307.04
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53884	3580	08/26/2025	337.24
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53874	3580	08/26/2025	315.89
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53884	3580	08/26/2025	470.21
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53884	3580	08/26/2025	506.37
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53884	3580	08/26/2025	571.98
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53874	3580	08/26/2025	90.26
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53874	3580	08/26/2025	87.73
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53884	3580	08/26/2025	976.58
DIAMOND ENVIRONMENTAL SERVICES	2025-502	53884	3580	08/26/2025	96.35
DIAMOND ENVIRONMENTAL SERVICES	2026-030	53388	3580	08/26/2025	493.95
DIAMOND ENVIRONMENTAL SERVICES	2026-030	53874	3580	08/26/2025	394.77
DIAMOND ENVIRONMENTAL SERVICES	2026-030	53884	3580	08/26/2025	976.58
DIAMOND ENVIRONMENTAL SERVICES	2026-030	53874	3580	08/26/2025	394.77
DIAMOND ENVIRONMENTAL SERVICES	2026-030	53884	3580	08/26/2025	1,006.85
DIAMOND ENVIRONMENTAL SERVICES	2026-030	53888	3580	08/26/2025	493.95
DIAMOND ENVIRONMENTAL SERVICES	2026-030	53874	3580	08/26/2025	406.15
DIAMOND ENVIRONMENTAL SERVICES	2026-030	53874	3580	08/26/2025	406.15
DIAMOND ENVIRONMENTAL SERVICES	2026-030	53888	3580	08/26/2025	735.40
DIAMOND ENVIRONMENTAL SERVICES	2026-030	53888	3580	08/26/2025	735.40
STATE COMPENSATION INSURANCE FUND	2026-039	53874	2302	08/26/2025	389.41
CHARTER COMMUNICATIONS	2026-040	53874	5222	09/10/2025	115.20
SAN GABRIEL VALLEY WATER COMPANY	2026-041	53874	5222	09/10/2025	265.54
BURKE, WILLIAMS & SORENSEN, LLP	2026-035	53874	3717	09/10/2025	2,324.10
BURKE, WILLIAMS & SORENSEN, LLP	2026-035	53874	3717	09/10/2025	233.80
BURKE, WILLIAMS & SORENSEN, LLP	2026-035	53874	3717	09/10/2025	3,372.10
BURKE, WILLIAMS & SORENSEN, LLP	2026-035	53874	3717	09/10/2025	2,705.62
BURKE, WILLIAMS & SORENSEN, LLP	2026-035	53874	3717	09/10/2025	2,738.80
LA HABRA HEIGHTS CO WATER DISTRICT	2026-042	53874	5222	09/10/2025	193.79
LA HABRA HEIGHTS CO WATER DISTRICT	2026-043	53874	5222	09/10/2025	111.69
LAND IQ, LLC	2026-031	53881	3580	09/10/2025	846.50
LAND IQ, LLC	2026-032	53880	3580	09/10/2025	550.50
LAND IQ, LLC	2026-033	53932	3580	09/10/2025	1,949.00
LAND IQ, LLC	2026-034	53879	3580	09/10/2025	1,144.60
SCI CONSULTING GROUP	2026-049	53874	3580	09/11/2025	17,511.22
CITY OF WHITTIER	2026-044	53888	5222	09/11/2025	92.62
CITY OF WHITTIER	2026-044	53888	5222	09/11/2025	69.96
CITY OF WHITTIER	2026-044	53888	5222	09/11/2025	65.09
CITY OF WHITTIER	2026-044	53888	5222	09/11/2025	99.57
DEWEY PEST CONTROL	2026-050	53874	3580	09/11/2025	150.00
DEWEY PEST CONTROL	2026-054	53874	3580	09/11/2025	78.30
DEWEY PEST CONTROL	2026-055	53874	3580	09/11/2025	78.30
DEWEY PEST CONTROL	2026-057	53874	3580	09/11/2025	85.00
DIAMOND ENVIRONMENTAL SERVICES	2026-045	53888	3580	09/11/2025	493.95
DIAMOND ENVIRONMENTAL SERVICES	2026-046	53874	3580	09/11/2025	406.15
DIAMOND ENVIRONMENTAL SERVICES	2026-047	53888	3580	09/11/2025	735.40
DIAMOND ENVIRONMENTAL SERVICES	2026-048	53874	3580	09/11/2025	394.77
DIAMOND ENVIRONMENTAL SERVICES	2026-058	53874	3580	09/11/2025	976.58
REPUBLIC SERVICE	2026-062	53874	3580	09/11/2025	284.21
SOCAL GAS	2026-053	53874	5222	09/11/2025	24.83
SUBURBAN WATER SYSTEMS	2026-056	53888	5222	09/11/2025	523.77
CITY OF LA HABRA HEIGHTS	2026-051	53874	5992	09/11/2025	6,011.54
VALLEY VISTA SERVICES	2026-063	53874	3580	09/11/2025	147.76
ICON TECH	2026-059	53874	5222	09/11/2025	88.24
ICON TECH	2026-060	53874	3580	09/11/2025	44.25
ICON TECH	2026-060	53874	3580	09/11/2025	132.74
ICON TECH	2026-061	53874	3580	09/11/2025	16.44
ICON TECH	2026-061	53874	3580	09/11/2025	283.56
ICON TECH	2026-061	53874	3580	09/11/2025	16.71
ICON TECH	2026-061	53874	3580	09/11/2025	193.05
GLEN OAKS ESCROW INC	2026-077	53874	6007	09/16/2025	10,000.00
CITY OF WHITTIER	2026-052	53874	3587	09/17/2025	36,111.60
SOUTHERN CALIFORNIA EDISON	2026-065	53874	5222	09/17/2025	461.89
SAN GABRIEL VALLEY WATER COMPANY	2026-066	53880	5222	09/17/2025	134.37
SAN GABRIEL VALLEY WATER COMPANY	2026-066	53932	5222	09/17/2025	153.22
BURKE, WILLIAMS & SORENSEN, LLP	2026-068	53935	3717	09/17/2025	883.50
BURKE, WILLIAMS & SORENSEN, LLP	2026-068	53874	3717	09/17/2025	605.78
BURKE, WILLIAMS & SORENSEN, LLP	2026-068	53874	3717	09/17/2025	4,015.04
LA HABRA HEIGHTS CO WATER DISTRICT	2026-064	53881	5222	09/17/2025	336.03
LA HABRA HEIGHTS CO WATER DISTRICT	2026-064	53932	5222	09/17/2025	336.02
NAKAE & ASSOCIATES, INC	2026-067	53874	3580	09/17/2025	3,035.00
NAKAE & ASSOCIATES, INC	2026-071	53881	3580	09/17/2025	2,892.42
LAND IQ, LLC	2026-069	53932	3580	09/17/2025	890.00
LAND IQ, LLC	2026-070	53880	3580	09/17/2025	1,424.70
WYATT TRAPP INC	2026-072	53874	3580	09/22/2025	420.00
CHARTER COMMUNICATIONS	2026-081	53874	5222	09/24/2025	106.25
STATE COMPENSATION INSURANCE FUND	2026-080	53874	2302	09/24/2025	389.41
WARE DISPOSAL	2026-082	53874	3580	09/25/2025	131.67
STATE FARM	2026-079	53874	2302	09/28/2025	1,228.07

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Total Vendor Payments:					676,377.88	
Investment Purchases Management Fees by Treasurer Tax Collector:						
MANAGEMENT FEES JUL 2025		53874	3856	07/16/2025	1,322.26	
MANAGEMENT FEES AUG 2025		53874	3856	08/12/2025	1,366.34	
MANAGEMENT FEES SEP 2025		53874	3856	09/10/2025	1,366.34	
Total Investment Purchases Management Fees by Treasurer Tax Collector:					4,054.94	
Total Disbursements						\$ 680,432.82
Ending Cash Balance, September 30, 2025						\$ 9,411,269.04

Prepared by: Kevin Leung 10/09/2025
 Los Angeles County Department of Auditor-Controller
 Accounting Division

AGENDA ITEM 5

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

AGENDA ITEM NO. 5_

MEMORANDUM

Date: October 22, 2025

To: Board Members

From: *Andrea Gullo*
Andrea Gullo, Executive Director

Subject: Update, receive and file of Authority's quarterly budget report.

Recommendation:

Discuss, receive and file the quarterly Authority budget report.

Background:

The attached first quarterly reports for fiscal year 2025-26 prepared by the Authority's accounting consultant from Lance, Soll & Lunghard, LLP, Krystal Cabrera, are for your review.

The Authority's approved operating budget for the year is \$1,205,408. As of September 30, 2025, \$184,283 has been expended and \$273,059 has been collected in revenue. Mitigation Activities had an approved budget of \$498,680 for the 2025-26 fiscal year, of which \$21,176 was spent during the first quarter. Grant Expenses were budgeted at \$3,244,363 for the year, while expenses were \$12,610 to date.

The Authority has \$9,411,269 held in the Los Angeles County Pool account. Of that amount \$4,881,537 is restricted (see Table B), and \$4,529,731 remains (see Table A). In the remaining amount identified in Table A, it is recommended that \$2,581,771 remain available for budgeted expenditures this fiscal year, as well as maintaining a \$1,000,000 emergency fund. There will be further discussion about the budget and balances at the meeting.

Puente Hills Habitat Preservation Authority
Budget vs. Actuals: - FY26 Adopted Vs. Actual - Operating
July 2025 - June 2026

Quarter 1 , July-September

	53874 - Main			
	Budget	Actual	Remaining	% of Budget
Revenue				
SPI-3301	756,875.00	263,987.50	492,887.50	34.88%
8605 Interest from Treasury Pool	265,000.00	1,586.30	263,413.70	0.60%
8363 Oil	55,000.00	6,316.49	48,683.51	11.48%
2000-2 Transfer of Mitigation Ranger Services	34,945.00		34,945.00	0.00%
2000-4 Transfer LTMP Ranger Time	30,400.00		30,400.00	0.00%
2000-1 Transfer of Mitigation Personnel	27,338.00		27,338.00	0.00%
9681 MRCA Tickets/Educational Programs	15,000.00		15,000.00	0.00%
2000-3 Transfer LTMP Personnel Time	11,350.00		11,350.00	0.00%
9731 Reimbursement of County	9,500.00		9,500.00	0.00%
9679 Miscellaneous- Ongoing		1,032.00	-1,032.00	
9686 Donations	0.00	136.64	-136.64	
Total Revenue	\$ 1,205,408.00	\$ 273,058.93	\$ 932,349.07	22.65%
Gross Profit	\$ 1,205,408.00	\$ 273,058.93	\$ 932,349.07	22.65%
Expenditures				
3587 Personnel - General Services	\$ 490,000.00	\$ 94,334.23	\$ 395,665.77	19.25%
Total 3580 Consultant Services	359,507.00	44,279.56	315,227.44	12.32%
2302 Other Insurance Premiums	93,000.00	2,655.91	90,344.09	2.86%
3672 Fiscal Agent Services	80,000.00		80,000.00	0.00%
3717 Legal Services	80,000.00	15,995.24	64,004.76	19.99%
Total 5222 Utilities	37,200.00	7,014.51	30,185.49	18.86%
3856 Treasurer & Tax Collector Services	18,000.00	2,732.68	15,267.32	15.18%
3529 Audit Fees	11,000.00		11,000.00	0.00%
3265 Computers, Personal-Accessories	10,000.00		10,000.00	0.00%
5992 Taxes & Assessments	5,953.00	6,011.54	-58.54	100.98%
4612 Education & Training (Prof Dev)	5,000.00		5,000.00	0.00%
3240 Office Supplies- General	4,000.00	461.51	3,538.49	11.54%
3556 Educational Services	3,672.00	797.00	2,875.00	21.70%
2363 Automotic Maintenance	1,650.00		1,650.00	0.00%
2780 Signs & Related Supplies	1,500.00		1,500.00	0.00%
3182 Miscellaneous Expense	1,050.00		1,050.00	0.00%
4102 Publications & Legal Notices	1,000.00		1,000.00	0.00%
4786 Printing Services	1,000.00		1,000.00	0.00%
3202 Postage	500.00		500.00	0.00%
5098 Auto Service	500.00		500.00	0.00%
5092 Auto Mileage	250.00		250.00	0.00%
3280 Publications & Periodicals	225.00		225.00	0.00%
4550 Permit & License Fees	200.00		200.00	0.00%

5110 Traveling Expense	200.00		200.00	0.00%
4422 Building Rentals	1.00	1.00	0.00	100.00%
6007 Escrow Deposit		10,000.00	-10,000.00	
Total Expenditures	\$ 1,205,408.00	\$ 184,283.18	\$ 1,021,124.82	15.29%
Net Operating Revenue	\$ 0.00	\$ 88,775.75	-\$ 88,775.75	
Net Revenue	\$ 0.00	\$ 88,775.75	-\$ 88,775.75	

Puente Hills Habitat Preservation Authority
Budget vs. Actuals: - FY26 Adopted Vs. Actual - Mitigation Activities
July 2025 - June 2026

Quarter 1 , July-September

3580-10 TURNBL					
	Budget	Actual	Remaining	% of Budget	
Revenue					
Total Revenue	\$ 0.00	\$ 0.00	\$ 0.00		
Expenditures					
Total 3580 Consultant Services	\$ 7,303.00	\$ 0.00	\$ 7,303.00	0.00%	
Total Expenditures	\$ 7,303.00	\$ 0.00	\$ 7,303.00	0.00%	
Net Operating Revenue	-\$ 7,303.00	\$ 0.00	-\$ 7,303.00	0.00%	
Net Income	-\$ 7,303.00	\$ 0.00	-\$ 7,303.00	0.00%	

53880-Olinda					
	Budget	Actual	Remaining	% of Budget	
Revenue					
Total Revenue	\$ 0.00	\$ 0.00	\$ 0.00		
Expenditures					
Total 3580 Consultant Services	\$ 86,183.00	\$ 1,975.20	\$ 84,092.80	2.43%	
3587 Personnel - General Services	11,503.00		11,503.00	0.00%	
Total 5222 Utilities	\$ 0.00	\$ 225.57	-\$ 345.71		
Total Expenditures	\$ 97,686.00	\$ 2,200.77	\$ 95,485.23	2.25%	
Net Operating Revenue	-\$ 97,686.00	-\$ 2,200.77	-\$ 95,485.23	2.25%	
Net Income	-\$ 97,686.00	-\$ 2,200.77	-\$ 95,485.23	2.25%	

53881-City of Brea					
	Budget	Actual	Remaining	% of Budget	
Revenue					
Total Revenue	\$ 0.00	\$ 0.00	\$ 0.00		
Expenditures					
Total 3580 Consultant Services	\$ 31,661.00	\$ 3,738.92	\$ 27,922.08	11.81%	
3587 Personnel - General Services	12,255.00	0.00	12,255.00	0.00%	
Total 5222 Utilities	\$ 0.00	\$ 852.08	-\$ 852.08		
Total Expenditures	\$ 43,916.00	\$ 4,591.00	\$ 39,325.00	10.45%	
Net Operating Revenue	-\$ 43,916.00	-\$ 4,591.00	-\$ 39,325.00	10.45%	
Net Income	-\$ 43,916.00	-\$ 4,591.00	-\$ 39,325.00	10.45%	

53932 - Metro Heights					
	Budget	Actual	Remaining	% of Budget	
Revenue					

Total Revenue	\$	0.00	\$	0.00	\$	0.00	
Expenditures							
Total 3580 Consultant Services	\$	231,972.00	\$	2,839.00	\$	229,133.00	1.22%
3587 Personnel - General Services		3,580.00	\$	0.00		3,580.00	0.00%
Total 5222 Utilities	\$	16,521.00	\$	1,589.06	\$	14,931.94	9.62%
Total Expenditures	\$	252,073.00	\$	4,428.06	\$	247,644.94	1.76%
Net Operating Revenue	-\$	252,073.00	-\$	4,428.06	-\$	247,644.94	1.76%
Net Income	-\$	252,073.00	-\$	4,428.06	-\$	247,644.94	1.76%

53933 - Puente Tehachapi

	Budget	Actual	Remaining	% of Budget
Revenue				
Total Revenue	\$ 0.00	\$ 0.00	\$ 0.00	
Expenditures				
Total 3580 Consultant Services	\$ 15,000.00	\$ 6,305.50	\$ 8,694.50	42.04%
3587 Personnel - General Services	5,989.00	\$ 0.00	5,989.00	0.00%
Total 5222 Utilities	\$ 33,764.00	\$ 0.00	\$ 33,764.00	0.00%
Total Expenditures	\$ 54,753.00	\$ 6,305.50	\$ 48,447.50	11.52%
Net Operating Revenue	-\$ 54,753.00	-\$ 6,305.50	-\$ 48,447.50	11.52%
Net Income	-\$ 54,753.00	-\$ 6,305.50	-\$ 48,447.50	11.52%

53934 - Puente-Monterey

	Budget	Actual	Remaining	% of Budget
Revenue				
Total Revenue	\$ 0.00	\$ 0.00	\$ 0.00	
Expenditures				
Total 3580 Consultant Services	\$ 15,400.00	\$ 3,651.63	\$ 11,748.37	23.71%
3587 Personnel - General Services	5,360.00	\$ 0.00	5,360.00	0.00%
Total 5222 Utilities	\$ 22,189.00	\$ 0.00	\$ 22,189.00	0.00%
Total Expenditures	\$ 42,949.00	\$ 3,651.63	\$ 39,297.37	8.50%
Net Operating Revenue	-\$ 42,949.00	-\$ 3,651.63	-\$ 39,297.37	8.50%
Net Income	-\$ 42,949.00	-\$ 3,651.63	-\$ 39,297.37	8.50%

Total

	Budget	Actual	Remaining	% of Budget
Total Revenue	\$ 0.00	\$ 0.00	\$ 0.00	
Expenditures				
Total 3580 Consultant Services	\$ 380,216.00	\$ 18,510.25	\$ 368,893.75	4.81%
3587 Personnel - General Services	\$ 45,990.00	\$ 0.00	45,990.00	0.00%
Total 5222 Utilities	\$ 72,474.00	\$ 2,786.85	\$ 69,687.15	3.85%
Total Expenditures	\$ 498,680.00	\$ 21,176.96	\$ 477,503.04	4.25%
Net Income	-\$ 498,680.00	-\$ 21,176.96	-\$ 477,503.04	4.25%

Puente Hills Habitat Preservation Authority

Budget vs. Actuals: FY 2026 Adopted Vs Actual - Grants

July 2025 - June 2026

Quarter 1 , July-September

	53884-Caltrans			
	Adopted Budget	Actual	over Budget	% of Budget
Revenue				
Gross Profit	\$ 0.00	\$ 0.00	\$ 0.00	
Expenditures				
Total 3580 Consultant Services	\$ 218,000.00	\$ 4,536.00	-\$ 213,464.00	2.08%
3717 Legal Services			0.00	
Total 5222 Utilities	\$ 0.00	\$ 0.00	\$ 0.00	
Total Expenditures	\$ 218,000.00	\$ 4,536.00	-\$ 213,464.00	2.08%
Net Operating Revenue	-\$ 218,000.00	-\$ 4,536.00	\$ 213,464.00	2.08%
Net Revenue	-\$ 218,000.00	-\$ 4,536.00	\$ 213,464.00	2.08%

	53888-City M&S			
	Budget	Actual	over Budget	% of Budget
Revenue				
Gross Profit	\$ 60,000.00	\$ 0.00	-\$ 60,000.00	0.00%
Expenditures				
Total 3580 Consultant Services	\$ 55,000.00	\$ 4,917.40	-\$ 50,082.60	8.94%
3717 Legal Services			0.00	
Total 5222 Utilities	\$ 5,000.00	\$ 2,273.27	-\$ 2,726.73	45.47%
Total Expenditures	\$ 60,000.00	\$ 7,190.67	-\$ 52,809.33	11.98%
Net Operating Revenue	\$ 0.00	-\$ 7,190.67	-\$ 7,190.67	
Net Revenue	\$ 0.00	-\$ 7,190.67	-\$ 7,190.67	

	53889-Turnbull M&S			
	Budget	Actual	over Budget	% of Budget
Revenue				
Gross Profit	\$ 144,000.00	\$ 0.00	-\$ 144,000.00	0.00%
Expenditures				
Total 3580 Consultant Services	\$ 144,000.00	\$ 0.00	-\$ 144,000.00	0.00%
3717 Legal Services			0.00	
Total 5222 Utilities	\$ 0.00	\$ 0.00	\$ 0.00	
Total Expenditures	\$ 144,000.00	\$ 0.00	-\$ 144,000.00	0.00%
Net Operating Revenue	\$ 0.00	\$ 0.00	\$ 0.00	
Net Revenue	\$ 0.00	\$ 0.00	\$ 0.00	

53930-Sycamore M&S

	Budget	Actual	over Budget	% of Budget
Revenue				
Gross Profit	\$ 121,263.00	\$ 0.00	-\$ 121,263.00	0.00%
Expenditures				
Total 3580 Consultant Services	\$ 121,263.00	\$ 0.00	-\$ 121,263.00	0.00%
Total 5222 Utilities	\$ 0.00	\$ 0.00	\$ 0.00	
Total Expenditures	\$ 121,263.00	\$ 0.00	-\$ 121,263.00	0.00%
Net Operating Revenue	\$ 0.00	\$ 0.00	\$ 0.00	
Net Revenue	\$ 0.00	\$ 0.00	\$ 0.00	

53931-Other M&S

	Budget	Actual	over Budget	% of Budget
Revenue				
Gross Profit	\$ 11,100.00	\$ 0.00	-\$ 11,100.00	0.00%
Expenditures				
Total 3580 Consultant Services	\$ 11,100.00	\$ 0.00	-\$ 11,100.00	0.00%
Total 5222 Utilities	\$ 0.00	\$ 0.00	\$ 0.00	
Total Expenditures	\$ 11,100.00	\$ 0.00	-\$ 11,100.00	0.00%
Net Operating Revenue	\$ 0.00	\$ 0.00	\$ 0.00	
Net Revenue	\$ 0.00	\$ 0.00	\$ 0.00	

53935 RMC Fire Resiliency Grant

	Budget	Actual	over Budget	% of Budget
Revenue				
Gross Profit	\$ 2,690,000.00	\$ 0.00	-\$ 2,690,000.00	0.00%
Expenditures				
Total 3580 Consultant Services	\$ 2,690,000.00	\$ 0.00	-\$ 2,690,000.00	0.00%
3717 Legal Services		883.50	883.50	
Total Expenditures	\$ 2,690,000.00	\$ 883.50	-\$ 2,689,116.50	0.03%
Net Operating Revenue	\$ 0.00	-\$ 883.50	-\$ 883.50	
Net Revenue	\$ 0.00	-\$ 883.50	-\$ 883.50	

Total

	Budget	Actual	over Budget	% of Budget
Revenue				
Gross Profit	\$ 3,026,363.00	\$ 0.00	-\$ 3,026,363.00	0.00%
Expenditures				
Total 3580 Consultant Services	\$ 3,239,363.00	\$ 9,453.40	-\$ 3,229,909.60	0.29%
3717 Legal Services	\$ 0.00	\$ 883.50	883.50	
Total 5222 Utilities	\$ 5,000.00	\$ 2,273.27	-\$ 2,726.73	45.47%

Total Expenditures	\$ 3,244,363.00	\$ 12,610.17	-\$ 3,231,752.83	0.39%
Net Operating Revenue	-\$ 218,000.00	-\$ 12,610.17	\$ 205,389.83	5.78%
Net Revenue	-\$ 218,000.00	-\$ 12,610.17	\$ 205,389.83	5.78%

Statement of Financial Position - Table A.
Puente Hills Habitat Preservation Authority
As of September 30, 2025

Quarter 1

Distribution account	3580-11 Access Fee	53874 - Main	53879-SCE	53882-Puente- CalFire	53883-RMC Grant	53888-City M&S	53889- Turnbull M&S	Sycamore M&S	53931-Other M&S	53935 RMC Fire Resiliency Grant	Total
Assets											
Current Assets											
Cash											
Total for Cash	342,281.33	3,841,173.43	461,201.14	41,270.43	18,182.21	-71,100.92	-80,531.28	-2,409.07	-19,452.00	-883.50	\$4,529,731.77
Accounts Receivable		0.00	0.00				0.00				
Other Current Assets											
Total for Current Assets	342,281.33	3,841,173.43	461,201.14	41,270.43	18,182.21	-71,100.92	-80,531.28	-2,409.07	-19,452.00	-883.50	\$4,529,731.77
Fixed Assets											
Other Assets		0.00									
Total for Assets	342,281.33	3,841,173.43	461,201.14	41,270.43	18,182.21	-71,100.92	-80,531.28	-2,409.07	-19,452.00	-883.50	\$4,529,731.77
Liabilities and Equity											
Liabilities											
Total for Liabilities	0.00	8,176.32	0.00	0.00	0.00	0.00	0.00		0.00	0.00	\$8,176.32
Balance											
Total for Balance	342,281.33	3,832,997.11	461,201.14	41,270.43	18,182.21	-71,100.92	-80,531.28	-2,409.07	-19,452.00	-883.50	\$4,521,555.45
Total for Liabilities and Equity	342,281.33	3,841,173.43	461,201.14	41,270.43	18,182.21	-71,100.92	-80,531.28	-2,409.07	-19,452.00	-883.50	\$4,529,731.77

Accrual Basis Wednesday, October 15, 2025 11:06 PM GMTZ

Statement of Financial Position - Table B. Preallocated
Puente Hills Habitat Preservation Authority
As of September 30, 2025

Quarter 1

Distribution account	53874-A Auto Acq Savings	53880- Olinda*	53881-City of Brea	53884- Caltrans	53932 - Metro Heights	53933 - Puente Tehachapi	53934 - Puente- Monterey	Barbara Lee Fish Memorial Fund	Brearily (Legally Restricted)	Matrix	Other Educational Funding	Total
Assets												
Current Assets												
Cash												
1000 Cash	35,000.00	864,394.82	296,709.89	217,896.66	2,666,660.41	36,252.79	30,661.70	1,996.00	263,179.00	69,086.00	2,500.00	4,484,337.27
Total for 1000 Cash	35,000.00	1,261,594.82	296,709.89	217,896.66	2,666,660.41	36,252.79	30,661.70	1,996.00	263,179.00	69,086.00	2,500.00	\$4,881,537.27
Total for Cash	35,000.00	1,261,594.82	296,709.89	217,896.66	2,666,660.41	36,252.79	30,661.70	1,996.00	263,179.00	69,086.00	2,500.00	\$4,881,537.27
Accounts Receivable												
Other Current Assets												
Total for Current Assets	35,000.00	1,261,594.82	296,709.89	217,896.66	2,666,660.41	36,252.79	30,661.70	1,996.00	263,179.00	69,086.00	2,500.00	\$4,881,537.27
Fixed Assets												
Other Assets												
Total for Assets	35,000.00	1,261,594.82	296,709.89	217,896.66	2,666,660.41	36,252.79	30,661.70	1,996.00	263,179.00	69,086.00	2,500.00	\$4,881,537.27
Liabilities and Equity												
Liabilities												
Total for Liabilities		0.00	0.00	0.00	0.00	0.00	0.00					
Balance												
Retained Earnings		-138,733.42	-55,009.19	-336,479.66	-665,629.18	42,558.29	34,313.33					-1,118,979.83
Net Income		-2,200.77	-4,254.97	-4,536.00	-3,834.41	-6,305.50	-3,651.63					-24,783.28
Opening Balance Equity	35,000.00	1,402,529.01	355,974.05	558,912.32	3,336,124.00			1,996.00	263,179.00	69,086.00	2,500.00	6,025,300.38
Total for Balance	35,000.00	1,261,594.82	296,709.89	217,896.66	2,666,660.41	36,252.79	30,661.70	1,996.00	263,179.00	69,086.00	2,500.00	\$4,881,537.27
Total for Liabilities and Equity	35,000.00	1,261,594.82	296,709.89	217,896.66	2,666,660.41	36,252.79	30,661.70	1,996.00	263,179.00	69,086.00	2,500.00	\$4,881,537.27

*Includes Access fees \$397,200

AGENDA ITEM 6
NO STAFF REPORT

AGENDA ITEM 7

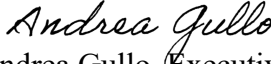
Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

AGENDA ITEM NO. 7

MEMORANDUM

Date: October 22, 2025

To: Board Members

From: 
Andrea Gullo, Executive Director

Subject: Discussion and possible action about moving regular Board meetings from 3 p.m. to a morning hour.

Recommendation:
Discuss and take possible action.

Background:
In accordance with the Authority's joint powers agreement Section 5.3.1, the dates, hour and place of the regular meetings shall be fixed by resolution. The most recent resolution regarding this was adopted at the April 2019 Authority Board meeting which approved Resolution No. 2019-01, changing the regular Authority Board meeting date and time from the fourth Thursday of the month at 3 p.m. to the third Thursday at 3 p.m. The place of the meetings, at the Sanitation Districts' office, remained unchanged.

Should the Board choose to change the regular meeting schedule, a resolution would be returned to the Board at a later date for consideration.

Fiscal Impact:
None.

AGENDA ITEM 8



Puente Hills Habitat Preservation Authority

Endowment Provided by the Puente Hills Landfill

Ivan Sulic
Chair
County of Los Angeles

Mary Ann Pacheco
Vice Chair
City of Whittier

Robert Ferrante
Director Sanitation Districts of
Los Angeles County

Cassandra Garcia
Director
Hacienda Heights

October 22, 2025

Director Charlton Bonham
California Department of Fish and Wildlife
715 P Street
Sacramento, CA 95814

Subject: Opposition to Mule Deer Eradication Plan – Operation Protect Catalina Island

Dear Director Bonham:

The Puente Hills Habitat Preservation Authority writes to express strong opposition to the Catalina Island Conservancy's *Operation Protect Catalina Island* plan and to urge the denial of the associated permit request to eradicate mule deer from Catalina Island.

We are deeply concerned that the proposed plan to eradicate the island's mule deer population is a drastic and inhumane approach that does not align with the public trust responsibilities of conservation organizations, nor the intent of the state of California's Scientific Collection Permit process, which is intended for small-scale research not large-scale species eradication efforts. We understand that CDFW has not yet issued a Scientific Collecting Permit for this action, and that the proposal remains under review. We urge CDFW to reject this application unless and until a full environmental review and robust public process are completed, consistent with CEQA and the agency's statutory responsibilities.

The Puente Hills Habitat Preservation Authority is an agency devoted to the protection and restoration of natural lands, thus we understand the need to balance conservation with public safety, including the increasing risk of wildfire and the ecological pressures posed by non-native species. However, the mule deer have occupied Catalina Island for over a century, and while their impacts should be responsibly managed, a decision of this magnitude should not be rushed. Any long-term solution should be guided by rigorous science, informed by public engagement, and planned with full consideration of ecological, ethical, and social implications. This approach raises significant ethical concerns and risks undermining public trust in those entrusted with stewarding California's natural heritage.

We believe that the public has a rightful stake in this process, and that all reasonable, non-lethal alternatives must be fully evaluated before resorting to lethal measures. Viable options may include physical containment or exclusion, sterilization programs like the successful Clifton Deer Program (which has demonstrated > 95% sterilization of adult females and low mortality)¹, strategic relocation where feasible and humane, and habitat modification to reduce carrying capacity and encourage gradual population decline.

¹ <https://cliftondeer.org/>

Opposition to Mule Deer Eradication Plan – Operation Protect Catalina Island

Page 2

We join with others in the community and governmental leadership who have voiced their opposition to this plan, including Los Angeles County Supervisor Hahn (letter dated October 6, 2025) and the City of Avalon (letter dated December 11, 2023). We respectfully urge both CDFW and the Conservancy to engage with humane wildlife experts, environmental ethicists, independent ecologists, and the broader public in developing a plan that reflects both sound conservation science and California's values of ethical stewardship.

Thank you for your time and attention to this significant issue.

Sincerely,

D R A F T

Ivan Sulic
Chair, Board of Directors

Copy: Alison Wrigley Rusack, Chair of the Benefactor Member Board
Catalina Island Conservancy

AGENDA ITEM 9
NO STAFF REPORT

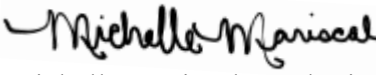
AGENDA ITEM 10

Puente Hills
Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill

AGENDA ITEM NO. 10

MEMORANDUM

Date: October 22, 2025

To: Andrea Gullo, Executive Director


From: Michelle Mariscal, Ecologist

Subject: Discussion and possible action authorizing Executive Director to execute a contract with Land IQ in the amount of \$170,000 for preparing a Preserve-wide vegetation map using grant funds from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy.

Recommendation:

That the Board authorize Executive Director to execute a contract with Land IQ in the amount of \$170,000 for preparing a Preserve-wide vegetation map.

Background:

As discussed and approved at the June 2025 Board meeting, the Authority applied for and was awarded a \$4.9-million grant from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) for wildfire resiliency actions (grant number RMC25001). This funding is sourced from California Proposition 4 funds, the initiative known as “The Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024.” The grant award includes \$170,000 to update the Authority’s Preserve-wide vegetation map.

Per the biological resource management guidelines outlined in the Puente Hills Preserve’s Resource Management Plan, the Preserve’s vegetation map should be updated every five years. The current Preserve-wide vegetation map was produced for the Authority in 2004 by BonTerra Consulting and was refined in 2005 following surveys for rare plants. Given the time elapsed since its production, the map does not reflect changes in land cover resulting from restoration efforts, fuel abatement treatments, or parcel acquisitions after that date. Developing an updated vegetation map would provide multiple benefits including more accurate baseline data for monitoring ecological health, and improved planning and prioritization of management activities such as identifying fuel treatment zones and targeting future restoration. It would also enable better tracking of habitat changes over time and inform adaptive management strategies across the Preserve.

Land IQ proposes to prepare a new vegetation map for the Puente Hills Preserve using the California Department of Fish and Wildlife (CDFW) Vegetation Classification and Mapping

Program (VegCAMP) standards. Field data will be collected following standardized protocols and vegetation will be classified per the current *Manual of California Vegetation*. Adhering to these state standards will support potential collaboration with CDFW and allow the map to contribute to statewide vegetation mapping efforts. The project includes an Accuracy Assessment conducted in spring 2027 by an outside subconsultant as a quality control check of the field data and associated map. In addition to the vegetation map, the final deliverables will include a summary report comparing the new vegetation map with the 2004 version to assess land cover change over the past 20 years. Additionally, a draft vegetation map will be provided in fall 2026 to the Authority which can be shared with the firm selected to develop the proposed RMC grant-funded fuel modelling product if that project has not been implemented by then. This proposed project with Land IQ would be conducted between the fall of 2025 and fall of 2027.

Land IQ staff is extremely familiar with the Preserve and uniquely qualified, having assisted in the development of the 2007 Puente Hills Preserve Resource Management Plan including soils analysis, provided on-call biological support services at various times since 2006, and contributed to several successful habitat mitigation and restoration projects facilitated by the Authority. They consistently stay within or under budget of contracts and deliver services within the projected timeframe of projects.

According to Section 2-1 of the Authority's Purchasing Policy, contracts over \$25,000 need Board approval. In accordance with Section 4-2, contracts for services shall be based on demonstrated competence, the professional qualifications necessary for satisfactory performance of the required services, and a fair and reasonable price. Also, in accordance with Section 4-4 of the Purchasing Policy, competitive procurement of services valued over \$10,000 is necessary when the Purchasing Agent determines it will be in the best interest of the Authority. In this case noncompetitive procurement is in the best, expeditious and most efficient interest of the Authority. Land IQ is recommended because the proposed consultant is known to possess the needed experience and qualifications as they have successfully implemented several projects for the Authority. Also, they are extremely familiar with the Habitat Authority's Preserve. Their services are offered at fair and reasonable prices. Therefore, they are the most satisfactory for Authority purposes.

Fiscal Impact:

There is no fiscal impact, however the Authority will need to implement this contract on a reimbursable basis. The funding for this work is via a grant from the Rivers and Mountains Conservancy.

Attachments:

Excerpt of Land IQ's Proposal

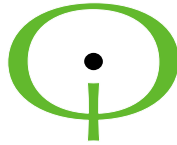
Technical and Cost Proposal

Puente Hills Preserve Vegetation Mapping Project

Submitted to

c/o Michelle Mariscal

Puente Hills Habitat Preservation Authority
7333 Greenleaf Avenue, First Floor
Whittier, CA 90602



LAND IQ

2020 L Street, Suite 210
Sacramento, CA 95811
916.265.6330

Los Angeles, CA
213.200.2007

Submitted by Land IQ
October 6, 2025



October 6, 2025
Michelle Mariscal
Puente Hills Habitat Preservation Authority Ecologist
7333 Greenleaf Avenue, First Floor, Whittier, CA 90602

RE: Puente Hills Preserve Vegetation Mapping Project Proposal

Dear Michelle Mariscal,

Land IQ is pleased to submit our Technical and Cost Proposal for the Vegetation Mapping Project for the Puente Hills Preserve ("Preserve"). We are grateful to the Puente Hills Habitat Preservation Authority (Habitat Authority) for considering our proposal and value our ongoing relationship. It has been a privilege to collaborate with the Habitat Authority since 2003 and we look forward to supporting the Habitat Authority on this project.

Land IQ staff has been engaged with and committed to the successful management of the Preserve biological resources for the past 22 years. We are extremely familiar with the Preserve and have assisted in the preparation of the Puente Hills Preserve Resource Management Plan adopted in 2007, provided on-call biological support services at various times since 2006, and worked on several habitat mitigation and restoration projects that have successfully received concurrence from resource agencies.

We offer highly qualified technical personnel who are experienced in implementing the objectives of this project using efficient strategies. We have demonstrated experience in vegetation mapping, geospatial analysis, remote sensing techniques, and are knowledgeable of the state vegetation mapping standards. Land IQ not only has a track record of successful service to the Habitat Authority, but we have demonstrated quality service in Los Angeles County and throughout California.

The Land IQ proposal identifies our approach to the work plan and project costs, our team's qualifications, and relevant experience of key personnel. Please do not hesitate to contact Melissa Riedel-Lehrke at (213) 200-2007 if you have any questions about the proposal.

Sincerely,

Mica Heilmann, CPSS
Owner | Soil & Agricultural Scientist

Melissa Riedel-Lehrke
Project Manager/
Project Biologist



Firm with Contractual Responsibility

Land IQ, LLC

Sacramento Office

2020 L Street, Suite 210, Sacramento, CA 95811

Casey Gudel, Client Relations

530-514-2562 Direct

cgudel@landiq.com

Key Team Member Contact:

Melissa Riedel-Lehrke, Project Manager

Los Angeles, CA

213-200-2007 Mobile

mrriedel-lehrke@landiq.com

Proposed Subcontractor

Western Borderlands Ecology Group

1807 Esquire Glen, Escondido, CA 92029

Jessica Vinje, Executive Director

760-445-3684 Mobile

westernborderlandseg@gmail.com



Firm Profile

Land IQ, LLC was founded in 2012 by agricultural and soil scientists with extensive consulting experience in the agricultural and environmental service industry. Land IQ is a multi-disciplinary team of ecologists and biologists, environmental planners, soil scientists, agronomists, remote sensing, and GIS specialists with offices in Sacramento and Los Angeles. Land IQ helps clients develop high value, scientifically sound, and proactive solutions to their complex issues. Our experts form skilled, multi-disciplinary teams that employ advanced data analysis methodologies to achieve our clients' goals. Land IQ is experienced with working as extensions of staff with project partners on both discrete short-term projects with tight deadlines, as well as on-going large-scale projects that require attentive project and budget management. We succeed in complex regulatory environments due to our highly qualified staff, commitment to the latest technology, and the strong relationships we form with our clients, resource agency staff, and independent subcontractors.

Our Los Angeles Office (formerly Earthworks Restoration, Inc. and NewFields AER, LLC) is expert in native plant ecology, habitat assessment and restoration, management of conservation lands for habitat values, biological resource monitoring, vegetation mapping, conservation grazing, and environmental and mitigation planning. We provide management, and environmentally sound solutions customized for specific client needs. We are highly experienced in restoration of native California habitats, including riparian, wetland, coastal sage scrub and cactus scrub, native grasslands, walnut woodland, oak woodland, and chaparral throughout Los Angeles, Ventura, Santa Barbara, Orange, and San Diego Counties. For more, visit www.LandIQ.com.

Land Management:

- Detailed land evaluation, soil mapping and land classification
- Land assessment and remediation
- Reclamation and management of saline, sodic and saline/sodic soils

Water Resources:

- Agricultural water quality management
- Water conservation
- Water resources planning and management

Restoration Ecology & Biological Monitoring:

- Landscape scale habitat restoration planning and implementation oversight
- Site specific native habitat restoration plans, strategies, implementation
- Revegetation and reclamation of drastically disturbed landscapes
- Biological and mitigation monitoring
- Invasive species assessments

Remote Sensing & Geospatial Analysis:

- Remote data collection systems
- Object and pixel-based imagery classification and mapping
- Land cover mapping including crops, soils, and surface characteristics
- Weed and vegetation community mapping
- Geographic Information Systems (GIS) and web-based mapping

Geographic Coverage

Land IQ Locations:

Contact for Proposal:

Date Established:

No. of Employees:

Certifications:

California, Arizona, Australia, and beyond

Offices in Sacramento and Los Angeles, California

Melissa Riedel-Lehrke, Restoration Ecologist

9 March 2012 (Previously NewFields Sacramento, LLC)

38 (30 Professional, 8 Part time)

CA Small Business (SBE) #1748303



Subcontractor Firm Profile: Western Borderlands Ecology Group

The Land IQ Team for this vegetation mapping project includes the following highly respected botanist expert Jessica Vinje of Western Borderlands Ecology Group to conduct the accuracy assessment field surveys.



Western Borderlands Ecology Group is a 501(c)(3) nonprofit organization dedicated to surveying, monitoring, managing, and researching rare species and habitats in the western border region of southern California and northern Baja California, Mexico. The organization conducts baseline rare plant surveys, monitors populations and habitats, and implements management strategies to reduce threats to rare species. Western Borderlands conducts research to address conservation needs and provides training for nonprofits, volunteers, land managers, and community members in best practices for rare plant and habitat stewardship.

Additional Subcontractors

Land IQ may add additional subcontractors that will help with the vegetation mapping project including but not limited to conducting field surveys to produce the draft vegetation map and or conduct the accuracy assessment field surveys in the event that Western Borderlands Ecology Group is unavailable at the time needed to conduct the field surveys. Subcontractors will not be replaced or added without the written concurrence of the Habitat Authority.



Scope of Work

Based on discussions with the Puente Hills Habitat Preservation Authority (Habitat Authority), Land IQ will prepare a Vegetation Map for the Puente Hills Preserve (Preserve) following the California Department of Fish and Wildlife (CDFW) Vegetation Classification and Mapping Program (VegCAMP) classification and mapping standards¹. Vegetation will be classified according to the updated online version of the Manual of California Vegetation². We will follow the “Protocol for Combined Vegetation Rapid Assessment and Relevé Sampling Field Form”³ and use the “Combined Vegetation Rapid Assessment and Relevé Field Form”⁴ to collect field data at each sampling plot. Following the VegCAMP state vegetation mapping standards will allow the Habitat Authority the opportunity to collaborate with CDFW and contribute the vegetation map towards the state’s efforts.

Once the notice to proceed is given, a Project Kick-off Meeting and review of existing data (Subtask 1) will be completed by the end of 2025. The Draft Vegetation Map will be produced by the end of 2026 (Subtasks 2 to 5). The Accuracy Assessment (Subtask 6) will be conducted in spring 2027, followed by finalization of the vegetation map, final analysis and reporting, and geodatabase publishing by the end of October 2027 (Subtasks 7 and 8). We will provide a draft vegetation map product in fall 2026 to the Habitat Authority that can be shared with the firm selected to develop the proposed Preserve fuel modelling product.

The final deliverables will include a summary report on a crosswalk comparison of the new vegetation map with the existing vegetation map for the Preserve produced in 2004⁵ (Subtask 7). The approximately 20-year land cover change in the Preserve will be quantified, and the results will be interpreted to contextualize trends in land cover change and summarized in the report.

The extent of the vegetation map is the Preserve boundary (approximately 3,870 acres). The Preserve extends from approximately the intersection of the 605 and 60 Freeways in the west to Harbor Boulevard in the east. The Area of Interest (AOI) for geospatial data collection, including aerial imagery is approximately 58 square miles (37,000 acres).

The Habitat Authority is dedicated to the acquisition, restoration, and management of open space in the Puente Hills for preservation of the land in perpetuity, with the primary purpose to protect biological diversity. The main focus of the Habitat Authority has been the acquisition of the remaining open space within its jurisdiction since its inception in 1994. If time and budget allow, then adjacent areas of interest to the Habitat Authority within the Los Angeles County Significant Ecological Areas (SEA) and other open space areas can be included in the vegetation map.

¹ California Department of Fish and Wildlife. 2024. Survey of California Vegetation Classification and Mapping Standards. March 6, 2024

² Sawyer, J.O., T. Keller-Wolf, and J.M. Evens. 2009. A Manual of California Vegetation, Second Edition. California Native Plant Society, Sacramento. Web-based version was reviewed on August 14, 2025, which includes updated information following the publication of the 2009 book.

³ California Native Plant Society (CNPS) and California Department of Fish and Wildlife (CDFW). 2024. CDFW-CNPS Protocol for the Combined Vegetation Rapid Assessment and Relevé Field Form. <https://www.cnps.org/plant-science/field-protocols-guidelines>. April 16, 2024.

⁴ California Native Plant Society (CNPS) and California Department of Fish and Wildlife (CDFW). 2024. Combined Vegetation Rapid Assessment and Relevé Field Form. <https://www.cnps.org/plant-science/field-protocols-guidelines>. January 10, 2024.

⁵ BonTerra Consulting. 2004. Plant Communities and Special Status Plant Species on the Puente Hills Landfill Native Habitat Preservation Authority, Los Angeles, California. Prepared for Puente Hills Landfill Native Habitat Preservation Authority. September 10, 2004.



The vegetation map will be primarily based on 2023 high resolution aerial imagery collected as part of the Los Angeles Region Imagery Acquisition Consortium (LARIAC) Program. Aerial images were collected on February 16 and 17, 2023 for Preserve areas west of Hacienda Road (e.g., Sycamore Canyon, Hellman Park, Turnbull Canyon, Hacienda Hills, Worsham Canyon, La Canada Verde, and Arroyo Pescadero) and on March 24, 2023 for areas east of Hacienda Road (e.g., Arroyo San Miguel and Powder Canyon).

Other imagery, including National Agriculture Imagery Program (NAIP) imagery (e.g., 2024 and 2018 summer 0.6 m [2-ft] resolution 4-band images), historical aerial photographs, digital elevation model (DEM) and derivative topographic features (e.g., aspect, slope, and landform), and vegetation height derived from LARIAC 7 LiDAR (Light Detection and Ranging) data will be used to improve detection of the extent and composition of vegetation communities.

The Scope of Work assumes that the following data request can be fulfilled by the Habitat Authority:

- LARIAC 6 4-Band (RGB-NIR) Imagery GeoTiffs for tiles in the specified AOI
- LARIAC 7 4-Band (RGB-NIR) Imagery GeoTiffs for tiles in the specified AOI
- LARIAC 7 Digital Terrain Data for the specified AOI
 - LiDAR point cloud including all elevation data (LAS format)
 - Digital Terrain Model (DTM)
 - Digital Surface Model (DSM)
 - Digital Elevation Model (DEM)

In this scope of work, Land IQ proposes to complete eight subtasks to complete the vegetation mapping project: (1) Kick-off meeting and review of existing data; (2) Geospatial data processing and analysis; (3) Field data collection; (4) Classification; (5) Vegetation mapping; (6) Map accuracy assessment; (7) Crosswalk the new vegetation map with the 2004 Vegetation Map; and (8) Vegetation map report and data delivery.

The following describes the approach to the proposed subtasks.

Subtask 1.1: Project Kick-off Meeting and Existing Data Review

- Host a virtual or hybrid kick-off meeting with the Habitat Authority within 4 weeks of the Notice to Proceed to discuss anticipated project work flow and timelines, deliverables, and access to the Preserve for field work.
- Review existing reports (e.g., ecological literature relevant to region and vegetation communities) and wildlife and flora databases (e.g., iNaturalist, CalFlora, California Natural Diversity Database [CNDDDB]).
- Acquire relevant publicly available geospatial data and the GeoTiffs of LARIAC 6 and LARIAC 7 4-Band Multispectral Imagery and LARIAC 7 Digital Terrain Data to be provided by the Habitat Authority.
- Create geodatabase and AOI for vegetation map.

Subtask 1.1 Deliverable: Memo summarizing the Kick-Off Meeting with a map identifying the area to be included in the vegetation mapping project (due within 2 weeks of the kick-off meeting).



Subtask 1.2: Geospatial Data Processing and Analysis

- Pre-processing of geospatial data to prepare for analysis.
- A combination of image analysis approaches (e.g., pixel and object-based segmentation and classification) will be used to create an initial segmentation, classification, and feature attribution of draft vegetation mapping units using the high-resolution 2023 4-band aerial imagery and other vegetation and landscape data and indices (e.g., vegetation height, Normalized Difference Vegetation Index [NDVI], aerial imagery of other seasons and years, slope, aspect, landform). Land IQ is familiar with the vegetation communities in the Preserve, which will aid in the quality of the draft vegetation map.
- Sample Allocation: Create a stratified vegetation sample of potential vegetation types across the mapping area (e.g., stratified based on management unit, landform, elevation, aspect) for field work using the draft vegetation map, that are accessible by trails and roads, and include the distribution of vegetation types in the existing 2004 vegetation map. To the extent that is feasible, collect at least 10 samples per unique vegetation type. Assuming up to 60 vegetation types, then we anticipate collecting approximately 600 samples. If there are relatively infrequent occurrences of certain vegetation types or accessibility issues, then the total sample size may be smaller.
- Configure maps, field attributes, and standard plant name codes (e.g., United States Department of Agriculture [USDA] Natural Resources Conservation Service [NRCS] PLANTS Database⁶ codes or 6 letter codes that are translated to the NRCS plant codes for reporting purposes) to support field data collection of vegetation plots and publish for field data collection (e.g., Environmental Systems Research Institute [ESRI] Field Maps application).

Subtask 1.3: Field Data Collection

- Field Sampling: Collect sample field survey data from multiple plots in each of the different vegetation communities following the stratified sampling design and any additional opportunistic data collection of representative vegetation stands. Use the “Combined Vegetation Rapid Assessment and Relevé Field Form” or similar to collect field data at each sampling plot and follow the “Protocol for Combined Vegetation Rapid Assessment and Relevé Sampling Field Form.” Collect representative photos of each sample plot. For assessment of vegetation on private property, data will be collected (e.g., with binoculars) from either public roads/trails or on roads/trails where access by the landowner has been approved.
- Incidental observations of special status plants and animals will be documented during field work and shared with the Habitat Authority, but no focused surveys (e.g., California gnatcatcher [*Poliophtila californica californica*], cactus wren [*Campylorhynchus brunneicapillus*], or rare plant surveys) will be conducted as part of this scope of work.

Subtask 1.4: Classification

- Data Analysis for Classification: Analyze the field survey data using numerical analysis to cluster similar field samples together based on species composition and dominance (e.g., plot-by-species matrices, species co-occurrence analysis in statistics software such as PC-ORD or R).

⁶ Natural Resources Conservation Service. *Plants Database*. United States Department of Agriculture. Accessed October 3, 2025.



- **Vegetation Classification:** Based on cluster groupings and abundance of species, assign the lowest level of hierarchy possible (e.g., Alliance, Association) from existing Manual of California Vegetation (MCV) class definitions, or when existing classifications don't fit, describe and assign a new classification (typically at the Association level). Prepare a classification table of field survey data and final vegetation types, including hierarchical relationship to MCV and the US National Vegetation Classification (USNVC) system.
- **Vegetation Key:** Describe each vegetation type, including associated environmental (e.g., typical landscape position, soil, aspect, elevation) and floristic (associated plant species) data. This will be used by mappers to assign the appropriate vegetation type for each polygon in the map.

Subtask 1.5: Mapping

- **Mapping Criteria:** Minimum mapping unit (MMU) for changes in vegetation types or changes in cover (e.g., herbaceous, shrub, tree cover classes) of 0.25 acre for riparian and wetland areas and 1 acre for upland vegetation types but generally not larger than 10 acres.
- **Assess Draft Vegetation Map:** Use the Vegetation Key and photo-interpretation to assess the quality and accuracy of the draft vegetation map. Use a combination of image analysis and manual photo-interpretation methods to improve the draft vegetation map boundaries, classification, and attributes. Alternatively, if more efficient, use the field sample data and Vegetation Key to parameterize a new segmentation and classification of the AOI.
- **Map Classification:** Classify the map based on the Vegetation Key. If two or more vegetation types are not discernable from the imagery or other image analysis, then combine to create a non-standard mapping unit. And assign each unique map unit a unique map code.
- **Geodatabase Quality Check:** Conduct a topology check to eliminate gaps and overlaps in polygon features. Review polygons to ensure that they conform to the CDFW Survey of California Vegetation Classification and Mapping Standards (March 6, 2024) and attributes are complete.

Subtask 1.5 Deliverable: Draft vegetation map product in fall 2026 to the Habitat Authority that can be shared with the selected firm to develop a Preserve fuel modelling product.

Subtask 1.6: Map Accuracy Assessment

- **Map Standards:** The Survey of California Vegetation Standards require 80% overall accuracy for vegetation maps. However, the formal Accuracy Assessment can be waived if at least 40% of all mapped polygons have been field surveyed, either before mapping or after completion of the draft map; or if types for all or most polygons are assigned in the field.
- **Sample Allocation:** Polygons to sample will be allocated so that all mapped vegetation types or mapping units are assessed.
- **Configure and publish geodatabase of the map, field attributes, and standard plant name** to support field data collection of vegetation plot accuracy assessment data in a mobile data collection application (e.g., ESRI Field Maps).
- **Accuracy Assessment Field Surveys:** To prevent bias, the field data collection forms will not include the mapping data. The Vegetation Key and attribute descriptions will be assigned in the field by the observer. To ensure impartiality of the assessment process, staff cannot conduct accuracy assessment surveys in the same area of the Preserve that they either conducted field data collection (Subtask 3) or mapped (Subtask 5).



- **Accuracy Assessment Scoring:** Compare vegetation type and cover attributes assigned in the field to the values assigned by the mapper. A score will be assigned to determine the map accuracy (e.g., contingency table, fuzzy logic method).
- **Feedback to Mappers:** Scores will be provided back to the mapper so that specific and systematic errors can be corrected. After the map accuracy has been assessed, the mappers may update the map. If 80% accuracy is not attained for a particular vegetation type, polygons may be modified by: (1) aggregating to a less specific hierarchical unit (e.g., from Association to Alliance level; from Alliance to Group level); (2) keeping the vegetation type, but reporting that its accuracy is lower than typically acceptable, as long as the overall map accuracy is still 80%; and/or (3) making specific and systematic corrections to the polygon attributes or delineations based on the Accuracy Assessment results.

Subtask 1.7: Crosswalk the New Vegetation Map with the 2004 Vegetation Map

- Review the existing 2004 Vegetation Map (Based on 2003 Imagery and field work conducted in 2003 and 2004; published in 2004 by BonTerra Consulting for the Habitat Authority) and vegetation classification system, which is primarily based on the County of Orange vegetation classification system, which was developed by Jones and Stokes for the County of Orange vegetation map, published in 1993.
- Translate the sixty mapping unit classifications in the 2004 Vegetation Map to the current map classifications, which follows the current state vegetation mapping standards using the MCV. This may require using higher level MCV classifications to allow reasonable comparisons between the two vegetation mapping products because of the difference in approach to classifying vegetation communities.
- Quantify the approximately 20-year land cover change in the Preserve between the 2004 and current vegetation maps based on appropriate MCV classes.
- Interpret the results, and use other available data sources (e.g., US Forest Service Landscape Change Monitoring System [LCMS]) to contextualize trends in land cover change in the Preserve.

Subtask 1.7 Deliverable: Memo report summarizing the crosswalk comparison of new vegetation map with 2004 vegetation map.

Subtask 1.8: Vegetation Map Report and Data Delivery

- The Final report will have the following components: Title Page, Executive Summary, Introduction, Methods (e.g., data analysis, data classification, mapping, accuracy assessment), Results (e.g., descriptions of each mapping unit), References, and Appendices (e.g., field survey forms).
- Prepare geodatabase metadata and publish for distribution to the Habitat Authority.

Subtask 1.8 Deliverable: Vegetation Map Report, Vegetation Geodatabase (including sample plot locations, vegetation polygons, and metadata), digital copies of field forms, digital sample plot photographs, accuracy assessment database.



Project Control Procedures

Land IQ's staff structure will ensure clear communication with the Habitat Authority, and project manager Ms. Riedel-Lehrke will work closely with Habitat Authority staff to identify key information for each project activity. Land IQ will provide monthly summary reports with updates on project progress and schedules, communicate any schedule changes promptly, and maintain secure electronic copies of all relevant documents and deliverables.

Land IQ is committed to delivering high-quality work on time and within budget, achieved through strong client relationships, experience, Quality Control/Quality Assurance (QC/QA) procedures, phased scheduling, dedicated budget management, and a commitment to technical excellence, legal defensibility, and regulatory compliance. Land IQ's QC/QA procedures, involving review of documents by technical editors, ensure that the Habitat Authority receives high-quality, consistent deliverables that meet our standards for excellent biological resource management.

Land IQ's budget tracking process involves weekly summaries prepared by Accounting Assistant Laura McFadden, under the direction of Controller Karen Gunther, that are reviewed by Project Manager Ms. Riedel-Lehrke to ensure expenditures align with budgets and schedules. Ms. Riedel-Lehrke will provide regular communication of progress to the Land IQ team technical staff and the Habitat Authority.

Schedule of Work

The following schedule proposed for the vegetation mapping project allows for some flexibility depending on the start date of the contract with the understanding that timing may change based on delivery of requested LARIAC data (see list on page 8).

Table 2. Proposed Project Schedule

Project Year	Year 1							Year 2							Year 3									
Fiscal Year	2025/26							2026/27							2027									
Subtask	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O
Subtask 1.1: Project Kick-off and Existing Data Review																								
Subtask 1.2: Geospatial Data Processing and Analysis																								
Subtask 1.3: Field Data Collection																								
Subtask 1.4: Classification																								
Subtask 1.5: Mapping																								
Subtask 1.6: Accuracy Assessment																								
Subtask 1.7: Crosswalk New Vegetation Map with 2004 Vegetation Map																								
Subtask 1.8: Vegetation Map Report and Data Delivery																								



Cost Estimate

Current labor rates are provided in Table 3. Mileage for travel to the site will be charged at the standard allowed federal reimbursement rate (currently at 70 cents per mile in 2025).

Table 3. Land IQ Labor Rates, Effective Jan 2025 to Dec 2025

Standard Classification	Staff Member	Consulting (\$/hr)	Legal Support, Deposition, and Expert Testimony (\$/hr)
Principal Scientist II	Joel Kimmelshue, PhD	\$ 260.00	\$ 550.00
Principal Scientist I	Mica Heilmann, BS	\$ 245.00	\$ 500.00
Senior Scientist II	Stephanie Tillman, MS	\$ 215.00	\$ 475.00
Senior Scientist II	Diya Chowdhury, MS	\$ 215.00	\$ 475.00
Senior Ecologist II	Margot Griswold, PhD	\$ 215.00	\$ 475.00
Senior Scientist I	Chris Stall, MS	\$ 200.00	\$ 450.00
Senior Scientist I	Frank Anderson, MS	\$ 200.00	\$ 450.00
Senior Scientist I	Allan Fulton, MS	\$ 200.00	\$ 450.00
Senior Scientist I	Blake Sanden, MS	\$ 200.00	\$ 450.00
Senior Scientist I	Mark Battany, MS	\$ 200.00	\$ 450.00
Senior Project Manager I	Casey Gudel, MS	\$ 200.00	\$ 450.00
Project Scientist	Cody Fink, MS	\$ 190.00	\$ 425.00
Project Scientist	Juan Geng, MS	\$ 190.00	\$ 425.00
Project Developer	Xue Gao, MS	\$ 190.00	\$ 425.00
Project Ecologist	Melissa Riedel-Lehrke, BS	\$ 180.00	\$ 425.00
Project Ecologist	Travis Brooks, BS	\$ 180.00	\$ 425.00
Project Analyst	Justin Sitton, BS	\$ 180.00	\$ 425.00
Project Analyst	Karen Gunther, BA	\$ 180.00	\$ 425.00
Associate Developer	Sunny Sun, MS	\$ 170.00	\$ 400.00
Associate Developer	Dylan Cicero, MS	\$ 170.00	\$ 400.00
Associate Scientist	Zhehan Tang, PhD	\$ 170.00	\$ 400.00
Associate Scientist	Atsushi Tomita, PhD	\$ 170.00	\$ 400.00
Associate Scientist	Adriana Joosep, BS	\$ 170.00	\$ 400.00
Associate Scientist	Joel Crowther, MS	\$ 170.00	\$ 400.00
Associate Scientist	Bradley Santi, MS	\$ 170.00	\$ 400.00
Staff Scientist II	Andrew Loberg, BS	\$ 155.00	N/A
Staff Scientist II	Jenae Clay, PhD	\$ 155.00	N/A
Staff Scientist II	Daniel Ostrowski, MS	\$ 155.00	N/A
Staff Scientist II	Sadie Keller, MS	\$ 155.00	N/A
Staff Analyst II	Carly Coelho, BS	\$ 150.00	N/A
Staff Analyst II	Danial Azman, BS	\$ 150.00	N/A
Staff Scientist I	Catherine Mick, MS	\$ 140.00	N/A
Staff Scientist I	Lakota Nguyen, BS	\$ 140.00	N/A
Staff Admin I	Laura McFadden, BS	\$ 130.00	N/A
Staff Admin I	Dana Hansen	\$ 130.00	N/A
Technician/Assistant II	JB Buller, BS	\$ 125.00	N/A
Technician/Assistant II	Alejandro Guapo, BS	\$ 125.00	N/A
Technician/Assistant I	Interns	\$ 105.00	N/A

Rates effective through 2025 for new contracts, tasks, amendments, or renegotiations.

Rates escalate 3% annually



Provided below in Table 4 is the labor estimate by subtask and Table 5 is the cost estimate by subtask. The total cost for the vegetation mapping project is a time and materials not to exceed amount of \$170,000.

Table 4 Labor Time Estimate by Staff and Subtask

Staff Name	Project Role	Hourly Rate	Labor Hours by Subtask							
			1.1	1.2	1.3	1.4	1.5	1.6	1.7	1.8
Melissa Riedel-Lehrke	Project Manager, Biologist	\$180	13	18	98	44	62	50	3	34
Travis Brooks	Biologist	\$180	21	18	98	44	62	34	19	34
Diya Chowdhury	Senior Scientist II	\$215		10			8			
Justin Sitton	Project Analyst	\$180		22	8		16	14		16
Zhehand Tang	Associate Scientist	\$170		82			30			
Jessica Vinje (Subcontractor)	Project Botanist	\$120						60		
Total Hours by Subtask:			34	150	204	88	178	158	22	84

Table 5. Cost Estimate by Project Subtask

Subtask	Total Cost
Subtask 1.1: Kick-off Meeting and Review of Existing Data	\$6,120
Subtask 1.2: Geospatial Data Processing and Analysis	\$27,280
Subtask 1.3: Field Data Collection	\$39,020
Subtask 1.4: Classification	\$16,280
Subtask 1.5: Mapping	\$32,910
Subtask 1.6: Map Accuracy Assessment	\$28,250
Subtask 1.7: Crosswalk Vegetation Maps	\$4,180
Subtask 1.8: Vegetation Map Report and Delivery	\$15,960
Total Cost	\$170,000

Notes:

This scope of work and cost estimate is based on information provided by the Habitat Authority for the project. The cost estimate assumes that the requested LARIAC data can be fulfilled by the Habitat Authority at no additional cost to Land IQ.

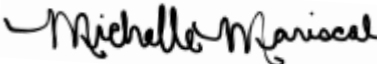
The budget by subtask is an estimate, and funds from any subtask may be used for any other subtask in this scope of work to fulfill the project objectives.

AGENDA ITEM 11

MEMORANDUM

Date: October 22, 2025

To: Andrea Gullo, Executive Director

From: 
Michelle Mariscal, Ecologist

Subject: Discussion and possible action authorizing Executive Director to execute contracts with Nakae & Associates for 1) Los Angeles County Measure A grant funded native landscape maintenance in the amount of \$100,000; 2) native habitat enhancement and vegetation maintenance in the amount of \$80,000 over two years using grant funds from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy; 3) Monterey Mitigation Long-term Management Program in the amount of \$29,500 over five years; and 4) SCE Mitigation Long-term Management Program in the amount of \$80,000 over five years.

Recommendation:

That the Board authorize Executive Director to execute contracts with Nakae & Associates for 1) Sycamore and Turnbull Canyons native landscape maintenance in the amount of \$100,000; 2) native habitat enhancement and vegetation maintenance in the amount of \$80,000; 3) Monterey Mitigation Long-term Management Program in the amount of \$29,500; and 4) SCE Mitigation Long-term Management Program in the amount of \$80,000.

Background:

Contract 1) Measure A Grant-funded Annual Native Landscape Maintenance for Sycamore and Turnbull Canyon - \$100,000 over one year

The Authority has held a native landscaping contract annually since 2003. Previously, long-term landscaping contracts were bid in 2003 and again in 2010 and awarded each time for a five-year period with amendments issued to extend the timeframes. Nakae & Associates was the lowest and most qualified bidder in each instance. Since 2018 Nakae has held noncompetitive contracts for one-year periods, which were approved by the Board or authorized by the Executive Director depending upon contract amounts per the Authority's purchasing policy.

Approving this new contract with Nakae will allow for continued maintenance of the Authority's Preserve, specifically for Turnbull and Sycamore Canyons, entailing invasive weed removal, trailside and trailhead native vegetation maintenance, and other needs as they arise.

The various tasks would be implemented on an as-needed basis only after Nakae provides cost estimates based on approved rates to ensure that the contract budget is adhered to. The new contract in the amount of \$100,000 is consistent with the agency's approved budget for FY 2025-26, with \$60,000 funded on a reimbursable basis via the Turnbull Los Angeles County Measure A Maintenance and Servicing (M&S) funds which shall only be used to conduct activities in Turnbull Canyon, and \$40,000 funded via the Sycamore Canyon M&S funds which shall only be used to conduct activities in Sycamore Canyon. The proposed new contract would be executed immediately and continue for a twelve-month period.

Contract 2) Grant-funded Native Habitat Enhancement and Vegetation Maintenance - \$80,000 over two years

In August 2025, the Authority executed a \$4.9-million grant agreement with the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) for wildfire resiliency actions. This funding is sourced from California Proposition 4 funds, the initiative known as "The Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024."

The grant award includes \$80,000 for Habitat enhancement (approx. 4.5 ac) including non-native weed removal (hazardous fuel reduction), cactus planting, hand seeding with native plant species, trailside vegetation clearance, and other tasks as needed. All work will be completed on a time and materials basis utilizing approved rates. In accordance with the grant timeline this work is scheduled to occur through fiscal year 2027-28. Approving this new contract with Nakae will allow for the continued maintenance of habitat enhancement areas previously maintained by Nakae & Associates under prior grant funding, supporting ongoing stewardship of these sites.

Contract 3) Endowment-funded Monterey Mitigation Long-term Management Program Restoration Area Maintenance - \$29,500 over five years

In February 2017, the Authority entered into an agreement with Monterey Park Retail Partners, LLC (MPRP) to finance the restoration of 15 acres of native Coastal Sage Scrub (CSS) habitat on Authority-owned land in Powder Canyon within La Habra Heights. This restoration was required as mitigation for impacts to CSS habitat resulting from MPRP's development of a 62-acre commercial retail project in the City of Monterey Park. In accordance with the agreement, the project included the placement of a conservation easement over the restoration area and the establishment of a long-term endowment to fund perpetual maintenance, consistent with a US Fish and Wildlife Service-approved Long-term Management Program.

The restoration area received federal regulatory sign-off in early 2025 and has since transitioned to the long-term management phase. The associated endowment, held with the San Diego Foundation, provides approximately \$27,153 annually with approximately \$5,900 to support exotic weed control and other vegetation maintenance efforts. As the original landscape contractor hired by MPRP and responsible for implementing the initial restoration, Nakae & Associates possesses unique and extensive knowledge of the site's conditions, restoration goals, and long-term management requirements; thus, the company was awarded a non-competitive contract in 2025 to conduct the first year of long-term maintenance.

Approval of this new contract with Nakae & Associates in the amount of \$29,500 will ensure continued, consistent stewardship of the restoration area over the next five years, ensuring alignment with the approved federally regulated Long-term Management Plan.

**Contract 4) Endowment-funded SCE Mitigation Long-term Management Program
Restoration Area Maintenance - \$80,000 over five years**

In December 2015 the Authority entered into an agreement with Southern California Edison (SCE) to restore 60 acres of native habitat on Authority-owned land in Powder Canyon within La Habra Heights. Of the total acreage, 53 acres of Coastal Sage Scrub habitat were placed under a conservation easement, with an endowment established with the San Diego Foundation, to fund perpetual maintenance in accordance with a US Fish and Wildlife Service-approved Long-term Management Program. The restoration area received regulatory sign-off in early 2025 and has since transitioned to the long-term management phase. The associated endowment currently generates approximately \$39,877 plus projected inflation annually, of which \$16,000 is allocated towards ongoing exotic weed control and other vegetation maintenance. After a competitive bidding process in 2016, Nakae & Associates was the landscape contractor responsible for implementing the restoration and thus possesses unique and extensive knowledge of the site's conditions, restoration goals, and long-term management requirements. Given this familiarity, the firm was awarded a non-competitive contract in 2025 to perform the first year of long-term maintenance.

Approval of this new contract with Nakae & Associates in the amount of \$80,000 will ensure continued, consistent stewardship of the restoration area over the next five years, ensuring alignment with the approved federally regulated Long-term Management Plan.

According to Section 2-1 of the Authority's Purchasing Policy, contracts over \$25,000 need Board approval. In accordance with Section 4-2, contracts for services shall be based on demonstrated competence, the professional qualifications necessary for satisfactory performance of the required services, and a fair and reasonable price. Also, in accordance with Section 4-4 of the Purchasing Policy, competitive procurement of services valued over \$10,000 is necessary when the Purchasing Agent determines it will be in the best interest of the Authority. In this case noncompetitive procurement is in the best, expeditious and most efficient interest of the Authority. Nakae & Associates is recommended because the proposed contractor is known to possess the needed experience and qualifications since they have successfully implemented several years of similar services for the Authority, and in particular they provide specialized expertise involving maintenance of native habitat restoration areas and landscapes, and therefore, are the most satisfactory for Authority purposes.

Fiscal Impact:

The approved Authority budget for fiscal year 2025-26 includes: 1) \$60,000 from Turnbull M&S grant funds and \$40,000 from Sycamore Canyon M&S grant funds; 2) \$80,000 from the RMC grant; 3) approximately \$5,900 annually disbursed from the Monterey long-term endowment; and 4) approximately \$16,000 annually disbursed from the SCE long-term endowment.

Attachments:

Nakae & Assoc. proposals (same rate sheet for each contract)



10 October 2025

PUENTE HILLS HABITAT PRESERVATION AUTHORITY

Attention: Ms. Michelle Mariscal
7333 Greenleaf Avenue, First Floor
Whittier, CA 90602

Re: Measure A Grant Funded Native Landscape Maintenance Projects

Dear Ms. Mariscal:

Thank you for the opportunity to provide the following proposal for the above referenced project. Our proposal is based on the following scope of work.

SCOPE OF WORK

- Provide labor, equipment and materials needed to complete various landscape maintenance tasks associated with native landscape projects throughout areas managed by the Habitat Authority, including Turnbull Canyon and Sycamore Canyon. All work will be completed on a time and materials basis utilizing the attached rates.

BUDGET

***Not to Exceed*..... \$100,000.00**

NOTES

- All work will be completed utilizing California Prevailing Wage Rate Determinations for "Landscape Maintenance Laborer", Determination #SC-LML-2025-1.
- **We will be charging 1.5 hours of "Landscape Foreman Travel Time" per day for each foreman, driver or operator that drives a company owned crew truck back and forth from our yard in Irvine to the site. This covers the overtime that we must pay to them.**

Page 2 of 2 (10/10/25)
Re: Measure A Grant Funded Native
Landscape Maintenance Projects

SPECIFIC EXCLUSIONS

- Permits or fees.
- Performance or payment bonds (unless requested and we can charge against the contract for the bond premium).
- Large tree removals or trimming.
- Monitoring or reports.
- SWPPP.

Please contact me if you have any questions or need additional information.

Sincerely,



Reid K. Dowden

Attachment

LABOR & EQUIPMENT RATES Prevailing Wage "Maintenance"	
ITEM	RATE/PERIOD
Labor	
Project Manager	\$ 125.00 /hour
Superintendent	\$ 120.00 /hour
Landscape Maintenance Foreman	\$ 60.00 /hour
Landscape Maint. Foreman 'Travel Time'	\$ 90.00 /hour
Landscape Maintenance Crew Leader	\$ 43.00 /hour
Landscape Maintenance Laborer	\$ 37.00 /hour
*Operated Rates'	
*Trencher 'Operated'	\$ 120.00 /hour
*Backhoe 'Operated'	\$ 130.00 /hour
*Skiploader 'Operated'	\$ 120.00 /hour
*Dump Truck 'Operated'	\$ 125.00 /hour
*Water Truck 'Operated'	\$ 115.00 /hour
*DC 80 Dozer 'Operated'	\$ 135.00 /hour
*750 HL Wheel Loader	\$ 150.00 /hour
*8840 Farm Tractor 'Operated'	\$ 140.00 /hour
*T770 Bobcat 'Operated'	\$ 125.00 /hour
**Bare Rates'	
**Super-Cab Pickup	\$ 125.00 /day
**Flat Bed Truck	\$ 150.00 /day
**Compressor	\$ 125.00 /day
**Wacker	\$ 75.00 /day
**200-Gal. Sprayer	\$ 200.00 /day
**Hand Tiller	\$ 100.00 /day
**Arrowboard	\$ 75.00 /day
**Irrigation Trailer	\$ 50.00 /day
**4x4 Kubota ATV	\$ 75.00 /day
**Auger Attachment	\$ 10.00 /hour
**8' Disk Attachment	\$ 25.00 /hour
**14' Mower Attachment	\$ 25.00 /hour
**81' Tiller Attachment	\$ 25.00 /hour
**Flail Mower Attachment	\$ 25.00 /hour
Materials/Dump Fees	Cost + 15% Mark-up

Rates are good for twelve (12) months from date of proposal.

All work will be completed utilizing California Prevailing Wage Rate Determinations for "Landscape Maintenance Laborer", Determination #SC-LML-2025-1.



10 October 2025

PUENTE HILLS HABITAT PRESERVATION AUTHORITY

Attention: Ms. Michelle Mariscal
7333 Greenleaf Avenue, First Floor
Whittier, CA 90602

Re: Grant Funded Native Habitat Enhancement and Vegetation Maintenance

Dear Ms. Mariscal:

Thank you for the opportunity to provide the following proposal for the above referenced project. Our proposal is based on the following scope of work.

SCOPE OF WORK

- Provide labor, equipment and materials needed to complete various landscape maintenance tasks throughout areas managed by the Habitat Authority. All work will be completed on a time and materials basis utilizing the attached rates. Locations may include Peppergrass Trail Enhancement area weeding, cactus pad planting, seeding, former OCWR restoration area weeding / seeding and other trailside weed abatement as needed.

BUDGET

***Not to Exceed*..... \$ 80,000.00**

NOTES

- All work will be completed utilizing California Prevailing Wage Rate Determinations for "Landscape Maintenance Laborer", Determination #SC-LML-2025-1.
- **We will be charging 1.5 hours of "Landscape Foreman Travel Time" per day for each foreman, driver or operator that drives a company owned crew truck back and forth from our yard in Irvine to the site. This covers the overtime that we must pay to them.**

Page 2 of 2 (10/10/25)
Re: Grant Funded Native Habitat Enhancement
and Vegetation Maintenance

SPECIFIC EXCLUSIONS

- Permits or fees.
- Performance or payment bonds (unless requested and we can charge against the contract for the bond premium).
- Large tree removals or trimming.
- Monitoring or reports.
- SWPPP.

Please contact me if you have any questions or need additional information.

Sincerely,



Reid K. Dowden

Attachment



10 October 2025

PUENTE HILLS HABITAT PRESERVATION AUTHORITY
Attention: Ms. Michelle Mariscal
7333 Greenleaf Avenue, First Floor
Whittier, CA 90602

Re: Monterey Mitigation Long-Term Management Program

Dear Ms. Mariscal:

Thank you for the opportunity to provide the following proposal for the above referenced project. Our proposal is based on the following scope of work.

SCOPE OF WORK

- Provide labor, equipment and materials needed to complete various landscape maintenance tasks associated with the Monterey Mitigation Maintenance Project managed by the Habitat Authority. All work will be completed on a time and materials basis utilizing the attached rates.

BUDGET

***Not to Exceed*..... \$ 29,500.00**
(5 years @ \$5,900.00 / year)

NOTES

- All work will be completed utilizing California Prevailing Wage Rate Determinations for "Landscape Maintenance Laborer", Determination #SC-LML-2025-1.
- **We will be charging 1.5 hours of "Landscape Foreman Travel Time" per day for each foreman, driver or operator that drives a company owned crew truck back and forth from our yard in Irvine to the site. This covers the overtime that we must pay to them.**

Page 2 of 2 (10/10/25)
Re: Monterey Mitigation
Long-Term Maintenance Program

SPECIFIC EXCLUSIONS

- Permits or fees.
- Performance or payment bonds (unless requested and we can charge against the contract for the bond premium).
- Large tree removals or trimming.
- Monitoring or reports.
- SWPPP.

Please contact me if you have any questions or need additional information.

Sincerely,



Reid K. Dowden

Attachment

10 October 2025

PUENTE HILLS HABITAT PRESERVATION AUTHORITY

Attention: Ms. Michelle Mariscal
7333 Greenleaf Avenue, First Floor
Whittier, CA 90602

Re: SCE Mitigation Long-Term Management Program

Dear Ms. Mariscal:

Thank you for the opportunity to provide the following proposal for the above referenced project. Our proposal is based on the following scope of work.

SCOPE OF WORK

- Provide labor, equipment and materials needed to complete various landscape maintenance tasks associated with the SCE Mitigation Maintenance Project managed by the Habitat Authority. All work will be completed on a time and materials basis utilizing the attached rates.

BUDGET

***Not to Exceed*..... \$ 80,000.00**
(5 years @ \$16,000.00 / year)

NOTES

- All work will be completed utilizing California Prevailing Wage Rate Determinations for "Landscape Maintenance Laborer", Determination #SC-LML-2025-1.
- **We will be charging 1.5 hours of "Landscape Foreman Travel Time" per day for each foreman, driver or operator that drives a company owned crew truck back and forth from our yard in Irvine to the site. This covers the overtime that we must pay to them.**

Page 2 of 2 (10/10/25)
Re: SCE Mitigation Long-Term
Maintenance Program

SPECIFIC EXCLUSIONS

- Permits or fees.
- Performance or payment bonds (unless requested and we can charge against the contract for the bond premium).
- Large tree removals or trimming.
- Monitoring or reports.
- SWPPP.

Please contact me if you have any questions or need additional information.

Sincerely,



Reid K. Dowden

Attachment

AGENDA ITEM 12

**NO STAFF REPORT
AVAILABLE AT TIME OF POSTING**

Additional Materials

Minutes
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
CITIZENS TECHNICAL ADVISORY COMMITTEE
June 17, 2025

The meeting of the Citizens Technical Advisory Committee was held on Tuesday, June 17, 2025, at the Whittier Senior Center, 13225 Walnut Ave, Whittier, CA 90602.

I. CALL TO ORDER.

Chair Nazaroff called the meeting to order at 7:03 p.m.

II. ROLL CALL.

A roll call was taken, and there was a quorum at this time.

Members Present:

Catherine Houwen	La Habra Heights
Adam Nazaroff, Chair	La Habra Heights
Dr. Janis Cavanaugh	Whittier
Michelle Pekko-Seymoure	Whittier
Bryan Coreas	County of Los Angeles

Members Absent:

Roy Francis	La Habra Heights
Shelley Andros	Whittier
(Vacant)	County of Los Angeles
Matthew Liang, Vice Chair	County of Los Angeles

Authority Representatives Present:

Andrea Gullo, Executive Director
Carlos Zelaya, Program Analyst
Kenn Hughs, MRCA Deputy Chief Ranger

III. PUBLIC COMMENTS.

Steve Huber from Whittier Area Audubon shared information regarding their last beginners bird walk, there were thirty-eight species of birds. Members Cavanaugh and Pekko-Seymoure were in attendance as well as Lee Willard from Friends of the Whittier Hills. Hikes have stopped for the summer and will resume in September.

IV. APPROVAL OF MINUTES FOR THE MAY 13, 2025, ADVISORY COMMITTEE MEETING.

Member Houwen motioned to approve the May 13, 2025, minutes as drafted. Member Cavanaugh seconded the motion, and in a vote, the motioned passed unanimously.

V. STANDING REPORTS:

a. REPORT BY BOARD LIAISON ON PREVIOUS MONTH'S AUTHORITY BOARD OF DIRECTORS' MEETING.

Member Houwen, Board Liaison, provided the report for the May Board meeting.

b. COMMITTEE MEMBER FEEDBACK FROM THE PUBLIC AS IT RELATES TO THE AUTHORITY.

Member Houwen attended the La Habra Heights City Council meeting and provided an update. She also attended the La Habra Heights Fire Watch meeting.

VI. VERBAL UPDATE FROM DEPUTY CHIEF RANGER HUGHES REGARDING RANGER AND MAINTENANCE SERVICES PROVIDED BY THE MOUNTAINS RECREATION AND CONSERVATION AUTHORITY (MRCA).

Deputy Chief Ranger Hughes provided a presentation regarding a variety of matters including annual fuel clearance, July 4th patrol, calls from the public, encounters with the homeless, enforcement of electric bikes, and dogs overheating on the trails.

VII. DISCUSSION AND RECOMMENDATION TO THE BOARD OF DIRECTORS AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE THE THIRTY-FIFTH AMENDMENT OF THE OPEN SPACE MANAGEMENT AGREEMENT WITH THE MOUNTAINS RECREATION AND CONSERVATION AUTHORITY (MRCA) FOR MAINTENANCE AND OPERATION SERVICES EXTENDING THE TERM AN ADDITIONAL YEAR FROM 7/1/25 TO 6/30/26 IN THE AMOUNT OF \$592,800.

Executive Director Gullo and Deputy Chief Ranger Hughes provided an overview.

Member Pekko-Seymoure motioned to recommend to the Board of Directors to authorize Executive Director Gullo to execute the thirty-fifth amendment of the open space management agreement with the Mountains Recreation and Conservation Authority (MRCA) for maintenance and operation services extending the term an additional year from 7/1/25 to 6/30/26 in the amount of \$592,800. Member Houwen seconded the motion, and in a vote, the motioned passed unanimously.

VIII. DISCUSSION AND RECOMMENDATION TO THE BOARD OF DIRECTORS TO ADOPT AUTHORITY RESOLUTION NO. 2025-03, APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS CONSERVANCY WILDFIRE PREVENTION PROGRAM FOR PUENTE HILLS FIRE RESILIENCY PROJECT.

Executive Director Gullo provided an overview.

Member Cavanagh motioned to recommend to the Board of Directors the adoption of the Authority Resolution No. 2025-03, approving the application for grant funds for the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Wildfire Prevention Program for Puente Hills Fire Resiliency Project. Member Pekko-Seymoure seconded the motion, and in a vote, the motioned passed unanimously.

IX. DISCUSSION AND RECOMMENDATION TO THE BOARD OF DIRECTORS TO ADOPT RESOLUTION NO. 2025-0_ DECLARING JUNE AS PRIDE MONTH.

Executive Director Gullo provided an overview. It was explained that resolution numbers will be assigned when the resolution is approved by the Board of Directors.

Member Pekko-Seymoure motioned to recommend to the Board of Directors to adopt an Authority resolution declaring June as pride month. Member Cavanaugh seconded the motion, and in a vote, the motioned passed unanimously.

X. DISCUSSION AND RECOMMENDATION TO THE BOARD OF DIRECTORS TO ADOPT RESOLUTION NO. 2025-0_ DECLARING JULY AS PARKS MONTH.

Executive Director Gullo provided an overview.

Member Houwen motioned to recommend to the Board of Directors to adopt an Authority resolution declaring July as Parks month. Member Pekko-Seymoure seconded the motion, noting a minor edit to clarify the month, and in a vote, the motioned passed unanimously.

XI. CLOSING REMARKS (COMMENTS/QUESTIONS FROM COMMITTEE MEMBERS AND/OR EXECUTIVE DIRECTOR).

Executive Director Gullo announced that staff would be participating in the City of Whittier's virtual Fire Hazard Map Workshop scheduled for 6/18/25.

Executive Director Gullo announced a mandatory pre-meeting on June 29 for the July 4th static patrol for anyone interested in volunteering this year.

Member Houwen thanked Steve Huber for taking her call while on vacation. He assisted her in dealing with a neighborhood issue regarding bird nests affected by removal of trees.

XII. ADJOURNMENT AND ANNOUNCEMENT OF THE NEXT MEETING.

There being no further comments or business to discuss, Chair Nazaroff adjourned the meeting at 8:00 p.m.

Minutes
PUENTE HILLS HABITAT PRESERVATION AUTHORITY
CITIZENS TECHNICAL ADVISORY COMMITTEE
July 15, 2025

The meeting of the Citizens Technical Advisory Committee was held on Tuesday, July 15, 2025, at the Whittier Senior Center, 13225 Walnut Ave, Whittier, CA 90602.

I. CALL TO ORDER.

Vice Chair Liang called the meeting to order at 7:01 p.m.

II. ROLL CALL.

A roll call was taken, and there was a quorum at this time.

Members Present:

Matthew Liang, Vice Chair	County of Los Angeles
Bryan Coreas	County of Los Angeles
Catherine Houwen	La Habra Heights
Dr. Janis Cavanaugh	Whittier
Michelle Pekko-Seymoure	Whittier

Members Absent:

Adam Nazaroff, Chair	La Habra Heights
Roy Francis	La Habra Heights
Shelley Andros	Whittier
(Vacant)	County of Los Angeles

Authority Representatives Present:

Andrea Gullo, Executive Director
Michelle Mariscal, Ecologist
Carlos Zelaya, Program Analyst

III. PUBLIC COMMENTS.

Steve Huber from Whittier Area Audubon shared that they are on hiatus for the summer. He also gave a synopsis of his experience being part of the July 4th Static Patrol. Members Cavanaugh and Pekko-Seymoure also shared their experiences as part of the July 4th Static Patrol.

IV. APPROVAL OF MINUTES FOR THE JUNE 19, 2025 ADVISORY COMMITTEE MEETING.

Member Houwen motioned to approve the June 17, 2025 minutes as drafted. Member Pekko-Seymoure seconded the motion, and in a vote, the motioned passed unanimously.

V. STANDING REPORTS:

a. REPORT BY BOARD LIAISON ON PREVIOUS MONTH'S AUTHORITY BOARD OF DIRECTORS MEETING.

Member Houwen, Board Liaison, provided the report for the June Board meeting.

b. COMMITTEE MEMBER FEEDBACK FROM THE PUBLIC AS IT RELATES TO THE AUTHORITY.

Member Coreas suggested we promote the Preserve trails since Schabarum Park is closed on Mondays and Tuesdays .

Executive Director Gullo provided feedback from HHIA meeting.

Member Cavanaugh attended the Whittier City Council meeting and provided comments regarding the fire hazard maps and short-term rentals. She also extended an invitation to Director Gullo to attend an upcoming Neighborhood Watch meeting, where she will be presenting backpacks as gifts of appreciation to those who participated in the July 4th Static Patrol.

VI. PRESENTATION, DISCUSSION AND REVIEW OF END OF THE YEAR AUTHORITY WORKPLAN FOR FISCAL YEAR 2024-2025.

Presentation provided by Executive Director Gullo and Ecologist Mariscal.

VII. CLOSING REMARKS (COMMENTS/QUESTIONS FROM COMMITTEE MEMBERS AND/OR EXECUTIVE DIRECTOR).

Several members expressed verbal appreciation for the hard work and dedication of staff throughout the past fiscal year.

Member Houwen mentioned directing a potential donor to the website.

Member Cavanaugh mentioned a call from Chuck Lawrence and potentially hosting an event for those that participated in the July 4th, Static Patrol.

Director Gullo and Member Cavanaugh discussed contributing items to the backpacks as gifts of appreciation being provided at the Neighborhood Watch meeting.

VIII. ADJOURNMENT AND ANNOUNCEMENT OF THE NEXT MEETING.

There being no further comments or business to discuss, Vice Chair Liang adjourned the meeting at 8:16 p.m. CTAC will go dark for the month of August. The next regularly scheduled meeting is on September 16, 2025.

A Force for Nature Gone

We are saddened to report the death of Roland vom Dorp, former HFE Board Member. A lifelong resident of La Habra Heights, he was a business owner, an avid hiker, and a dedicated conservationist. In the 1990s, Roland led the effort in La Habra Heights to stop a housing project that would have severed the evolving Wildlife Corridor. He then went on to ensure that Powder Canyon was safely protected in the hands of the Habitat Authority.

Our most vivid memory of him was at a public outreach meeting held by Aera Energy in Diamond Bar. Aera was touting its 3,600-unit housing project that would have sprawled across the hills along the 57 Freeway between Brea and Diamond Bar. After listening for a long while, he was ready to speak. In his loud booming voice and with his formidable presence, he asked those against the project to please stand up. Nearly the entire audience did. (See photo above.) He turned the tide of that project with a single sentence spoken.



The call to stand!

Melanie Schlotterbeck

March of the Spiderlings

By: Michelle Mariscal, Puente Hills Habitat Authority

In mid-August, a visitor to the Powder Canyon area of the Puente Hills Preserve captured an incredible moment: hundreds of newly hatched tarantula spiderlings emerging from their burrow, setting off on their journey into the wild! This typically happens in spring and summer months.

If that makes your skin crawl, here's a comforting fact to put things in perspective: tarantulas are surprisingly slow-paced, gentle creatures. Males live around 10 years, spending most of their lives underground before emerging in the fall to search for a mate and then dying shortly after. Females, on the other hand, can live up to 20 years! Tarantula mating season typically runs from September through early November, when mature males begin wandering in hopes of finding a partner. So if you spot one of these eight-legged bachelors out on the trail this fall, give him some space—and wish him luck on his final mission.



Spiderlings on a walk.

Dennis Quinn

Mapping the Corridor Projects

